

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, APRIL 24, 2023 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Selectmen Chairman Chuck Takesian, Donna Abdulla, Wilma McDonald,
Ronalee Ray-Parrott, and Michael Colburn

ALSO PRESENT: Neil J. Harrington, Town Manager and Janet Flannery, Secretary

I. Call to Order/Salute to the Flag

Chairman Takesian called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes

Minutes of April 12, 2023 Regular Meeting and Executive Session

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve the Minutes of April 12, 2023 Regular Meeting and Executive Session as written.

III. Public Comment

IV. Old Business

a. Minutes of March 27, 2023

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to remove this item from the table.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to accept the Minutes of March 27, 2023 as amended.

b. Discussion/Vote on Policy re: Use Town-Owned Land

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to remove this item from the table.

Mr. Harrington explained that he is still waiting for an opinion from Town Counsel and suggested that this item remain on the table.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to table this item until an opinion is received.

V. New Business

a. License Renewals:

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to renew a **Street Performers** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Richie Furreal - Salisbury Beach Center/Broadway.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: B. Hersey – 99 Beach Road for the sale of camp firewood/not cord wood.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to yable an **Entertainment** license foe the Ten's Club – 11 No. End Blvd. - Live Entertainment/Music

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b. New Licenses – none

c. License Amendments

Ten's Club – Liquor License Amendment for Alteration of Premises – Schedule Public Hearing

Motion by Selectman, Second by Selectman; unanimously voted to schedule a Public Hearing for May 8, 2023 at 7:15 PM.

d. Liquor License Renewals – none.

e. New Liquor Licenses – none.

f. Committee Appointments – none.

g. Update/Presentations: Town Clerk/Health Agent

Mindy Morrison, Town Clerk, reported as follows:

- There were 4,056 ballots cast in the November State Election, which was a 56% turnout. 2,462 voters went to the polls and 1,594 voted early, including vote by mail and in-person early voting.
- Dog registrations are due April 1st each year. There are presently 668 dogs registered. This can be done online, by mail, or directly in the Clerk's office. Proof of rabies and proof of spaying or neutering must be provided when registering.
- In January, her office started selling recycling passes, which are annual and run from January – December. To date, 549 passes have been sold. Parking passes are also being sold. There are five types of seasonal passes that can be bought annually: resident pass for daytime parking through the season for \$20; non-resident passes are \$100. A weekly pass or 7-day pass includes both daytime and overnight for \$50 and is available for both residents and non-residents. The overnight pass for \$50 is available to both residents and property owners in Salisbury. These can only be purchased through the Clerk's office or by downloading and mailing in the required documentation and payment, which must include a copy of a tax bill for the property owner and passes will only be given to the names listed on the tax bill. The last is a beach employee pass for \$35. which requires proof of employment.
- New kiosks are going to be in place for this summer and they will be credit card only.
- The Annual Town Election is scheduled for May 9th from 10:00 AM – 8:00 PM at the Senior Center. A sample ballot in on the website.
- This year the Town Census was mailed to almost 5,000 households.
- There is one question on the ballot and as part of the procedure to place on the ballot, it was required that the Selectmen mail the information to each household with a registered voter. 4,620 letters were mailed – the letter was not a ballot, so if anyone sent it back marked it will not be considered as a vote. People must vote at the polls.
- Another change on election day is that check-ins will be done electronically.
- Town Meeting is May 15th at 7:00 PM at the Elementary School. The warrant closed on April 14th.
- In closing, Mindy thanked her Assistant Clerk for her hard work and contributions in making their office run smoothly. She then thanked Selectman McDonald, who has been her mentor.

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Jack Morris, Health Agent, reported as follows:

- His Department is winding down COVID operations. Currently, there is one active case.
- During the COVID response, his department worked with the Triton School District to respond to active cases swiftly and the result was very positive and successful.
- Approximately 260 cases were reviewed by the Health Dept. at the peak of COVID on a bi-weekly basis and it tapered off to about 45 – 50 cases every 2 weeks. At the lowest point the count was at 11 – 16 every 2-week cycle.
- The Town was part of the Lower Merrimack Valley COVID Response Coalition and served roughly 30,000+ people. About 1,000 residents were served at the clinics held at the Senior Center.
- The Emergency Declaration re: COVID will expire on May 11, 2023.
- Flu clinics with the Council on Aging are currently being planned with our Pharmacy Partner, Conley's Pharmacy.
- The Food Protection Program of the Health Dept. has a new inspector, Mr. Vanderbuckle who started in early April. The prior inspector could no longer commit to working due to her out-of-state school commitments.
- The Health Dept. will be ramping up for pool inspections and camps for the upcoming season. There are currently nine semi-public pools that require permitting and inspections.
- The Department has its ongoing housing program, Emergency Planning drills and activities, and MAVEN Communicable Disease Surveillance and Reporting requirements.

h. Vote to Send Letter of Support to Special Commission Relative to the Seal and Motto of the Commonwealth

Selectman Ray-Parrott moved that the Board send a letter urging the Special Commission to make a recommendation re: a new seal and motto for the Commonwealth. Selectman McDonald seconded the motion, and a vote was taken. VOTE: 3 nays – 2 yes. Motion failed.

i. Vote to Accept Non-Exclusive Access Easement Agreement from Our Neighbors' Table for Property at 114 Bridge Road

Motion by Selectman McDonald, Second by Selectman Abdulla; unanimously voted to accept a non-exclusive Access Easement Agreement from Our Neighbors Table for property at 114 Bridge Road as presented and to authorize the Chairman to sign on behalf of the Board.

VI. Sewer/Water

VII. Correspondence

VIII. Hearings – none scheduled

IX. Town Manager's Report - none

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to ratify the signing of the following weekly warrants: W23-124 through W23-127.

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XI. Executive Session - none

XII. Adjournment

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to adjourn at 7:50 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Minutes of April 12, 2023 Regular Meeting and Executive Session and March 27, 2023

Copies of licenses as listed

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: _____



Michael Colburn, Clerk