

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, MAY 10, 2021 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

**PRESENT:** Selectmen, Donna Abdulla, Chairman; Wilma McDonald, Chuck Takesian,  
Freeman J. Condon and Ronalee Ray-Parrott

**ALSO PRESENT:** Neil J. Harrington, Town Manager and Agnes Donovan, Secretary

**I. Call to Order/Salute to the Flag**

Chairman Abdulla called the meeting to order at 7:00 PM in the Colchester Room, Salisbury Town Hall. She then announced, per the Open Meeting Law, that this meeting is being recorded and broadcast live.

**II. Acceptance of Minutes  
Minutes of April 26, 2021**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve the Minutes of April 26, 2021 as written.

**III. Public Comment - none**

**IV. Old Business - none**

**V. New Business**

**a. License Renewals -none**

**b. New Licenses**

**General**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; to approve a **General** license for: Wildflow Surf Co. – 26 Ocean Front South, with the condition that the applicant must provide a copy of their Workers' Compensation Insurance Certificate to Town Hall when they receive it.

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve a **General** license for Arsenault Athletics, Inc. 141 Bridge Road, Unit 100R.

**Special Event Permits submitted by Salisbury Beach Partnership**

Motion by Selectman McDonald, Second by Selectman Takesian; moved to approve **Special Event Permit** submitted by the Salisbury Beach Partnership for the operation of an outdoor Carousel at the Beach Center from May – September.

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to amend the motion to approve the **Special Event Permit** by adding that approval for the permit be contingent upon the applicant's compliance with the State's COVID guidelines.

Motion by Selectman McDonald, Second by Selectman Takesian; unanimously voted to approve the motion as amended and grant a **Special Event Permit to the Salisbury Beach Partnership** for the operation of an outdoor Carousel at the Beach Center from May – September, contingent upon the applicant's compliance with the State's COVID guidelines.

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, MAY 10, 2021 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to approve a **Special Event Permit** submitted by the Salisbury Beach Partnership for an outdoor Stage at the Beach Center from June 18<sup>th</sup> – September 6<sup>th</sup> contingent on compliance with the State's COVID guidelines.

Motion by Selectman Ray-Parrott, Second by Selectman McDonald; unanimously voted to approve **Special Event Permit** submitted by the Salisbury Beach Partnership for: Bands on the Beach at the top of Broadway Mall from June 18<sup>th</sup> – September 4<sup>th</sup> contingent on compliance with the State's COVID guidelines.

**c. License Amendments - none**

**d. Liquor License Renewals - none**

**e. New Liquor Licenses - none**

**f. Committee Appointments - none**

**g. Update/Presentations: Fire Chief/Parks & Recreation Committee**

**Fire Chief** – Chief Carrigan provided the following updates:

Staffing

The Chief stated that the Department achieved an important goal of phasing out Special Duty firefighters and now has all full-time firefighters. The Chief also noted that with the elimination of the Special Duty positions and a recent retirement, there was an opening for a full-time firefighter. A hiring committee was formed and Matt Nichols from Lynnfield was selected to fill the position. The Department now has 16 full time firefighters a Captain of Fire Prevention; the Fire Chief, and the Administrative Assistant. The Department still has Call Firefighters. A promotional list has also been established in the event that an officer's position becomes open.

Covid-19

The Chief stated that the regional vaccinations clinics are winding down. Employees of the Department, including himself, have worked at these clinics. At the present time, the Department is working with the Council on Aging to help provide vaccinations for the remaining homebound residents who have mobility issues and cannot get out to go to a clinic.

Training

The Department, together with the City of Amesbury, received a grant for training. The departments hired a company from New York City to train both departments in rescuing down fire fighters.

Equipment Grants

The Department recently received an equipment grant of \$12,000. The grant was used for new equipment, new hoses and nozzles, and protective clothing. He is also applying for a \$20,000 Homeland Security grant, which will be for training, ballistic protection and equipment for fire fighters. It will help the Department prepare for active shooter events, provide medical attention to SWAT team, and other emergencies. Often, these events occur during medical emergencies, when

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING**  
**MONDAY, MAY 10, 2021 – 7:00 PM**  
**SALISBURY TOWN HALL, 5 BEACH ROAD**  
**COLCHESTER ROOM**

firefighters are the first responders on the scene, so it is important that they be protected in the case where someone at the scene is armed. The Fire and Police Departments plan to take an integrated approach to these types of events going forward.

Budget

The Chief stated that the Department's FY2022 budget looks good. Due to the receipt of the \$12,000 grant mentioned above, he was able to cut \$10,00 from his equipment loan item. The Chief said the only increases are due to contractual issues.

Calls for Service

The Chief reported that there have been 702 calls for service since the start of the year, which is up 8% from the same time period of last year.

Lieutenant Oliveria

Chief Carrigan stated that it is coming-up on the ten-year anniversary of Lieutenant Oliveria's passing and he will inform the Board of any activities that may be planned.

Service to the Community

Chief Carrigan stated he regularly receives positive feedback from residents of Salisbury. In fact, just last week a resident thanked the Department for saving his life. The Chief said the Fire Department always provides dedication and the highest level of service.

**Parks and Recreation Committee**

Selectman Ray-Parrott is a member of the Parks and Recreation Committee and represented the Committee before the Board of Selectmen. She began by reminding the Board of the make-up of the Committee. The Chair is Sean Timmons and Vice Chair is Mike Colburn. Mike Roberge, who was previously a member, recently re-joined the Committee, and other members are herself and the DPW Director, Lisa DeMeo. She also thanked Leigh-Ann Dufour, Administrative Assistant at the DPW, for attending committee meetings and assisting with collecting fees and scheduling the use of fields.

Ms. Ray-Parrott stated that last year had been difficult for the Parks and Recreation Committee due to the Covid situation. For example, two major fundraising events, the Tortoise and the Hare Race and the Brew Fest, could not be held. The Race is being moved to September 17 to coincide with the start of Salisbury Days, and she hoped the Brew Fest could return sometime in the fall. She also announced that the annual Easter egg hunt, which is a free event that has been held for over last 20 years, will be back next year.

Selectman Ray-Parrott noted that the Committee also has been involved in helping sponsor the adult football league, worked to help create and paint two new Pickle Ball courts at Lions Park, and oversees the following parks: Partridge Brook field, where the concession stand will be opening soon, Memorial Field, Lions Park, and Town Common, the Salisbury beach fields, which are now soft ball fields, and the skate park.

Finally, she stated that the Parks and Recreation Committee is working on developing a plan so that when the Town's complete rail trail system is completed that responsibility for maintenance, which is

**MINUTES OF THE SALISBURY BOARD OF SELECTMEN MEETING  
MONDAY, MAY 10, 2021 – 7:00 PM  
SALISBURY TOWN HALL, 5 BEACH ROAD  
COLCHESTER ROOM**

currently performed by volunteers, can be transferred to the jurisdiction of the Parks and Recreation Committee jurisdiction, so that a long-term plan can be put in place.

In response to a question she stated that the skate board park on Beach Road does not make sense at that location. The goal is to move the skate board park to Partridge Brook Park.

**h. Vote to Schedule Public Hearing for National Grid to Construct Underground Conduits on Beach Road**

Motion by Selectman Condon, Second by Selectman McDonald; unanimously voted to schedule the Public Hearing for May 24, 2021 at 7:15 PM.

**VI. Sewer/Water - none**

**VII. Correspondence - none**

**VIII. Hearings - none**

**IX. Town Manager's Report**

Mr. Harrington gave a brief overview of his written report, a copy of which is available in the Selectmen's office.

**X. Selectmen's Report**

**a. Ratification of Signing of Weekly Warrants:**

Motion by Selectman Ray-Parrott, Second by Selectman Takesian; unanimously voted to ratify the signing of the following weekly warrants: W21-83 through W21-87.

**XI. Executive Session - none**

**XII. Adjournment**

Motion by Selectman Takesian, Second by Selectman Ray-Parrott; unanimously voted to adjourn at 8:03 P.M.

Documents provided at the meeting and on file in the Selectmen's Office:

Minutes of April 26, 2021

Copies of licenses as listed.

National Grid Request information

Town Manager's Report

Respectfully submitted:

Agnes Donovan, Secretary

Approved: \_\_\_\_\_  
Chuck Takesian, Clerk