

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, APRIL 9, 2018 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Wilma McDonald, Vice-Chairman; Henry Richenburg, Freeman J. Condon, and Ronalee Ray-Parrott

ABSENT: Chairman Takesian

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Vice-Chairman McDonald called the meeting to order at 7:04 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of February 26, 2018, March 5, 2018 and March 26, 2018

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to approve the Minutes of Feb. 26, 2018, March 5, 2018, and March 26, 2018 as written.

III. Old Business

Vote on Modified LIP Application for 56 and 60 Beach Road

Motion by Selectman Richenburg, Second by Selectman Condon; unanimously voted to leave this item on the Table until the next meeting.

IV. New Business

a. License Renewals:

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals for: Keepsake Tattoo – 213 Lafayette Road and PC Wizard – 50 Elm Street

b. New Licenses

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to approve a **General** license for Essence Nails & Spa – 111 Lafayette Road (new ownership)

c. License Amendments - none

d. Liquor License Renewals - none

e. New Liquor Licenses - none

f. Committee Appointments

Housing Authority: 1 vacancy for 5 years; 1 for 1 year and 1 State Appointment: 1 applicant – Kathy Kalashian

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously to appoint Kathy Kalashian to the Housing Authority for a 5-year term expiring June 2023.

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g. Update/Presentations: Library Director

Ms. Kyrios said they experienced some “challenges” during January, February and March with the extreme cold, power outages and snowstorms. However, to spite the conditions, people visited the Library to charge batteries for their cellphones and I-pads. Since her last report the following transpired:

- 10,549 books were circulated
- Inter-loan items totaled 3,568
- 1,185 PC users visited to renew their driver’s licenses, renew fishing licenses and copy IRS forms
- There were 51 children’s activities
- The monthly cookbook club and monthly book club were held
- Three weekly story hours
- The therapy dog visited in the children’s room weekly
- Two art classes for adults were held
- Irish Step Dancing
- 1 mentalist
- 1 art show

Upcoming events:

- Writer’s workshop on April 24th
- Art classes for adults
- Presentation on the Coral Reef
- Starting to make plans for the Kids Summer Programs

In closing, Ms. Kyrios thanked Ruth True, who has been working at the Library since opening and has now moved on to a different job with different hours. She said it would be a definite adjustment without Ms. True.

Selectman Richenburg and Condon congratulated Ms. Kyrios and the Friends of the Library for their hard work and efforts and both commended her on the “numbers” generated at the library.

V. Comments by Visitors

VI. Sewer/Water

a. John Dowd – 298 No. End Blvd. – Request for EQR Adjustment & Abatement

Mr. Dowd was called out of Town and could not be present tonight, but Mr. Harrington assured him that this was on the agenda and that he would present the information to the Board. He then gave a brief overview of the information in support of the abatement request that had been provided to the Board. Mr. Harrington noted that several town officials were aware of this situation and the general consensus was that, as long as the building was re-converted to a single family use and the owner had obtained an inspection and a new certificate of occupancy from the Building Inspector, the abatement request was appropriate.

Motion by Selectman Condon, Second by Selectman Richenburg; unanimously voted to approve the request for the EQR adjustment and abatement to Mr. Dowd at 298 No. End Blvd.

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b. Vote to Set Public Hearing Date for Amendments to Sewer Regulations

Mr. Harrington said that in conjunction with the Town's moving ahead with the proposed Lafayette Road sewer extension project, several Town staff has been meeting to consider what changes, if any, to the sewer regulations ought to be brought forward to the Selectmen, acting as Sewer Commissioners, for their consideration. There were two specific amendments to the Town's existing sewer regulations that are being recommended at this time; specifically (1) a change in the EQR formula as it relates to campgrounds, and (2) a change in the way Sewer Access Fees are paid. In order to adopt these changes in the regulations, a public hearing is required.

Motion by Selectman Richenburg, Second by Selectman Condon; unanimously voted to set a Public Hearing for April 23, 2018 at 7:30 PM in the Colchester, Salisbury Town Hall.

VII. Correspondence

VIII. Hearings - none

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W18-150 through W18-155.

b. Subcommittee Reports

Lafayette Corridor Sewer Extension: The primary update was provided by the Town Manager's report. However, Selectman Richenburg also complemented the staff for the many hours that had been devoted to studying the issue of extending sewer service along the remainder of Lafayette Road and adjacent streets. He supported the goal of putting a warrant article before the voters at the Annual Town Meeting, to see if the Town's proposal would be accepted.

XI. Executive Session - none

XII. Adjournment

Motion by Selectman Richenburg, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 7:30 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Feb. 26, 2018, Mar. 5, 2018 and Mar. 26, 2018

Copies of licenses as listed

Info Re: Mr. Dowd's Request for EQR Adjustment and Abatement

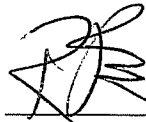
Info Re: Amendments to the Sewer Regulations

Town Manager's Report

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Respectfully submitted:
Janet E. Flannery, Secretary

Approved: _____


Ronalee Ray-Parrott, Clerk

MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager 

Date: April 9, 2018

Re: April 9th Report to the Board

Outlined below is a summary of activities over the past two weeks. Please let me know if you have questions about any of these items.

1) Town Meeting and Warrant Advisory Committee

A considerable amount of time has been spent preparing for recent meetings of the Warrant Advisory Committee and getting the warrant ready for the upcoming Annual Town Meeting. A preliminary FY2019 budget has been prepared by Finance Director Karen Snow and presented to the WAC, which shows that the budget will be considerably out of balance if the proposed FY19 budget increase for the Triton Regional School District is approved. Of course, we do not know how the other two TRSD communities will vote on the override question, but we are preparing our warrant articles to include all of the non-school spending that we believe will be necessary to provide a continued level of essential services to the Town. If we need to make adjustments based upon what happens in the other communities, we will do so.

At the next WAC meeting on April 17, I will present a draft of all of the warrant articles for discussion. Following the posting of the warrant on April 27, the WAC will hold its public hearing on the warrant articles. Currently, the Committee is holding Monday, April 30, and Wednesday, May 2, open for the public hearing.

2) Lafayette Road Corridor Sewer Expansion Project

Several public meetings are underway relative to this proposed project. On April 5, a large meeting (over 100 attendees) was held at the Hilton Center, and another is scheduled for this Thursday, April 12. These meetings have provided an opportunity for those people who own property on the several streets proposed to be included in the project to hear a presentation on the goal of the project, how the betterment process works, the inclusion of privilege fees, the timing of construction, the establishment of betterment fees by the BOS, the Town's goal of applying for grants to reduce local costs, and the importance of showing up at Town Meeting to vote on the Town's proposal.

3) Affordable Housing Project Moves Forward

During this past week, the Town closed on the sale of the former Spalding School and the property at 29 Elm Street to the Residences at Salisbury Square, LLC, a combination of the YWCA of Greater Newburyport and the developer Louis Russo, who will convert the properties into 42 units of affordable housing. This project, which has been in the planning stages for

several years, will be a major benefit to the Town, helping to fulfill important housing needs for our citizens while beneficially re-using long dormant Town-owned properties. The Town's Affordable Housing Trust played a major role in bring this project to fruition, and we are looking forward to the upcoming ground breaking.