

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, MARCH 25, 2024 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

PRESENT: Chairman Ronalee Ray-Parrott, Selectmen Michael Colburn, Selectman Chuck Takesian Selectman Donna Abdulla, and Terry Marengi, Jr.

ALSO PRESENT: Neil J. Harrington, Town Manager, and Adrienne Linnell, Executive Assistant

I. Call to Order/Salute to the Flag

Chairman Ray-Parrott called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

II. Acceptance of Minutes: Regular Session of March 11, 2024.

Motion by Selectman Colburn, Second by Selectman Takesian; unanimously voted to approve the Minutes of the March 11, 2024 regular meeting.

III. Public Comment –

Gil Medeiros, Chairman of the SCTV Board of Directors, addressed the Board, announcing that Salisbury Community TV and Media Center (SCTV) recently came to an agreement for the acquisition of WXBj Cool 94.1 LP-FM, from Good Neighbor Station Inc., marking a significant expansion of their community media outreach and service. The transition of ownership comes as part of a mutual agreement, with both parties jointly applying for the license transfer to the Federal Communications Commission (FCC).

He expressed enthusiasm about the collaboration, stating, "This acquisition represents a milestone in SCTV's mission to enhance our local media landscape. It's a step forward in preserving the unique cultural and musical heritage of Salisbury, while embracing the future of community broadcasting."

Old Business – None

IV. New Business

a. License Renewals:

Motion by Selectman Marengi, Second by Selectman Takesian; unanimously voted to approve the renewal of a **Common Victualler** license for Dairy Queen – 96 Elm Street

b. New Licenses:

Special Event Permit –

Riverfest Salisbury Beach - August 24, 2024, 11:00 AM – 6:00 PM, sponsored by 92.5 “The River” and Salisbury Beach Partnership Inc.

Donald St. Sauveur, General Manager of 92.5 The River, addressed the Board regarding the Riverfest, expressing that they are really excited to come back to Salisbury Beach. He then went on to say that the Town was very accommodating last year. After the assessment by Chief Fowler and the department heads he doesn’t see anything they want to change but thinks that they could safely accommodate 3000 - 5,000 people this year and the station will be promoting the event.

Motion by Selectman Colburn, Second by Selectman Takesian, unanimously voted to approve the Special Event permit for Riverfest.

The Stage – DJ & Live Bands from 6/21/24 through 9/2/24, sponsored by Salisbury Beach Partnership, Inc.

Motion by Selectman Colburn, Second by Selectman Takesian, unanimously voted to approve.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, MARCH 25, 2024 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

Bands on the Beach – Live Entertainment from 6/21/24 through 9/2/24, sponsored by Salisbury Beach Partnership, Inc.

Motion by Selectman Colburn, Second by Selectman Takesian, unanimously voted to approve

c. License Amendments:

d. Liquor License Renewals:

Seasonal – Atlantic Hospitality Group LLC d/b/a Surfside – 25 Broadway
The Deck – 179 Bridge Road

Motion by Selectman Colburn, Second by Selectman Takesian, unanimously voted to renew the Seasonal Liquor License for Atlantic Hospitality Group LLC d/b/a Surfside – 25 Broadway and The Deck – 179 Bridge Road.

e. New Liquor Licenses:

Atlantic Hospitality Group LLC d/b/a Surfside - Change of Liquor License Class – from Seasonal to Annual.

Motion by Selectman Colburn, Second by Selectman Takesian, unanimously voted to approve the Change of Liquor License Class from Seasonal to Annual for Atlantic Hospitality Group LLC d/b/a Surfside.

One Day Special Liquor License – Riverfest Salisbury Beach – August 24, 2024, 11:00 AM -6:00 PM, sponsored by 92.5 “The River” and Salisbury Beach Partnership, Inc.

Donald St. Sauveur, General Manager of 92.5 The River, addressed the Board again, saying when doing free events like these the way they know its been successful is when sponsors return to work with them again and this year Anheuser-Busch Corp will be returning with Bud Light and Tito’s Homemade Vodka. They are also employing North Shore Bartenders again. They have a plan in place working with Chief Fowler and Lieutenant Dellaria. There were no incidents last year it was really well run.

Motion by Selectman Colburn, Second by Selectman Takesian, unanimously voted to approve the One Day Special Liquor License for Riverfest Salisbury Beach August 24, 2024, 11:00 AM-6:00 PM.

f. Committee Appointments:

Harbor Commission – One vacancy for an Alternate Member for a term expiring 6/30/2026; one applicant – Vincent Barsalou Jr.

Motion by Selectman Takesian, Second by Selectman Colburn; unanimously voted to appoint Vincent Barsalou Jr. as an Alternate Member to the Harbor Commission for a term expiring on June 30, 2026.

Board of Registrars – One vacancy for a term expiring 3/31/2027; one applicant – Mark Whitmore (incumbent)

Motion by Selectman Takesian, Second by Selectman Colburn; unanimously voted to reappoint Mark Whitmore (incumbent) to the Board of Registrars for a term expiring on March 31, 2027.

g. Update/Presentation: Health Agent/DPW Director

Health Agent - Jack Morris presented his update to the Board. He stated that in January the Health Department finalized permitting for the food establishments in town and is now working on seasonal food licenses at the beach. They are sending out permit renewals for pools and motels and scheduling the inspections for May. Dumpster permits renewals are also starting. The Department is also working on tobacco enforcement with a regional Health Communities out of Andover; he is looking to expand the program and get more funding. Septic installations opened up on March 15th and there are six

MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, MARCH 25, 2024 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM

scheduled to date. He noted that he will be retiring on June 30 and hopes to have a list of septic inspections to leave for the next person.

Mr. Morris noted that there are currently 14 civil cases in Housing Court, which is down from last year's 25 cases. He went on to say that there is a new public health nurse, Pam Palumbo, who was the former public health nurse for Newburyport. He reported that there have been no current COVID cases in the last 2 weeks. There was a communicable disease case, but it is contained and still under surveillance. He mentioned mosquito control and said that there will be a "best management practices" meeting coming up in April. Finally, Mr. Morris mentioned the housing inspection program is ongoing, with about 10-17 inspections a month. There are currently about 1600-1700 properties in the program and roughly 375 have filed affidavits stating that their second and third units are for personal use, which exempts them from the regulation. He then answered any questions the Board had. Board members thanked Mr. Morris for his 15 years of service and Chairman Ray-Parrott presented him with a citation of appreciation.

DPW Director – Jamie Tuccolo provided his update to the Board via a PowerPoint presentation showing everything that has been done in the last year, which included working with all divisions to investigate, evaluate and resolve backlogged issues and projects, replacing vehicles, street paving, and implementing a new work order system for the Highway and Water divisions. He stated that he will have the Sewer Division work order system online by the end of spring. He then showed the Board examples of the system, reports and how it works.

Mr. Tuccolo then went on to talk about the current projects the DPW is working on which include: a new wastewater plant storage building; replacement of a portion of the Railroad Avenue sewer main; spring street paving, which will start sometime in April; and drainage repairs on Dock Lane, Second Street and Daniel Court. He also spoke about replacing the Gerrish Road culvert, as well as completing the Town's MS4 year 6 requirements, which includes a stormwater management plan update, GIS updates, IDDE field investigations, reprioritization of outfalls, wet weather catchment sampling, stormwater treatment structure inspections, collection and reporting on annual maintenance of drainage infrastructure and annual MS4 Stormwater report creation and submittal.

Mr. Tuccolo also mentioned some upcoming projects, one being an Inflow and Infiltration study, a study of Wells 5,6 & 8, sewer pump station evaluation and the Sewer Division implementing a FOG (fats, grease & oil) program. He presented a FOG statistic chart showing that the most common reason for sewer blockages is fats, oils and grease being flushed down sinks and drains. He reminded residents and business owners that if you're cooking with fats and oils not to put them down the drain, but keep them aside and dispose of them separately, or they will become a problem for the sewer system. He then answered any questions the Board had.

- h. Vote to Refer to the Planning Board a Zoning Amendment re: Zoning Definitions (Chapter 300, §5), pursuant to MGL Chapter 40A, Section 5

Motion by Selectman Takesian, Second by Selectman Colburn, unanimously voted to refer to the Planning Board a zoning amendment re: zoning definitions (Chapter 300, §5), pursuant to MGL Chapter 40A, Section 5.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING
MONDAY, MARCH 25, 2024 – 7:00 PM
SALISBURY TOWN HALL, 5 BEACH ROAD
COLCHESTER ROOM**

VI. Sewer/Water - None

VII. Correspondence

VIII. Hearings - None

IX. Town Manager's Report

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

X. Selectmen's Report

a. Ratification of Signing of Weekly Warrants:

Motion by Selectman Takesian, Second by Selectman Abdulla; unanimously voted to ratify the signing of the following weekly warrants: W24-117 through W24-120.

XI. Executive Session - None

XII. Adjournment

Motion by Selectman Takesian, second by Selectman Marengi; unanimously voted to adjourn at 7:56 P.M.


Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of March 11, 2024

Town Manager's Report.

Respectfully submitted:

Adrienne Linnell, Executive Assistant

Approved: 
Donna Abdulla, Clerk