

BOARD OF SELECTMEN MINUTES OF JANUARY 28, 2013

PRESENT: Selectmen Ed Hunt, Vice Chairman; Fred Knowles, Donald Beaulieu and Jerry Klima
ABSENT: Chairman Richenburg
ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Vice Chairman Hunt called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes
Minutes of January 14, 2013**

Motion by Selectman Klima, Second by Selectman Knowles; unanimously voted to approve the Minutes of January 14, 2013 as written.

III. Old Business**a. Brad Kutcher re: Limited Dividend Requirement & Annual Compliance Report for 2011**

Mr. Kutcher was not present because he had not obtained the information that he needed for this evening. This item remained on the table.

b. Vote to Approve Harbor Commission Rates

Don Jansen, Harbor Commission Chair, provided his report re: the harbor rates for FY13 and 14, beginning on January 1, 2013. He then gave an oral overview of this report, a copy of which is on file in the Selectmen's Office. He pointed out that everything is based on a fiscal year, whereas in the last presentation it was based on half calendar year and half fiscal year. Selectman Hunt asked how the Harbor Commission voted on the increase, and also asked if they had any surplus equipment. Mr. Jansen stated that they unanimously voted to approve the budget and the only surplus item is the Dusky, which is an issue that the Commission put before the Selectmen as to whether or not they should be using it based on the advice of the survey.

Motion by Selectman Klima, Second by Selectman Beaulieu; unanimously voted to approve increasing the waterways permit fee from \$3.00 to \$4.00 per foot.

c. Vote on the FY13 CDBG Grant

At the last meeting of the Board of Selectmen held on January 14, 2013, Ms. Pearson had pointed out that the agenda had been posted as FY14 CDBG Grant rather than FY13. However, she made her presentation outlining the projects to be included in the FY13 CDBG Grant in the amount of \$500,000. At that time, the Board voted unanimously to table their vote until the meeting of January 28, 2013.

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to remove from the table.

Ms. Pearson stated she was present again this evening in order for the Board to vote to approve the submission of the FY13 CDBG Grant. She further stated that she was looking to apply for a total of \$500,000 to specifically include the following projects: the Lincoln Avenue and Howard George Court Infrastructure Project Phase I, the Housing Rehabilitation Program, the Boys and Girls Club Scholarship Program, and the Pettengill House Emergency Assistance Program.

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted approve the

submission of the FY13 Community Development Block Grant as presented by Ms. Pearson.

IV. New Business

a. License Renewals:

Motion by Selectman Klima, Second by Selectman Knowles; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: TFL USA/Canada, Inc. – 44 Rabbit Rd.

b. New Licenses/Special Permits

Motion by Selectman Klima, Second by Selectman Knowles; unanimously voted to approve a Special Permit for the Frosty Knuckle 5K+ Road Race on Feb. 16, 2013

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to approve a Special Permit for the Smuttynose Palooza 5K Road Race on March 9, 2013

c. License Amendments – change of address

Motion by Selectman Beaulieu, Second by Selectman Klima; unanimously voted to approve the change of address on a Class I License for Wall's Ford, Inc. at 2 Merrill Street (formerly at 181 Lafayette Rd.)

d. Committee Appointments - none

e. Update/Presentations: Zoning Board of Appeals

Chairman Susan Pawlisheck reported that of the 19 applications that the ZBA received 17 variance/finding/special permits were issued, 1 was withdrawn and 1 was denied. No new commercial permits were filed, however 2 single family and 1 two family new residential construction permits were approved. Three special permits were approved: 1 for a home occupation, 1 for boat storage, and 1 for a business. Variances and findings were approved for 5 additions/renovations, 1 shed and 2 decks. Ms. Pawlisheck said the proposals that the ZBA is receiving are more conforming than in the past and finds that the applicants and the Building Inspector are working well together prior to them appearing before the Board and they are receiving the proper guidance by him. In closing, she stated that the ZBA is in need of 1 full time member and 2 alternates.

f. School Committee to Make a Presentation of a Map of the 3 District Member Towns

Linda Litcofski, School Committee Rep., presented a map of the 3 District Member Towns, designed by a student at Triton High School and an art teacher. It depicted each Town each with their respective Town Hall, elementary school, and a historical building, with Triton High School as the center. The map was given to each Town. Salisbury's will be hung in the Town Hall.

g. Discussion of Amendments to Policies & Procedures Relating to Evaluation of Dept. Heads

Selectman Beaulieu brought forth some suggested changes to the Selectmen's Policy Handbook as they relate to employee evaluations. After some discussion it was agreed some changes would be made and brought back for a second reading based on suggested amendments to the language.

V. Comments by Visitors

Gerry Downs, 170 Ferry Road, expressed his concern in that it appears that the sprinkler system isn't working in the Town Hall. Selectman Beaulieu clarified that at one time the whole building did have a sprinkler system, but had to be disconnected because it was not working and it was to be repaired/replaced.

Kevin Henderson – Atlantic Avenue had a complaint against Comcast and asked when the Town will be able to get FIOS. Selectman Knowles said that according to a representative from Verizon he was told it would never happen here in Salisbury.

VI. Sewer/Water

VII. Correspondence

VIII. Hearings - none

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to ratify the signing of the following weekly warrants: W13-109 thru W13-114.

Selectman Beaulieu reported that the Superintendent has notified the Town that he is not available in February but can attend either meeting in March. Mr. Beaulieu then stated that he attended the School Committee budget meeting this past Saturday and they had just received notification from the Governor that the State is funding something in the Regional School formulas called "aggregate wealth" which has an impact on the School District, resulting in Rowley and Salisbury taking an increase in our assessment and Newbury will get a decrease. The community input meeting will take place Feb. 7th at 7PM. Also, in speaking with the Town Clerk she said the State is starting to talk about elections and it appears that the primary election to replace Sen. Kerry will be held on April 30th and our Town election will be a week later. However, in that case, the law does allow Towns to move municipal election to the same date due to the cost.

Selectman Knowles asked if there has been any resolution to the Taft Street problem and the Manager said there is nothing new to report, but he anticipates that at the May Town Meeting, the Town will vote to accept the road. There is nothing he can do until then.

Vice Chairman Hunt:

- Knows that a lot of people are still asking about the Fire Watch that took place at Sylvan Street and he would like a full written report from the Manager stating what happened from beginning to the end.
- He was wondering if all Dept. Heads should receive a copy of the Selectmen's Policy Handbook because he thinks that there are things in it that they should know and they should also have a copy of the Charter.
- In going through the Minutes in 1990, he saw where the Town Manager had come up with a complaint form that was never followed through with. He thinks it would be something for the Board to think about. He would also like to see things in writing and signed.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Beaulieu, Second by Selectman Knowles; unanimously voted to adjourn at 8:40

PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Jan. 14, 2013

Copies of licenses as listed

Updated Harbor Commission Information

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: _____
Fred Knowles, Clerk