

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, NOVEMBER 14, 2022 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen Chairman Chuck Takesian, Donna Abdulla, Wilma McDonald, Ronalee Ray-Parrott, and Michael Colburn

**ALSO PRESENT:** Neil J. Harrington, Town Manager and Janet Flannery, Secretary

**I. Call to Order/Salute to the Flag**

Chairman Takesian called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. He then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes**

**Minutes of October 17, 2022**

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to approve the Minutes of October 17, 2022 as written.

**III. Public Comment**

**IV. Old Business**

**V. New Business**

**a. License Renewals:**

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew a **Class I** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Wall's Ford – 2 Merrill Street.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew a **Class II** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Highland Motors -205 Lafayette Rd., Chris Auto Body – 100 Elm St., and Salisbury Auto Center – 76 Elm Street.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew a **Class III** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Jim's Auto Body- 128-130 Bridge Road.

Motion by Selectman Abdulla, Second by Selectman Colburn; unanimously voted to renew a **Repair** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Buddy's Garage – 79 Lafayette Rd., Jim's Auto Body – 128-130 Bridge Rd., Merry Motors – 124 Lafayette Rd., and Daaboul & Sons Auto Repair – 76 Elm St.

Selectman McDonald suggested that the Building Inspector be asked to check that all the automotive license holders are in compliance with any conditions, and have not exceeded the number of vehicles allowed.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to renew an **Entertainment** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Black Bear Campground – 54 Main St. for an arcade.

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Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to waive the reading of the Common Victualer licenses.

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to renew a **Common Victualer** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Marie's Restaurant – 85 Beach Rd., Harbor Pizza Restaurant & Pub – 188 Lafayette Rd., John's Famous Foods – 79 Main St., Kitten's – 99 Bridge Rd., Mali's Thai Zap – 50 Elm St., Unit 1, Uncle Eddie's – 8 Oceanfront, Nick's Place – 111 Lafayette Rd., Sylvan Street Grille – 195 Elm St., and Tripoli Pizza – 15 Broadway

Motion by Selectman Ray-Parrott, Second by Selectman McDonald ; unanimously voted to renew a **General** license, with the same conditions/restrictions that may have been on the original license and all subsequent renewals, for: Black Bear Campground – 54 Main St., Function Hall Rental, Operation of Campground, sale of non-motorized recreational vehicles ( 3 licenses), Hall's Towing -205 Lafayette Rd.

**b. New Licenses**

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve a **Common Victualer** license for Sali Store – 10B Elm Street.

Motion by Selectman Abdulla, Second by Selectman Ray-Parrott; unanimously voted to approve a **Common** Victualer license for Crossroads Pizza – 6 Merrill Street (new owner).

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to table a **Class II** license application for Coastal Collisions and Accessories – 191 Elm Street until the next meeting and request that the applicant attend.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve a **General** license for: Chris Charos Newburyport Whale Watch – 159 Bridge Road.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve a **General** license for Internal Arts New England – 102 Bridge Road.

Motion by Selectman Ray-Parrott, Second by Selectman Colburn; unanimously voted to approve a **General** license for John's Famous Foods – 72 Main Street for the sale of Christmas trees, wreaths, kissing balls, etc.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to approve a **Special Event Permit** for the 41st Annual Winner's Circle Running Club Hangover Classic 10K/5K

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to approve a **Special Event Permit** for Horse Drawn Sleigh Rides – Annual Tree Lighting on 11/27/22 sponsored by the Parks & Rec. Commission.

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**c. License Amendments - none**

**d. Liquor License Renewals – none**

**e. New Liquor Licenses - none**

**f. Committee Appointments**

**Cultural Council** – Donna Keefe requesting re-appointment for a 3-year term expiring 6/30/25

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to re-appoint Donna Keefe for a term to expire 6/30/25.

**g. Update/Presentations: Fire Chief/Conservation**

**Fire Chief Scott Carrigan** reported that the Veteran's Day ceremony was well attended and he appreciated all the work that was done to make it great event. He then mentioned a few on-going projects, namely: the fire station roof repairs and working with 3 Mass. Maritime Academy students on the Emergency Management program. He also noted that the Toys for Tots box has been delivered, so donations may be dropped off at the fire station any day from 7:00 AM – 8:00 PM until Dec. 12<sup>th</sup>.

Staffing: One member was on "injured on duty status" for 2 years and eventually he resigned and his position was filled. Another member is out with a back injury and should return Dec. 30<sup>th</sup>.

The Chief then commented on the situation with emergency care service in town. He noted that the Town's ambulance contract is due for renewal, which is a good time to review what changes might be beneficial to the Town. The Town Manager proposed an expenditure at the Fall Town Meeting to do a study of ambulance performance and reliability and to study alternatives to the current practice, including the possibility of providing ambulance service in-house. He said he will include the Town Manager and the Selectmen in the decision-making process.

Selectman Ray-Parrott said she was excited to see what the research comes up with, for she is concerned with announced changes at the Anna Jacques trauma department and the potential need to have to transport patients further to Portsmouth. Selectman Colburn said he is glad the Chief is open-minded on the future of ambulance service in town because he worries about the elderly in town who need medical services.

**Sheilla Albertelli, ConComm Chair, reported on the following:**

Since her last update in June, the Commission has had 26 Notices of Intent, 5 Requests for Determination 1 Enforcement Order, and 2 Emergency Certifications. The Agent continues to attend the MRBA meetings and reports back to the Commission. The group recently formed a Salisbury Beach Subcommittee that includes State Representatives, Legislators, local officials including some Selectmen, and residents. They focus on erosion issues on the beach and beach management outside of DCR's jurisdiction. The Commission strongly urges every property owner to prepare for the upcoming erosion season, by removing structures, access mats, or walkways for the winter.

In terms of projects, Ms. Albertelli noted that the Merrimack River Dredge Project had its official "sand breaking ceremony" on October 31<sup>st</sup> to kick off the project. This project will dredge shoaled material out of the federal navigation channel and an area by the North Jetty, improving safety at the mouth of the Merrimack River. This will be done 24 hours a day until the project is completed. Sand

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from the dredging will be placed on Plum Island Beach. The 56-unit development Chapter 40B development on Forest Road started in January and has been continuing while concerns are addressed. A project at 100 Forest Road is also before the Commission as a 6-lot subdivision plan.

In closing, Ms. Albertelli reminded everyone about the jurisdiction of the Commission, which includes any alteration in or within 100 feet of wetland resource areas, such as freshwater wetlands, intermittent streams, salt marsh, beach, dune, and in or within 200 feet of perennial streams or rivers. Alternation means any work that alters the soil or vegetation.

**h. Vote to Approve Waterway & Docking Fee – Rate Schedule for 2023**

Deputy Harbormaster Reggie Santos made a Power Point Presentation outlining the proposed rates, for a total increase of \$6,500. The Selectmen as a whole questioned if \$6,500 was enough additional revenue. They were not against the increase and thought it should be a little higher. Chairman Takesian suggested that the Harbor Commission take another look at its fees and if in the course of the next year they believed the new revenue was not sufficient, they could come back to the Selectmen.

Motion by Selectman Abdulla, Second by Selectman Ray-Parrott; unanimously voted to approve the increase, as requested.

**i. Vote to Approve Change of Manager at the Tens Show Club -11 North End Blvd.**

Motion by Selectman McDonald, Second by Selectman Ray-Parrott; unanimously voted to approve the change of manager at the Tens Show Club, as presented.

**VI. Sewer/Water**

**VII. Correspondence - none**

**VIII. Hearings - none**

**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to ratify the signing of the following weekly warrants: W23-43 through W23-57

Selectman Ray-Parrott announced that Jerry Klima has schedule a clean-up day for the Rail Trails on Saturday, November 19<sup>th</sup> from 9:00 AM – noon.

Selectman Abdulla thanked everyone who was involved with the planning of the Veterans Day ceremony and reminded people about the tree lighting on Nov. 27<sup>th</sup> at 5:00 PM.

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Chairman Takesian wished Ed Gagnon a Happy Birthday, noting that Mr. Gagnon has served on the Board of Assessors for over 40 years.

**XI. Executive Session - none**

**XII. Adjournment**

Motion by Selectman Ray-Parrot, Second by Selectman Abdulla; unanimously voted to adjourn at 8:25 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Oct. 17, 2022

Copies of licenses as listed

Appointment Request Letter

Copy of Waterway & Docking Fee Schedule

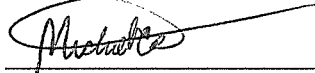
Change of Manager Application

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: \_\_\_\_\_



Michael Colburn, Clerk

## MEMORANDUM

To: Members of the Board of Selectmen

From: Neil J. Harrington, Town Manager *NJH*

Date: November 14, 2022

Re: November 14<sup>th</sup> Report to the Board

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Outlined below is a summary of activities over the past four weeks. Please let me know if you have questions about any of these items.

1) Town Meeting

A successful Fall Town Meeting was held on October 24. All warrant articles proposed by the Town were adopted. We were able to add to our Stabilization and other reserve funds, appropriate \$700,000 for spring 2023 street paving, purchase a new trash truck, add a new police patrolman, upgrade a position in the Finance Dept. to full-time, and set aside funding for a study of the Town's ambulance delivery services.

2) Salisbury Elementary School Facility Study

As a component of the Town's ongoing discussions with the Triton Regional School District about the Town taking over the ownership of Salisbury Elementary School and entering into a landlord/tenant agreement with the District, the Town commissioned a facilities condition assessment study in order that we could be made aware of the current condition of SES's physical structure and mechanical, electrical, plumbing and other systems. The study was completed in October and I am handing out copies of the final draft to the Board this evening for your review. The report contains recommendations for replacement timeframes for several items, totaling approximately \$9.6 million, primarily over the next 10 years. The study was done by the same architectural firm (Habeeb & Associates) that is working with Triton on its long-term campus improvement plan. If desirable, we could set up a workshop with Habeeb to go over the report.

3) North End Boulevard Improvement Project

As you know, the Mass. Dept. of Transportation (MassDOT) held three public meetings in May to present its plans for reconstructing North End Boulevard to property owners and residents along this two-mile stretch of roadway. Several concerns were raised about various aspects of the plan, and particularly its potential negative effect on the existing parking pattern on the eastern side of the roadway. MassDOT has since been working on an alternative design and is ready to present this new plan to the public on Wednesday, November 30, at 7:00 PM. The meeting will be held remotely via the MassDOT website and will be available for all members of the public to attend. As soon as the meeting is posted, the Town will publicize it locally via our website, outreach to local organizations, and mailings to affected property owners.

4) New Legislation re: Cannabis Industry

On October 9, I attended a webinar sponsored by the Mass. Municipal Association regarding the new law that was recently adopted which makes major changes in the cannabis industry. I am preparing a memo to provide to the Board and Finance Dept. outlining these changes and the effect they may have on revenue the Town receives from certain provisions of our Host Community Agreements with local cannabis retail providers in town.

5) Street Paving

The Town's fall street paving program will be wrapping up soon and we will need to prepare to choose the streets we want to pave next spring. I have received a draft of the new Pavement Management Plan, in which the current condition of all roads in town is rated, along with the estimated cost of bringing each of these roads up to acceptable standards. Once I receive the final report, I will share it with the Board and ask you to give me your recommendations for streets to be repaved next spring. Please keep in mind that we will have about \$1 million available to do this work, so the number of streets to be paved will be limited.