

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, SEPTEMBER 13, 2021 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen Wilma McDonald, Chairman; Chuck Takesian, Ronalee Ray-Parrott, Freeman J. Condon and Donna Abdulla  
**ALSO PRESENT:** Neil J. Harrington, Town Manager and Janet Flannery, Secretary  
**ABSENT:** Selectman Takesian

**I. Call to Order/Salute to the Flag**

Chairman McDonald called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes  
Minutes of August 16, 2021**

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to approve the Minutes of August 16, 2021 as written.

**III. Public Comment**

Fred Bishop of Bishop Farm – 51 Dock Lane

Mr. Bishop stated that he had spoken to a couple of Selectmen a while ago regarding the large pile of brush being stockpiled at the landfill that needs to be addressed. He claimed that this happened a few years ago and the piles got infested with bugs and killed the surrounding trees. He requested that the brush pile be removed as soon as possible.

**IV. Old Business**

**Vote to Approve Sewer Extension Plan for 39 Old County Road (Map 28, Lot 37)**

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to leave this item on the table because the property owner's representative sent notice that he was unable to attend.

**V. New Business**

**a. License Renewals none**

**b. New Licenses**

**Special Event Permit: Winner's Circle Running Club – Coronathon Marathon on 10-9-21**

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to approve the Special Event Permit as submitted.

**c. License Amendments**

**Repair License – Rob Roy Auto – Change of Address**

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to approve amending the address for Rob Roy Auto from 49 Main Street to 90 Lafayette Road.

Chairman McDonald pointed out to Mr. Roy that the license is for auto repair only. The application had also included towing but that is not permitted under this license.

**d. Liquor License Renewals - none**

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**e. New Liquor Licenses – One Day Liquor License Permit**

Motion by Selectman Condon, Second by Selectman Abdulla; unanimously voted to approve a One-Day Liquor License Permit for a Salisbury Days Beer Tent on September 19, 2021 to be at the Memorial Field. The servers will all be TIP certified and all beer will be served in a fenced-in area.

**f. Committee Appointments**

**Agricultural Commission:** Christopher Chapman requesting Re-Appointment

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to re-appoint Christopher Chapman to the Agricultural Commission for a term to expire 6/30/23.

**Harbor Commission:** Christopher Chapman requesting Re-Appointment

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to re-appoint Christopher Chapman to the Harbor Commission for a term to expire 6/30/23.

**Affordable Housing Trust:** Diane Masiello requesting Re-Appointment

Motion by Selectman Ray-Parrott, Second by Selectman Condon; unanimously voted to re-appoint Diane Masiello to the Affordable Housing Trust for a term to expire 6/30/23.

**g. Update/Presentations: Conservation Commission/School Committee**

To be re-scheduled.

**h. Schedule Pole Hearing for National Grid & Verizon to Relocate Pole & Install a New Pole at 109 Folly Mill Road**

Motion by Selectman Abdulla, Second by Selectman Condon; unanimously voted to schedule a Public Hearing on a Request from National Grid & Verizon to Relocate a pole and install a new pole at 109 Folly Mill Road on September 27, 2021 at 7:15 PM.

**i. Schedule Pole Hearing for National Grid & Verizon to Install a New Pole on Liberty Street between #24 and #26**

Motion by Selectman Abdulla, Second by Selectman Condon; unanimously voted to schedule a Public Hearing on the request from National Grid & Verizon to install a new pole on Liberty Street between #24 and #26 on September 27, 2021 at 7:20 PM.

**j. Schedule a Hearing for National Grid to Install Underground Conduits on Gerrish Road at Winterberry Circle**

Motion by Selectman Abdulla, Second by Selectman Condon; unanimously voted to schedule a Public Hearing on a request from National Grid to install underground conduits on Gerrish Road at Winterberry Circle on September 27, 2021 at 7:25 PM.

**k. Schedule Pole Hearing for National Grid & Verizon to Install a New Pole on Gerrish Road to Provide Service to Winterberry Circle**

Motion by Selectman Abdulla, Second by Selectman Condon; unanimously voted to schedule a Public Hearing on a request from National Grid & Verizon to install a new pole on Gerrish Road to provide service to Winterberry Circle on September 27, 2021 at 7:30 PM.

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**1. Vote to Approve Amendment to Host Community Agreement Between the Town and Root & Bloom, Inc.**

Mr. Harrington reported that he received notification of a legal name change from Root & Bloom to Salisbury Cultivation and Product Mfg. LLC, for its marijuana cultivation and product manufacturing facility to be located at 187 Lafayette Road. Everything else in the Host Community Agreement remains the same. He recommended that the Board approve the proposed amendment to the HCA.

Motion by Selectman Abdulla, Second by Selectman Condon; unanimously voted to approve the amendment to the Host Community Agreement between the Town and Root & Bloom, Inc. as presented.

**m. Vote to Make Schoolhouse Lane a One-Way Street Eastbound for a Six-Month Trial Period**

Town Planner Lisa Pearson stated that earlier in the year the Town had received a Housing Choice grant to prepare engineering design plans for improving assess the condition of roadways, drainage, utilities, connectivity and safety in the Forest Road, Gerrish Road and Schoolhouse Lane neighborhood. Over the last few months, the Planning Department and DPW have held three meetings with residents to discuss the types of improvements they would like to see. One of the issues that came up was a safety concern about existing Schoolhouse Lane on to Lafayette Road. Due to the recent construction of a home on one of the corners of this intersection, it is difficult to see traffic heading north on Rte. 1 when a driver is trying to enter from School House Lane.

One suggestion is to make School House Lane a one-way street eastbound into the neighborhood. The Town's consulting engineer, Millennium Engineering, believes this will result in a better, safer project, allowing Schoolhouse Lane to remain narrow, with room for a sidewalk and parking on the roadway, as well as eliminating the existing blind left hand turn onto Lafayette Road. Ms. Pearson said that the residents were all in favor of a 6-month trial period, after which the Town would ask residents if they were in favor of making this a permanent change. She asked the Board to approve making School House Lane one-way for a 6-month trial period.

Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to approve the six-month trial making Schoolhouse Lane a one-way street eastbound.

**VI. Sewer/Water**

**a. Rene Burba – Appeal of Water Service Charge at 89 Atlantic Avenue**

Ms. Burba stated she has owned 89 Atlantic Avenue for over 30 years. She said that during this past winter a water pipe burst and was not discovered for several weeks. This is a seasonal apartment and her property manager usually checks the property periodically during the off season and has the option to stay in the apartment, which is why the water was left on. However, during this past winter, the caretaker was absent for a long period of time due to an illness in her family. Once the leak was discovered, Pennichuck immediately sent someone out to shut the water off at the street. As a result of the leak, a few bills from actual readings were extremely high amounting to a charge of almost \$2,000. She provided copies of the bills, as well as her usage history going back to 2006, a copy of which is on file in the Selectmen's office. She said she knows other towns' regulations allow an adjustment in such cases, such that the property owner would only be charged for what a typical water usage fee would be. She stated that she would be grateful for whatever the Board could do for her.

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Motion by Selectman Ray-Parrott, Second by Selectman Abdulla; unanimously voted to table this item until the next meeting of the Board in order to allow for additional time to look into the situation.

**b. Mike Goodridge – Request to Maintain Private Ownership of Sewer Extension to 39 Ferry Road**

In June of 2019 Mr. Goodridge was granted permission for a sewer extension with the requirement that he meet all conditions requested by the DPW Director, including supplying the proper stubs to all properties along the route of the new sewer and at Robert Road, and inspection by the Town.

Mr. Goodridge explained that although the original plan had been to install the sewer line in the Town's right-of-way on the westerly side of the road, the DPW made him move the sewer line to the other side of the street. He said his engineer measured 25 feet from the center line of the roadway and then installed the new sewer line. Thus, the sewer line was now on private property. He asked that the Board amend its approval to allow him to own and maintain the sewer line that was installed.

Ms. DeMeo reported that the sewer line was moved to the other side of Ferry Road because a telephone utility line prevented it from being installed as originally designed. The line was installed via a directional drill, but the Town was not notified when the project started, there are no as-built plans, so the Town does not know if the stubs have been installed, and the line has not been properly inspected. Additionally, the sewer line, as Mr. Goodridge noted, is not in the public right-of-way, but is on private property and no easements have been acquired. Ms. DeMeo stated that she would not recommend that the Board accept this new line as part of the Town's sewer system.

An extended discussion ensued and Mr. Goodridge admitted that he had made mistakes, but that the DPW had not provided proper guidance and had not been helpful to him. Ms. DeMeo was asked what type of information she would require, at a minimum, in order for her to feel comfortable having the Board approve the new sewer line as installed. She stated that she would require that DPW be provided with As-built drawings, all test reports, engineering reports and drill reports. She also strongly suggested that the Board require Mr. Goodridge to secure easements from all private property owners. Mr. Condon said that he would not consider voting to approve the sewer line as installed until Mr. Goodridge provided the Board with written proof that easements had been obtained.

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to table this item until the next meeting scheduled for Sept. 27, 2021.

**VII. Correspondence**

A letter was received from Rebecca Taylor resigning from the Affordable Housing Trust.

Motion by Selectman Condon, Second by Selectman Abdulla; unanimously voted to accept her resignation with regret, to send her a letter of appreciation and post the vacancy.

**VIII. Hearings - none**

**IX. Town Manager's Report**

No report this evening.

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**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to ratify the signing of the following weekly warrants: W22-11 through W22-20.

Selectman Ray-Parrott spoke about the upcoming Salisbury Days , providing a summary of all of the scheduled events and activities.

Selectman Abdulla spoke very positively about the 9/11 Memorial that took place over the weekend, praising those who shared their personal memories. She also commended the Lions Club for the placement of 2,977 flags throughout the Common.

Chairman McDonald also thanked the Lions Club for organizing the Memorial and chided the Newburyport Daily News for not featuring Salisbury's 9/11 event, even though the News provided coverage of the events held in Amesbury and Newburyport.

**XI. Executive Session - none**

**XII. Adjournment**

Motion by Selectman Condon, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 8:45 PM.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of Minutes of August 16, 2021

Copy of license amendment

National Grid & Verizon requests

Information related to sewer/water requests

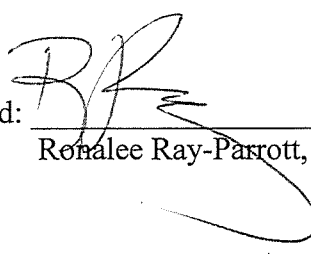
Information related to the Host Community Agreement

Town Manager's Report

Respectfully submitted:

Janet E. Flannery, Secretary

Approved: \_\_\_\_\_

  
Ronalee Ray-Parrott, Clerk