

# **FISCAL YEAR 2013 TOWN REPORT**



**SALISBURY,  
MASSACHUSETTS**

## **REPORT OF THE SALISBURY BOARD OF SELECTMEN**

To the Citizens of Salisbury:

The following report highlights activities of the Board of Selectmen for Fiscal Year 2013.

- Approved Discontinuance Request at 2 Kendell Lane (Lot #33) and 4 Kendell Lane (Lot #32A).
- Approved Harbor Commissions' Waterways permit fee from \$3.00 to \$4.00/foot.
- Voted to move ahead with the Town Creek Culvert Replacement Project at a cost of \$1,090,534.00.
- Approved the application for a Massachusetts Works Grant for water distribution around Salisbury Square.
- Approved the financial parameters of the "PILOT" Agreement between the Town and CD US Solar PO1, LLC.
- Voted to support a \$400,000.00 application for the PARC Grant.
- Approved refinancing of Unit 209 at 135 Beach Road.
- Renewed the Ambulance Contract with Cataldo Ambulance Service for 3 years.

Respectfully submitted:

Henry Richenburg  
Chairman

## **TOWN MANAGER'S MESSAGE**

To the Honorable Board of Selectmen and Citizens of Salisbury:

Fiscal Year 2013 was another busy and eventful year for the Town. Several projects were moved forward, studies began for future capital needs, and new initiatives kept me and the staff at Town Hall busy all year.

The Town's largest project, the building of a new library, reached a critical stage during the year, as a debt exclusion override question was placed on the ballot for the 2013 spring election and a warrant article was introduced at the Annual Town meeting seeking funding authorization for the project. Both the override and the warrant article were approved, giving the go-ahead for the Town to borrow the money to construct the new library. With a State grant of more than \$3.8 million and an aggressive private fundraising campaign, we hope to keep the cost of this project affordable for Salisbury taxpayers.

In addition, I appointed a facilities committee to study the long-term capital needs of the Police Department, Fire Department, and Department of Public Works. Following a request for proposals for a needs analysis for these three departments, the Town chose HKT Architects of Somerville to produce a report on the conditions of existing facilities and recommend a course of action. In June of 2013, the report was completed, indicating that the police station was the highest priority, as it was in the worst condition, and recommending that a new station be built. Plans were made to go to the Fall Town Meeting to seek funds to begin preliminary design of a new police station.

The ongoing Blackwater River Flood Control project also received a good deal of attention during the year. In September of 2012, a large neighborhood meeting was held so that the Army Corps of Engineers could explain the process for moving forward with the project and the timeframe for likely completion. In the Spring of 2013, the Town hired an appraiser to determine the value of the easements that need to be acquired from homeowners whose properties abut the proposed flood wall. In addition, a consultant was brought on board to help the Town acquire the necessary environmental permits for the project.

Throughout the year, the Mass. Department of Transportation held a series of meetings with representatives from Salisbury, Newburyport and Amesbury to begin the planning process for the replacement of the Whittier Bridge on Rte. 95, which crosses the Merrimack River. A working group was formed to solicit local input and the State worked toward putting the project out to bid in the summer of 2013.

Other highlights of the year included the following:

- The Town's long-time ambulance provider, American Medical Response, discontinued service to the Town and was replaced by Cataldo Ambulance, whose contract was renewed in FY2014
- The stalled Northpointe housing project off Seabrook Road was re-started with a new developer
- The Town began discussions to take over the private Long Hill Cemetery on Beach Road
- The \$1.2 million Town Creek culvert replacement project was put out to bid in October of 2012
- Five historic markers, originally installed in the 1930's following the 300<sup>th</sup> anniversary of the founding of the Mass. Bay Colony, were restored

Finally, in December of 2012, I reported to the Board of Selectmen that the Town had received more than \$22.5 million in State and Federal grant funding since July of 2004. The vast majority of the grants received required no local match of funds, allowing the Town to upgrade our roads and sidewalks and improve drainage in neighborhoods, enhance public safety, expand programs for our seniors, renovate our public buildings, rehabilitate dozens of local private homes, expand rail trails, and help local social service agencies – all with little or no funding from Salisbury taxpayers. I would like to take this opportunity to thank the staff of the Planning Department, DPW, Police and Fire Departments, Council on Aging and the Public Library for their hard work in applying for these grants and in helping to improve the quality of life for Salisbury residents.

Respectfully submitted:

Neil J. Harrington, Town Manager

## **ELECTED TOWN OFFICIALS**

**Board of Selectmen:** Donald Beaulieu, Fred Knowles, Jerry Klima, Ed Hunt, Henry Richenburg,

**Moderator:** Ronald Ray

**School Committee:** Deborah Choate, Linda Litcofsky, Jane Purinton

## **APPOINTED TOWN OFFICIALS**

**Town Manager:** Neil J. Harrington

**Police Chief:** Thomas W. Fowler

**Constable:** Thomas W. Fowler

**Fire Chief:** Richard Souliotis

**Emergency Management Director:** Robert E. Cook

**Finance Officer:** Andrew Gould

**Assistant Accountant:** Janet Hofmann

**Town Clerk:** Wilma Mahoney McDonald

**Assistant Town Clerk:** Mindy Morrison

**Parking Clerk:** Mindy Morrison

**Board of Registrars:** Thomas Keane, Walter Sidley, Robert Becotte

**Human Resources:** Marie Blais

**DPW Director:** Donald Levesque

**Assessor/Appraiser:** Cheryl L. Gillespie

**Treasurer/Collector:** Christine Devine Caron

**Town Counsel:** Kopelman & Paige

**Board of Assessors:** Edward J. Gagnon, Cheryl Gillespie, Sherry Volpone

**Board of Health:** Joanne Housianitis, Thomas Hughes, Cheryl Papandrea, Rev. Dr. Robert Gallagher, Monich Greilich

**Health Inspector:** Jack Morris

**Inspector of Meats & Provisions:** Jack Morris

**Sanitary Inspector:** Jack Morris

**Dog/Animal Control Officer:** Harold Congdon

**Animal Inspector:** Harold Congdon

**Building Inspector:** David Lovering

**Wiring Inspector:** Ronald Kirk

**Assistant:** Mark Unger

**Gas & Plumbing Inspector:** Michael Magliaro

**Cable TV Advisory Comm:** Thomas Hughes, Michael Borrelli, Larry Cuddire, Don Beaulieu, Bobbi Klima, Chuck Takesian

**Conservation Commission:** Michelle Rowden, Agent; Matthew Carignan, Larry O'Brien, Sheila Albertelli, Patricia Fowler, Joanne Perrault, Andria Demoda, Louis Marini

**Council on Aging:** Elizabeth Pettis, Director; Gene Talford, Patricia Beevers, Pastor Russell Davis, Wayne David, John Haggerty, Shirley Ogden, Linda Boragine, Linda Randall, Chuck Colburn Alternate Members are: Mary Ann Chase and Karlene Johnson

**Harbormaster:** Ray Pike

**Harbor Commission:** Reggie Santos, Wayne David, Robert Straubel, George Milliken, Donald Jansen, Brian Smith, Ronald Ray

**Historical Commission:** Beverly Gulazian, Joyce Hartt, Brad Erickson, Grace Marchese, Nancy Meehan, Gloria Kimball, Thomas Veilleux, Paul Turner

**Housing Authority:** Daniel Ouellette, Director; Gloria Kimball, Patricia McCarthy, Ralph Sweeney, Joan Bureau, Loren Quinn

**Library Director:** Terry Kyrios

**Library Trustees:** J. Nicholas Sullivan, Maureen Dupray, Karen MacInnis, Joseph Stucker, Diane Masiello, Jeannette Lazarus

**Liquor License Commission:** Sean McCarthy, Michael Gilbert, Christopher Walsh, John Guerin, Gilbert Medeiros, Kelly Richenburg, Rhonda-Lee Cameron

**Local Cultural Commission:** Joseph Stucker, Constance Grasso, Louis Masiello, Grace Marchese, Linda Boragine, Daniel Ouellette

**Parks & Recreation:** Don Levesque, Courtney Marshall, Michael Roberge, Ronalee Ray-Parrott, Jonathan Pike

**Planning Dept.:** Lisa Pearson, Director; Leah Hill, Assistant Planner

**Planning Board:** Donald Egan, Berenice McLaughlin; Louis Masiello, Brendan Burke, Helen Holder; Robert Straubel - Alternate

**Rent Control Board:** Henry Richenburg, Daniel Richard, Alana Gilbert

**Sewer & Water Commissioners:** Jerry Klima, Don Beaulieu, Ed Hunt, Fred Knowles, Henry Richenburg

**Trustees of Hilton & Wilson Fund:** Jerry Klima, Don Beaulieu, Ed Hunt, Fred Knowles, Henry Richenburg

**Veteran's Agent:** Raymond E. Mace

**Warrant Advisory Committee:** David Procter, Susan Bartlett, Ronald Guilmette, Robert Carroll, Al Peterson, Thomas Pease (Alternate)

**Zoning Board of Appeals:** Timothy Lamprey, Susan Pawlisheck, Beth Gandelman, Kevin Henderson, Charles Mabardy, Derek DePetrillo, Lisa Lane; Allan Scholtz - Alternate

**Custodians:** Edward Gagnon, Grace Hume

## REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen & Citizens of the Town of Salisbury:

### MARRIAGE INTENTIONS RECORDED IN THE TOWN OF SALISBURY IN FY2013

WOODWARD, HEATHER PAULINE	IMIG, TYLER CHARLES	7/3/2012
DOW, BRUCE J JR	DELONG, SHERI-LYN	7/7/2012
MORIARTY, ALICE	MAIHOT, MICHELLE M	7/7/2012
PARRISH, GINA MARIE	CODY, MATTHEW STANLEY	7/14/2012
LUCARELLI, ROBERT ANTHONY	DOLAN, YVONNE ELIZABETH	7/19/2012
HANWELL, KIMBERLY JOY	DESROCHERS, TAYLOR GERARD	7/21/2012
WOODMAN, PAUL ALBERT	TUBMAN, CYNTHIA JEAN	7/21/2012
REED, RONALD N	COSTELLO, DIANE E	7/28/2012
SAFFORD, STACEY ANNE	WOODMAN, RANDY SCOTT	7/7/2012
SULLIVAN, BRIAN MICHAEL	GAJOL, PEARL JOY CUYONG	8/5/2012
NIGRO, ALLISON M	BOISVERT, MICHAEL P	8/4/2012
DOW, CHAD PEDLER	HOEHN, RICHARD A	8/1/2012
GOULD, TRACEY B	CORDEIRO, SAMUEL RICHARD	8/11/2012
	LOPEZ, OTTO MAURICIO	
WINTER, JENNIFER FAYE	ANDREZ	8/17/2012
PELLETIER, JUSTIN ROY	MUIR, MEGAN LYNN	8/25/2012
PAPAMECHAIL, AMY E	BARTH, MICHAEL EDWARD JR	8/25/2012
MUSTAFA, AHMAD S	PITTER, TRACY LYNN	9/2/2012
BLANCHETTE, GEORGE E	DAUGHERTY, CHERIE B	9/1/2012
CIRINNA, AARON N	MANSOUR, NICOLE P	9/9/2012
STURGEON, DAVID L JR	DILLON, KRISTIN JEAN	9/15/2012
SINGER, ADINA ATKINSON	KENNY, ELIZABETH HELENE	9/22/2012
O'NEILL, PATRICK JOHN	GHANNAD, ASHLEY	9/21/2012
RING, LLOYD C.	FAIRALL, PATRICIA ANN	9/22/2012
SOUZA, JAMES TIMOTHY	SANBORN, JENNIFER HOPE	9/28/2012
GALE, VALERIE J	SOMMA, PETER JAMES	10/6/2012
CAROLL, JEFFREY LEE	VACHON, JEANENE M.	10/6/2012
OSBORN, MATTHEW PAUL	UTSCH, ASHLEY MARIE	9/22/2012
SWEET, HEATHER L.	RICHARD, HENRY A. JR	10/5/2012
ROBINSON, JILLIAN LEIGH	HARISON, JOHN RYAN	10/20/2012
TIMMONS, JENNIFER MARIE	RYNERSON, JR., RODERICK ROY	10/20/2012
THOMAS, JESSICA FAWN	KING, JEREMY WILLIAM	10/27/2012
QUINTILIANI, FRANCIS JERRY	PALEY, LISA	11/10/2012
DELUCA, CHRISTOPHER ANTHONY	NGUYEN, ROSE	11/16/2012
RILEY, JALEESA MILDRED	IHNKEN, MARLEY ANN	11/9/2012
RICE, LINDA J	TOBEY, ERNEST F.	11/25/2012
MURPHY, TARA LYNN	VERGE, BRADEN THOMAS	12/28/2012
NINH, THAI DUC	NGUYEN, NGAN KIM	2/14/2013
SARTORY, SUSAN H	GOLNIK, GARY	3/14/2013
FERRAIOLI, ANN MARIE IRMA	FALK, CHRISTOPHER MICHAEL	1/23/2013
MIDURA, PETER G.	SALAS, ROCIO V.	3/9/2013
ALDER, MICHAEL A.	DAVIS, LISA ANN	3/17/2013
FULLER, ERNEST W.	DEMERS, MICHELE A.	3/30/2013
GAURON, EDMUND R.	COTE, COLLEEN M	3/30/2013

STRONG, BRADLEY W	SCATA, JESSICA LYNNE	4/13/2013
KIRK, RONALD J	RILEY, MARGARET L	4/13/2013
GARVEY, MATTHEW		
BARRETT	QIN, TIAN	4/20/2013
NICHOLS, TAMI ELAINE	BALLARD, ERIC MICHAEL	4/28/2013
CRAFT, SALLY ADAMS	LARSON, BRIAN	4/30/2013
TRAVERS, JESSICA LYNN	JANOUSEK, JONATHAN ADAM	5/11/2013
	LOMBARDI, NICHOLAS	
STARR, JENNIFER ANN	ANTHONY	5/18/2013
BERARD, REBEKAH DAWN	ABATE, ANTHONY KYLE	5/26/2013
BELL, SCOTT DAVID	KOLODZIEJ, CASIE ELIZABETH	5/27/2013
DIANTZIKIS, STEVEN P	LAURIN, LISE	5/26/2013
NICHOLS, CASANDRA		
MICHELLE	KELLEY, JEREMY MICHAEL	6/2/2013
MOODY, NEIL DANA JR.	MCKAY, MOLLY ALDEN	6/1/2013
NEWTON, SARAH FRANCES	MORRIS, MICHAEL ISAAC	6/8/2013
MCCARTHY, KAITLIN J	GILBERT, JAMES D	6/8/2013
PETRYK, JONATHAN W	BERNIER, MICHELLE R	6/8/2013
CHOY, STEVEN JAMES	FLANAGAN, BRENNAN MARIE	6/22/2013
SACHETTI, JUSTIN M	WHITE, KRISTYN MERCEDES	6/22/2013
COLLINS, JAIME K	CARMODY, MICHAEL D	6/29/2013
FAULKNER, EDWARD		
FRANCIS JR	BOURDON, CHRISTINE ANN	6/29/2013

#### DEATHS RECORDED IN FY2013

Last Name	First Name	Middle Name	Date of Death	Date of Birth
PREVENEAU	HELEN	V	7/2/2012	11/29/1929
TERENZI	CHRISTINE	V	7/4/2012	9/20/1935
FOLLANSBEE JR.	FRANK	L	5/22/2012	9/21/1953
COLE	RALPH	JAMES	7/19/2012	5/2/1939
RICHMOND	SUSAN	I	7/12/2012	12/27/1948
MARSTON	WILLIAM	F	7/20/2012	5/13/1933
LEO, III	RICHARD	P	7/15/2012	2/10/1956
PERRON	RAYMOND	E	7/23/2012	3/21/1943
GYNAN	ROBERT	ANTHONY	8/7/2012	2/28/1962
PAULHUS JR	FRANCIS	WOODBURY	8/13/2012	10/26/1940
YORK	PATRICIA	G	8/19/2012	1/19/1936
NEIL	WARREN	EDWARD	8/20/2012	4/21/1927
THOMAS	BARBARA	S	8/30/2012	10/27/1926
PLIATSKA	DOROTHEA	G	8/11/2012	5/1/1935
CAMPBELL	HELEN	GARDNER	9/9/2012	3/3/1920
SMITH	DOLORES	L	8/30/2012	2/1/1937
GRAHAM	KENNETH	G	9/5/2012	2/7/1968
RUGGIERO	LUCY		8/15/2012	5/21/1923
LANE	JAMES	NATHAN	8/25/2012	10/31/1962
VOGLER	DWIGHT	C	10/2/2012	10/14/1955
GRAHAM	KENNETH	G	9/5/2012	2/7/1968
BOURQUE	ANNETTE	J	9/14/2012	3/27/1934
BOWLEN	ROBERT	L	10/24/2012	9/25/1930
GRIMALDI	RALPH JR.	J	10/25/2012	3/18/1942

MASON	JEREMY	JAMES	11/20/2012	10/4/1982
BERRY	DEBORAH	ELLEN	11/19/2012	3/26/1959
GYNAN	ROBERT	ANTHONY	8/7/2012	2/28/1962
HAMEL	CECILE	L	12/9/2012	5/17/1924
VANDENBLUCKE	DORIS	M	11/11/2012	2/28/1925
DEMERS	JAMES	M	12/16/2012	7/21/1958
STACK	ROBYN	ANN	12/10/2012	8/8/1965
BUGDEN	NORMA		12/18/2012	8/6/1932
ROMONOSKI JR.	JOSEPH	S	10/30/2012	11/11/1944
BAROWY	ALAN	B	11/4/2012	3/28/1948
FRANKLIN	SANDRA	JEAN	12/28/2012	1/10/1941
BONACORSI	ANNETTE	M	1/9/2013	4/23/1914
DESMOND	BERTHA	ANN	1/11/2013	5/20/1927
BENNETT	FRANCES	MARILYN	1/20/2013	9/17/1928
CARDONE	EILEEN	R.	1/21/2013	10/19/1928
SMITH	FRANCIS	BERNARD	2/4/2013	5/11/1927
BREEN	DANIEL		1/4/2013	2/25/1941
CHAISSON	BARBARA	JEAN	1/25/2013	5/27/1942
CHAISSON	JOHN	L	1/17/2013	12/7/1940
ALIQUO	JOANNE	C	3/1/2013	10/7/1936
ROSE	MARGARET		2/15/2013	12/17/1922
PEPE	ANNMARIE		2/8/2013	8/7/1962
POULIN	FREDERICK	L	3/16/2013	8/17/1954
GILMAN	BARBARA	STEVENS	3/17/2013	8/14/1928
HATCH, IV	CHESTER	WALTER	4/13/2013	7/15/1970
ALLEN	DONNA	A	4/12/2013	5/16/1942
LUFFMAN	TANYA	MARIE	4/16/2013	2/14/1984
LORD	CAROLE	CARLENE	4/24/2013	2/27/1934
MAHONEY	ALYCE	BIRCHALL	5/1/2013	2/14/1922
GREELEY	SHIRLEY	L	5/1/2013	3/12/1946
SPOONER	KIMBERLY	J	4/19/2013	6/14/1967
WEIKER	DANIEL	KNOWLTON	5/6/2013	6/9/1918
LEBEL	PETER	GILLIS	4/14/2013	8/6/1947
LATTIME	SCOTT	ALLEN	4/4/2013	7/5/1959
MOSCHETTO	CHRISTOPHER	JOHN	4/27/2013	7/4/1979
WIGGINS	RICHARD	H	5/14/2013	10/19/1946
ZAPPALA	GERARD		5/10/2013	5/22/1953
MOREHOUSE	THELMA	VERA	5/7/2013	10/4/1928
TILTON	MARTHA	ELLEN	6/13/2013	2/26/1927
MANSOURIAN	YVONNE	Y	6/26/2013	5/2/1920
STANDLEY	DONALD	FORREST	6/28/2013	7/13/1941

#### BIRTHS

**Sixty Three babies were born to Salisbury residents during FY2013. Massachusetts General Law Chapter 51 prohibits publishing lists of children under the age of seventeen, except for school purposes.**



**State Primary**  
**September 6, 2012**  
**William Hilton Senior Center**

Town Clerk Wilma McDonald declared the polls open at 7:00 a.m. Prior to the polls opening, all three ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Officer Keith Forget transported ballots to the polls.

No provisional ballots were cast. A total of 719 ballots were cast, 338 Democratic, 211 Republican and 1 Green Rainbow, for a turnout of 12%.

Unfortunately, one of our workers tripped and fell.

At 8:00 p.m., Walter Sidley declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Officer Patrick Szymkowski.

Board of Registrars: Robert Becotte, Thomas Keane, Walter Sidley

Wardens: Edward Gagnon, Robert Gallagher, Paul Jevelis, Bruce Merluzzi, Sammy May

Checkers & Counters: Susan Tatro, Anne Jones, Josephine Kohan, Barbara Cerbone, Janet Webster, Kendra Pike Osgood, Patricia Parent, Ann Denise Brown, Joan McGilvray, Monique Greilich, Joanne Housianitis, Shauna Becotte, Andrea Carroll, Barbara Stygles, Bobbi Klima, Ann Donovan, Lauren Cameron, Edna Cole

There was one Green Rainbow ballot cast with Scott Brown written in as a candidate for Senator in Congress; all other offices were blank.

Results are as follows:

**Town of Salisbury, MA**  
**STATE PRIMARY ELECTION SEPT 06, 2012**

<b>Precinct#</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>Total</b>
<b>Candidate</b>				
<b>Democratic</b>				
<b>SENATOR IN CONGRESS (D)</b>				
Blanks	19	39	4	62
ELIZABETH WARREN	131	142	75	348
WRITE-INS	2	5	4	11
	0			
Totals	152	186	83	421
<b>REPRESENTATIVE IN CONGRESS (D)</b>				
Blanks	25	40	8	73
JOHN F. TIERNEY	125	144	75	344
Write-Ins	2	2	0	4
Totals	152	186	83	421

**COUNCILLOR (D)**

Blanks	28	40	9	77
DONALD BUMILLER	25	42	22	89
EILEEN DUFF	65	65	34	164
DAVID EPPLEY	20	24	6	50
GEORGE O'BRINE	14	15	11	40
Write-Ins	0	0	1	1
Totals	152	186	83	421

**SENATOR IN GENERAL COURT (D)**

Blanks	5	11	2	18
TIMOTHY COCO	31	41	18	90
KATHLEEN O'CONNOR IVES	84	85	56	225
WILLIAM MANZI	32	49	6	87
Write-Ins	0	0	1	1
Totals	152	186	83	421

**REPRESENTATIVE IN GENERAL COURT (D)**

Blanks	13	28	4	45
MICHAEL A. COSTELLO	138	156	79	373
Write-Ins	1	2	0	3
Totals	152	186	83	421

**CLERK OF COURTS (D)**

Blanks	22	44	7	73
THOMAS DRISCOLL	128	142	76	346
Write-Ins	2	0	0	2
Totals	152	186	83	421

**REGISTER OF DEEDS (D)**

Blanks	24	39	6	69
JOHN O'BRIEN	127	147	76	350
Write-Ins	1	0	1	2
Totals	152	186	83	421

**Republican****SENATOR IN CONGRESS (R)**

Blanks	0	1	2	3
SCOTT BROWN	101	109	83	293
Write-Ins	0	0	1	1

Totals	101	110	86	297
<b>REPRESENTATIVE IN CONGRESS (R)</b>				
Blanks	8	19	8	35
RICHARD TISEI	91	90	78	259
Write-Ins	2	1	0	3
Totals	101	110	86	297
<b>COUNCILLOR (R)</b>				
Blanks	26	27	23	76
MAURA CIARDIELLO	75	83	63	221
Write-Ins	0	0	0	0
Totals	101	110	86	297
<b>SENATOR IN GENERAL COURT (R)</b>				
Blanks	4	5	7	16
SAM MEAS	24	22	16	62
SHAUN TOOHEY	73	83	63	219
Write-Ins	0	0	0	0
Totals	101	110	86	297
<b>REPRESENTATIVE IN GENERAL COURT (R)</b>				
Blanks	80	103	69	252
Write-Ins	21	7	17	45
Totals	101	110	86	297
<b>CLERK OF COURTS (R)</b>				
Blanks	81	99	71	251
Write-Ins	20	11	15	46
Totals	101	110	86	297
<b>REGISTER OF DEEDS (R)</b>				
Blanks	81	100	73	254
Write-Ins	20	10	13	43
Totals	101	110	86	297
Democratic Turnout	152	186	83	338
Republican Turnout	101	110	86	211
Green Rainbow Turnout	1	0	0	1
Total Turnout	254	296	169	719

Total Registered	1937	1974	1868	5779
Percentage	13%	15%	9%	12%
Reg. Democrats	503	503	393	1399
Reg. Republicans	232	242	263	737
Reg. Green Rainbow	1	0	1	2
Reg. Libertarian (designation, no ballot)	13	9	5	27
Unenrolled	1188	1220	1206	3614

**A True Copy Attest**

**Wilma M. McDonald, Town Clerk**

**September 7, 2012**

**ANNUAL FALL TOWN MEETING  
OCTOBER 22, 2012  
SALISBURY ELEMENTARY SCHOOL**

A quorum (125) being present, Moderator Ronald Ray called the Annual Town Meeting to order at 7:09 p.m. with the checklist showing 130 registered voters; the final tally totaled 144 registered voters. There were 18 non-voters present: Donald Levesque, Terry Kyrios, Lisa Pearson, Neil Harrington, Angeljean Chiaramida, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Robert Roy, Heidi Roy, Mary Morse, Keith Forget, Antoine Marinescu, Lori Frost, Devin Lapia, Joyce Tomaselli.

Anne Jones, Josephine Kohan and Susan Tatro were checkers at the door with Assistant Town Clerk Melinda Morrison assisting. Reggie Santos and Brud Janvrin served as counters throughout the meeting.

The Moderator announced that, due to a clerical error, there is no Article Nine

Prior to acting on the Articles, Moderator Ray introduced Police Chief Thomas Fowler.

**ARTICLE ONE**

To see if the Town will vote to transfer the sum of \$14,000.00 from Free Cash to FY2013 budget line item number 0100.0210.5230 (Police Department – Equipment Repair and Maintenance) for the purpose of purchasing twelve (12) portable radios and associated equipment necessary to bring the Police Department into compliance with the Federal Communications Commission (FCC) mandate that all municipalities convert from wide-band radio systems to narrow-band by December 31, 2012; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg            I move that Article One be approved as herein stated**

**Seconded & carried**

**ARTICLE TWO**

To see if the Town will vote to transfer the sum of \$8,000.00 from Free Cash to FY2013 budget line item number 0100.0220.5235 (Fire Department – Vehicle Repair and Maintenance) for the purpose of funding necessary repairs to Fire Department vehicles for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt            I move that Article Two be approved as herein stated**

**Seconded & carried**

**ARTICLE THREE**

To see if the Town will vote to transfer the sum of \$11,000.00 from Free Cash to FY2013 budget line item number 0100.0220.5230 (Fire Department – Equipment Repair and Maintenance) for the purpose of purchasing pagers and associated equipment necessary to bring the Fire Department into compliance with the Federal Communications Commission (FCC) mandate that all municipalities convert from wide-band radio systems to narrow-band by December 31, 2012; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima            I move that Article Three be approved as herein stated**

**Seconded & carried**

#### **ARTICLE FOUR**

To see if the Town will vote to transfer the sum of \$25,000.00 from Free Cash to FY2013 budget line item number 0100.0210.5293 (Police Department – Meter Purchase and Repair) for the purpose of replacing broken parking meters at Salisbury Beach; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles**

**I move that Article Four be approved as herein stated**

**Seconded & carried**

#### **ARTICLE FIVE**

To see if the Town will vote to transfer the sum of \$148,000.00 from Free Cash to FY2013 budget line item number 0100.0910.5199 (Insurance and Benefits – Personnel Salary Reserve) for the purpose of funding the retroactive costs of collective bargaining agreements between the Town and New England Police Benevolent Association Local No. 15 and Local No. 35 covering the periods FY2010 and FY2011 through FY2013; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu**

**I move that Article Five be approved as herein stated**

**Seconded & carried**

#### **ARTICLE SIX**

To see if the Town will vote to transfer the sum of \$58,000.00 from Free Cash to the Town's Stabilization Fund; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg**

**I move that Article Six be approved as herein stated**

**Seconded**

**Hand count taken (2/3 required) 128 YES, -0- NO**

**Carried by unanimous vote**

#### **ARTICLE SEVEN**

To see if the Town will vote to transfer the sum of \$25,000.00 from Free Cash to the Town's Other Post-Employment Benefits Liability Trust Fund, which was authorized by Article Thirteen of the May 16, 2011 Annual Town Meeting, for the purpose of partially funding the estimated actuarial unfunded liability for health insurance costs for current and future retirees of the Town; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt**

**I move that Article Seven be approved as herein stated**

**Seconded & carried**

#### **ARTICLE EIGHT**

To see if the Town will vote to transfer the sum of \$10,300.00 from Free Cash to FY2013 budget line item number 0100.0910.5740 (Insurance and Benefits – General Liability Insurance) for the purpose of funding the Town's general liability insurance costs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima**

**I move that Article Eight be approved as herein stated**

**Seconded & carried**

\*\*\*\*\*Due to a clerical error, there is no Article Nine

#### **ARTICLE TEN**

To see if the Town will vote to transfer the sum of \$15,000.00 from Free Cash to FY2013 budget line item number 0100.0435.5815 (Beach Services – Capital Outlay – Equipment) for the purpose of purchasing an automated parking kiosk for the Town parking lot at Salisbury Beach; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu                    I move that Article Ten be approved as herein stated**

**Seconded & carried**

#### **ARTICLE ELEVEN**

To see if the Town will vote to authorize a revolving fund for the Department of Public Works as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2013. This revolving fund would be to accept receipts from rental and other fees charged to tenants of the former Memorial School and the former Spalding School. The receipts would be expended, not to exceed \$50,000 in FY2013, by the Director of Public Works, to pay for capital repairs and improvements to the former Memorial School and the former Spalding School; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg                    I move that Article Eleven be approved as herein stated**

**Seconded & carried**

#### **ARTICLE TWELVE**

To see if the Town will vote to petition the General Court for special legislation, as set forth below, which will amend the definition of “low or moderate income housing” set forth in MGL Ch. 40B, §20 as it applies to the Town of Salisbury to include certain mobile or manufactured homes; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court. The Board of Selectmen is hereby authorized to approve amendments within the scope of the general public objectives of this petition; or to take any other action relative thereto.

#### **AN ACT RELATIVE TO AFFORDABLE HOUSING IN THE TOWN OF SALISBURY**

Be it enacted by the Senate and House of Representatives in General Court, and by the authority of the same, as follows:

SECTION 1. (a) Notwithstanding sections 20 through 23, inclusive, of chapter 40B of the General Laws and any regulations promulgated thereunder, any manufactured home as defined in section 32Q of chapter 140 of the General Laws, or any other dwelling unit built on a chassis and containing complete electrical, plumbing and sanitary facilities, and designed to be installed on a temporary or permanent foundation for permanent living quarters, having been situated continuously on the same parcel in the Town of Salisbury for twenty years or more as of January 1, 2012, and having been assessed as a mobile or manufactured home by the Salisbury Board of Assessors, shall be considered “low or moderate income housing,” as defined in section 20 of chapter 40B of the General Laws.

SECTION 2. This act shall take effect upon its passage.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt                    I move that Article Twelve be approved as herein stated**

**Seconded & carried by majority vote**

### **ARTICLE THIRTEEN**

To see if the Town will vote to transfer the sum of \$5,000.00 from FY2013 budget line item number 0100.0210.5166 (Police Department – Schooling) to FY2013 budget line item number 0100.0210.5287 (Police Department – Employee Training) for the purpose of providing additional organizational and management training opportunities for members of the Police Department through the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Jerry Klima I move that Article Thirteen be approved as herein stated**

**Seconded & carried**

### **ARTICLE FOURTEEN**

To see if the Town will vote to transfer the sum of \$7,500.00 from Free Cash to FY2013 budget line item number 0100.0213.5305 (Town Manager – Consulting Services) for the purpose of funding the costs of an assessment center evaluation process for the rank of sergeant within the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Fourteen be approved as herein stated**

**Seconded & carried**

### **ARTICLE FIFTEEN**

To see if the Town will vote to transfer the sum of \$5,000.00 from Free Cash to FY2013 budget line item number 0100.0213.5305 (Town Manager – Consulting Services) for the purpose of funding costs associated with defending the Town in an arbitration hearing relative to a former employee of the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu I move that Article Fifteen be approved as herein stated**

**Seconded & carried**

### **ARTICLE SIXTEEN**

To see if the Town will vote to transfer the sum of \$9,400.00 from Free Cash to FY2013 budget line item number 0100.0213.5305 (Town Manager – Consulting Services) for the purpose of funding costs associated with retaining an expert witness in a tax abatement appeal case; or to take any other action relative thereto

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg I move that Article Sixteen be approved as herein stated**

**Seconded & carried**

### **ARTICLE SEVENTEEN**

It is moved that the town will use actual water meter readings to have a user fee based on actual water usage and sewer charges to be based on water usage. In the case of seasonal or other water usage where the water is shut off and the meter removed, [full monthly only] there will not be any sewer charge or water meter removal charge in that time period as shutting off water and meter removal is a public safety issue.

ON PETITION OF MITCHELL MAKAREWICZ ET AL

**Warrant Advisory Committee not to approve by a vote of 4 to 1**

**Motion: Edwin Hunt I move that Article Seventeen be approved as herein stated**

**Seconded**

**Town Counsel rendered an opinion that if approved, this warrant would be advisory, not binding, since it did not amend or change an existing bylaw.**

**Motion: Donald Beaulieu I move to indefinitely postpone this Article**

**Seconded**

**Hand count taken: 75 YES, 57 NO**

**Motion carried to indefinitely postpone**



## ARTICLE EIGHTEEN

To take any other action that may be lawfully taken at this meeting.

Motion: Henry Richenburg To adjourn the meeting

Seconded & carried

Moderator Ray declared the Annual Fall Town Meeting adjourned at 7:51 pm

Respectfully submitted,

Wilma M. McDonald

Town Clerk

October 23, 2012

### **Presidential Election** **November 6, 2012** **William Hilton Senior Center**

Constable Thomas Keane declared the polls open at 7:00 a.m. Prior to the polls opening, all three ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Officer John Lannon transported ballots to the polls.

A total of 4312 ballots were cast, for a turnout of 72%. There were 26 provisional ballots processed.

At 8:00 p.m., Walter Sidley declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Officer Jeremy Kelley.

Board of Registrars: Robert Becotte, Thomas Keane, Walter Sidley

Wardens: Edward Gagnon, Robert Gallagher, Paul Jeuelis, Bruce Merluzzi, Sammy May

Checkers & Counters: Susan Tatro, Anne Jones, Josephine Kohan, Barbara Cerbone, Janet Webster, Kendra Pike Osgood, Patricia Parent, Ann Denise Brown, Joan McGilvray, Monique Greilich, Joanne Housianitis, Shauna Becotte, Andrea Carroll, Rosemarie Wilcox, Kay Clinch, Bobbi Klima, Ann Donovan, Lauren Cameron, Edna Cole, Liz Wood

Information table: Beverly Gulazian and Barbara Stygles

Results are as follows:

Town of Salisbury, MA

PRESIDENTIAL ELECTION NOVEMBER 6, 2012

PRECINCT #	1	2	3	Total
President & Vice President				
Blanks	7	8	6	21
Johnson & Gray	19	16	11	46
Obama & Biden	793	810	676	2279
Romney & Ryan	600	690	648	1938
Stein & Honkala	6	3	6	15
WRITE-INS	7	4	2	13
Totals	1432	1530	1349	4312
SENATOR IN CONGRESS				

Blanks	12	9	7	28
SCOTT BROWN	780	841	808	2429
ELIZABETH WARREN	639	679	534	1852
WRITE-INS	1	2	0	3

TOTAL	1432	1531	1349	4312
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#### US CONGRESSMAN 6th District

Blanks	61	57	49	167
JOHN TIERNEY	667	682	553	1902
RICHARD TISEI	626	696	669	1991
DANIEL FISHMAN	76	94	76	246
WRITE-INS	2	2	2	6

TOTAL	1432	1531	1349	4312
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#### COUNCILLOR 5th District

Blanks	183	176	168	527
MAURA CIARDIELLO	550	669	574	1793
EILEEN DUFF	697	681	602	1980
WRITE-INS	2	5	5	12
TOTAL	1432	1531	1349	4312

#### SENATOR IN GENERAL COURT

Blanks	100	97	118	315
KATHLEEN O'CONNOR IVES	699	696	577	1972
SHAUN TOOHEY	404	458	416	1278
JAMES KELCOURSE	120	115	121	356
PAUL MAGLIOCCHETI	106	162	114	382
WRITE-INS	3	3	3	9

Totals	1432	1531	1349	4312
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#### REPRESENTATIVE IN GENERAL COURT

Blanks	295	333	290	
MICHAEL A. COSTELLO		1108	1180	1042
Write-Ins	29	18	17	64
Totals	1432	1531	1349	4312

**64**

CLERK OF COURTS (D)

Blanks	417	456	395	1268
THOMAS DRISCOLL	992	1063	938	2993
Write-Ins	23	12	16	51
Totals	1432	1531	1349	4312

REGISTER OF DEEDS (D)

Blanks	411	445	391	1247
JOHN O'BRIEN	997	1076	943	3016
Write-Ins	24	10	15	49
Totals	1432	1531	1349	4312

QUESTION 1 (Auto repair info)

BLANK	169	188	169	526
YES	1110	1166	1043	3319
NO	153	177	137	467
TOTAL	1432	1531	1349	4312

QUESTION 2 (Life ending medication)

BLANK	57	62	41	160
YES	785	735	720	2240
NO	590	734	588	1912
TOTAL	1432	1531	1349	4312

QUESTION 3 (medical marijuana)

BLANK	67	81	55	203
YES	976	960	856	2792
NO	389	490	438	1317
TOTAL	1432	1531	1349	4312

QUESTION 4 (corporations not human)

BLANK	246	269	247	762
YES	931	957	794	2682
NO	255	305	308	868
TOTAL	1432	1531	1349	4312

QUESTION 5 (prevent social security cut, etc)

BLANK	214	250	222	686
YES	913	949	849	2711
NO	305	332	278	915
TOTAL	1432	1531	1349	4312

Total Turnout	1432	1531	1349	4312
Total Registered	2002	2051	1924	5977
Percentage	72%	75%	70%	72%

Reg. Democrats	517	516	405	1438
Reg. Republicans	242	256	264	762
Reg. Green Rainbow	2	1	1	4
Reg. Libertarian (designation, no ballot)	13	8	5	26
Unenrolled	1228	1270	1249	3747

A True Copy Attest  
Wilma M. McDonald, Town Clerk  
November 7, 2012

Respectfully submitted,

Wilma M. McDonald  
Town Clerk  
November 7, 2012

**Special State Primary**  
**Annual Town Election**  
**April 30, 2013**  
**William Hilton Senior Center**

Town Clerk Wilma McDonald declared the polls open at 7:00 a.m. Prior to the polls opening, all three ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Officer Jeremy Kelley transported ballots to the polls.

No provisional ballots were cast. In the State Primary, 1179 cast Democratic ballots and 482 voted Republican, for a turnout of 32%.

For the annual town election, 1179 votes were counted for a 33% turnout.

At 8:00 p.m., Walter Sidley declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Officer Ryan Collins.

Board of Registrars: Robert Becotte, Thomas Keane, Walter Sidley

Wardens: Edward Gagnon, Robert Gallagher, Paul Jeuvellis, Bruce Merluzzi, Lucille Sidley

Checkers & Counters: Susan Tatro, Anne Jones, Josephine Kohan, Janet Webster, Kendra Pike Osgood, Susan Bartlett, Patricia Parent, Ann Denise Brown, Joan McGilvray, Monique Greilich, Joanne Housianitis, Barbara Stygles, Ann Donovan, Lauren Cameron, Edna Cole, Beverly Gulazian, Constance O'Neil, Mary Hickey, Rosemary Wilcox, Kay Clinch, Liz Wood.

Results are as follows:

<b>Town of Salisbury, MA</b>				
<b>SPECIAL STATE PRIMARY APRIL 30, 2013</b>				
<b>PRECINCT #</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>Total</b>
<b>SENATOR IN CONGRESS (D)</b>				
Blanks	1	3	0	4
STEPHEN LYNCH	172	253	151	576
EDWARD MARKEY	227	244	127	598
WRITE-INS	1	0	0	1
	0			
Totals	401	500	278	1179
<b>SENATOR IN CONGRESS (R)</b>				
Blanks	0	2	0	2
GABRIEL GOMEZ	122	138	128	388
MICHAEL SULLIVAN	97	87	55	239
DANIEL WINSLOW	22	13	22	57
Write-Ins	1	0	0	1
Totals	242	240	205	687

Democratic Turnout	401	500	278	1179
Republican Turnout	242	240	205	482
Total Turnout	643	740	483	1866
Total Registered	1965	2038	1905	5908
Percentage	33%	36%	25%	32%

Reg. Democrats	502	503	401	1406
Reg. Republicans	239	254	266	759

**A True Copy Attest**

**Wilma M. McDonald, Town Clerk**

**May 1, 2013**

**TOWN OF SALISBURY**

**APRIL 30, 2013 ANNUAL TOWN ELECTION**

**OFFICIAL RESULTS**

<b>SELECTMAN</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>PRECINCT 3</b>	<b>TOTAL</b>
BLANK	175	224	143	542
Edwin Hunt Sr.	363	409	296	1068
Freeman Condon III	415	406	320	1141
Ronald N. Laffely	131	163	98	392
Paula A. Moore	126	170	87	383
Thomas J. Saab	118	176	66	360
Write-In	2	0	0	2
Write-In	0	0	0	0
<b>TOTAL</b>	<b>1330</b>	<b>1548</b>	<b>1010</b>	3888
	TOTAL	TOTAL	TOTAL	TOTAL

<b>MODERATOR</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>PRECINCT 3</b>	<b>TOTAL</b>
BLANK	48	87	40	175
Jerry V. Klima	352	395	226	973
Ronalee Ray-Parrott	263	290	239	792
Write-In	2	2	0	4
<b>TOTAL</b>	<b>665</b>	<b>774</b>	<b>505</b>	1944
	TOTAL	TOTAL	TOTAL	TOTAL

<b>Triton-Newbury</b>	<b>PRECINCT 1</b>	<b>PRECINCT 2</b>	<b>PRECINCT 3</b>	<b>TOTAL</b>
Blank	279	376	219	874
Robin S. Williams	378	395	284	1057
WRITE-IN	8	3	2	13
<b>TOTAL</b>	<b>665</b>	<b>774</b>	<b>505</b>	<b>1944</b>
	TOTAL	TOTAL	TOTAL	TOTAL

<b>Triton-Rowley-3 YEAR</b>	PRECINCT 1	PRECINCT 2	PRECINCT 3	TOTAL
BLANK	314	407	232	953
Paul L. Lees	345	365	272	982
WRITE-IN	6	2	1	9
<b>TOTAL</b>	<b>665</b>	<b>774</b>	<b>505</b>	<b>1944</b>
	TOTAL	TOTAL	TOTAL	TOTAL

<b>Triton-Rowley-1 YEAR</b>	PRECINCT 1	PRECINCT 2	PRECINCT 3	TOTAL
BLANK	318	430	255	1003
Richard Cummings	344	342	248	934
WRITE-IN	3	2	2	7
<b>TOTAL</b>	<b>665</b>	<b>774</b>	<b>505</b>	<b>1944</b>
	TOTAL	TOTAL	TOTAL	TOTAL

<b>Triton-Salisbury</b>	PRECINCT 1	PRECINCT 2	PRECINCT 3	TOTAL
BLANK	163	191	128	482
Deborah Choate	491	578	371	1440
WRITE-IN	11	5	6	22
<b>TOTAL</b>	<b>665</b>	<b>774</b>	<b>505</b>	<b>1944</b>
	TOTAL	TOTAL	TOTAL	TOTAL

<b>LIBRARY DEBT EXCLUSION</b>	PRECINCT 1	PRECINCT 2	PRECINCT 3	TOTAL
BLANK	25	33	19	77
YES	405	456	273	1134
NO	235	285	213	733
<b>TOTAL</b>	<b>665</b>	<b>774</b>	<b>505</b>	<b>1944</b>
	TOTAL	TOTAL	TOTAL	TOTAL

Total Turnout	665	774	505	1944
Total Registered	1965	2038	1905	5908
Percentage	34%	38%	27%	33%

*A true copy attest:*

*Wilma M. McDonald*  
*Town Clerk*  
*May 1, 2013*

**ANNUAL TOWN MEETING  
MAY 20, 2013  
SALISBURY ELEMENTARY SCHOOL**

A quorum (125) being present, Moderator Jerry Klima called the Annual Town Meeting to order at 7:46 p.m. with checklist showing over 300 registered voters. The number of voters later peaked at 387. There were 29 non-voters present: Donald Levesque, Terry Kyrios, Ted Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiaramida, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Ray Mace Jr., Christopher Farmer, Bill DeRosa, Maureen Lynch, Charles LaBella, Stephen Nichols, Devin Lapia, Gloria Donahue, Mariantonia Boulay, Pam Shaw, Maureen Andrews, Leo Sullivan, Gary Barrett, Joyce Tomaselli, Kara Kosmer, Adam Page, Brooke Shea.

Anne Jones, Josephine Kohan and Susan Tatro were checkers at the door with Assistant Town Clerk Melinda Morrison assisting. Reggie Santos and Brud Janvrin served as counters throughout the meeting.

The first order of business, as per the Town Charter was to elect a Deputy Moderator. Moderator Klima asked for a motion to ratify his selection of Reginald Santos to serve as Deputy Moderator until the May 2014 Annual Town Meeting

**Motion: Donald Beaulieu To appoint Reginald Santos Deputy Moderator until May 2014**

**Seconded & carried by unanimous vote**

**ARTICLE ONE**

The Election of Officers was held on Tuesday, April 30, 2013.

**ARTICLE TWO**

To hear reports of the Boards, Committees and Commissions as may be presented

Board of Selectmen Chairman Henry Richenburg commended outgoing Moderator Ronald Ray for his many years of service to the Town and presented him with proclamations from the Town of Salisbury and the Commonwealth of Massachusetts. The text of Chairman Richenburg's speech is attached as a permanent record.

Park & Recreation Commission Chair Ronalee Ray-Parrott gave a report on the activities of that committee for the past year

**ARTICLE THREE**

To hear the report of the Warrant Advisory Committee and to raise and appropriate \$20,127,443.00 to fund the FY2014 annual operating budget of the Town, which includes \$9,487,410.00 to pay the Town's anticipated share of the Triton Regional School District's operating budget for FY2014, calculated in accordance with Mass. General Law Chapter 70, Section 6, and in accordance with the attached departmental breakdown of the budget; to appropriate \$2,059,620.00 to fund the FY2014 Sewer Enterprise Fund budget; to appropriate \$2,142,569.00 to fund the FY2014 Water Enterprise Fund budget; to transfer the sums of \$312,717.00 from the FY2014 Sewer Enterprise Fund budget and \$125,236.00 from the FY2014 Water Enterprise Fund budget to the General Fund; and to transfer the sum of \$29,265.00 from the Waterways Permit Fees Fund to the General Fund; or to take any other action relative thereto.

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Three be approved as herein stated**

**Seconded & carried**

**ARTICLE FOUR**

To see if the Town will vote to re-authorize a revolving fund for the Planning Board as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2014. This revolving fund would be to accept receipts from fees charged to applicants specifically to pay outside consultants. The receipts would be expended, not to exceed \$100,000 in FY2014, by the Planning Board for: engineers, lawyers, designers, or other appropriate professionals who can assist the Board in analyzing a project to ensure compliance with all relevant laws, ordinances, bylaws and regulations; or to take any other action relative thereto.



ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Freeman Condon            I move that Article Four be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE FIVE**

To see if the Town will vote to re-authorize a revolving fund for the Conservation Commission as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2014. This revolving fund would be to accept receipts from filing fees paid pursuant to the Wetlands Protection Act. The receipts would be expended, not to exceed \$100,000 in FY2014, by the Conservation Commission for the payment of consultant fees, expenses of, and a portion of the salary and benefits of the Town's Conservation Agent for administration and enforcement of the Wetlands Protection Act; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu            I move that Article Five be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE SIX**

To see if the Town will vote to re-authorize a revolving fund for the Parks and Recreation Commission as described in Chapter 44, Section 53E1/2 of the Massachusetts General Laws, for FY2014. The revolving fund would be to accept receipts from fund raising, grants, donations, and charges for activities. The receipts would be expended, not to exceed \$5,000.00 in FY2014 by the Parks and Recreation Commission for activities sponsored by the Parks and Recreation Commission; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg            I move that Article Six be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE SEVEN**

To see if the Town will vote to re-authorize a revolving fund for the Building Inspector's Department as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws for FY2014. This revolving fund would be to accept receipts from fees charged by the Department for electrical, plumbing and gas inspections. The receipts would be expended, not to exceed \$50,000 in FY2014, by the Building Inspector's Department to pay for the services of the Town's electrical, plumbing and gas inspectors; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt            I move that Article Seven be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE EIGHT**

To see if the Town will vote to re-authorize a revolving fund for the Earth Filling Bylaw as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws for FY2014. This revolving fund would be to accept payments made by applicants under the Town's Earth Filling Bylaw for borings and test pits, inspections, monitoring, certifications, reports and tests that are required by the permit granting authority while considering an application for an earth filling permit and/or as a condition of issuing a permit and/or to monitor performance under a permit and/or to establish compliance with the conditions of a permit and the bylaw. The receipts would be expended, not to exceed \$50,000 in FY2014, by the Board of Selectmen and/or the Town Manager for such services as either of them as a permit granting authority deems to be needed to evaluate an application and/or to monitor performance under a permit and/or to establish compliance with the conditions of a permit and the bylaw; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles    I move that Article Eight be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE NINE**

To see if the Town will vote to re-authorize a revolving fund for the Council on Aging as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws, for FY2014. This revolving fund would be to

accept donations to the Council on Aging from individuals, businesses, corporations or non-profit agencies. The receipts would be expended, not to exceed \$50,000 in FY2014, by the Director of the Council on Aging, with the approval of the Board of Directors of the Council on Aging, to pay for general improvements to the Hilton Center and other expenses consistent with the mission of the Council on Aging; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Freeman Condon            I move that Article Nine be approved as herein stated**

**Seconded & carried**

#### **ARTICLE TEN**

To see if the Town will vote to re-authorize a revolving fund for the Planning Board as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2014. The revolving fund would be to accept receipts from developers, landowners and other applicants seeking subdivision or site plan approval from the Planning Board, except for those receipts specifically to pay outside consultants. The receipts would be expended, not to exceed \$40,000.00 in FY2014, by the Planning Board, in conjunction with the Town's Department of Public Works for: design, engineering and construction costs of sidewalks required pursuant to the Town's subdivision control bylaw; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu            I move that Article Ten be approved as herein stated**

**Seconded & carried**

#### **ARTICLE ELEVEN**

To see if the Town will vote to re-authorize a revolving fund for the Harbor Commission, as described in Chapter 44, Section 53E ½ of the Mass. General Laws, for FY2014. This revolving fund would be to accept receipts from: mooring fees, waterways permit fees, dinghy fees, and sewerage pump-out fees. The receipts would be expended, not to exceed \$75,000 in FY2014, by the Harbor Commission for: maintenance and development of riverfront recreational activities, equipment maintenance or replacement, Harbormaster's operating expense, water safety, education and expenses of complying with the Clean Waters Act; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg            I move that Article Eleven be approved as herein stated**

**Seconded & carried**

#### **ARTICLE TWELVE**

To see if the Town will vote to authorize a revolving fund for the Town Manager as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2014. The revolving fund would be to accept receipts from fees paid to park at Town-owned parking lots at Salisbury Beach. The receipts would be expended, not to exceed \$10,000 in FY2014, by the Town Manager for the purpose of funding public improvements at Salisbury Beach, including, but not limited to, public infrastructure, upkeep of the Town's comfort station and/or public amenities; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt            I move that Article Twelve be approved as herein stated**

**Seconded**

**Motion: Donald Beaulieu**

**I move to amend the word "authorize" to read "re-authorize"**

**Seconded & carried**

**Main motion as amended seconded and carried by unanimous vote**

#### **ARTICLE THIRTEEN**

To see if the Town will vote to re-authorize a revolving fund for the Health Department as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2014. This revolving fund would be to accept receipts from fees charged to property owners and/or other applicants for inspections by the Town's Department of Health. The receipts would be expended, not to exceed \$100,000 in FY2014, by the Director of Public Health, with the approval of the Town Manager, to pay for the services of qualified individuals to conduct health inspections, including but not limited to inspections of restaurant and food

establishments, housing, septic systems and Title 5, as required by law, bylaw or Board of Health regulation, and the enforcement thereof, at the direction of the Director of Public Health; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Thirteen be approved as herein stated**

**Seconded & carried**

#### **ARTICLE FOURTEEN**

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, for cemetery purposes, the Long Hill Cemetery located at 105 Beach Road and identified as Assessors Map #25, Lot #9, which cemetery shall thereafter be maintained and managed as town property; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Freeman Condon I move that Article Fourteen be approved as herein stated**

**Seconded**

**Discussion: In response to a question, Long Hill Cemetery Commission member Arthur Ober stated that the Commission would turn \$135,000 over to the Town if the Town takes over the cemetery.**

**Article Fourteen carried by majority vote**

#### **ARTICLE FIFTEEN**

To see if the Town will vote to adopt a bylaw establishing a Cemetery Commission of five members, to be inserted as Chapter 30 of the General Bylaws as Article 65:

Article 65: Cemetery Commission

§65 - 1 There shall be a Cemetery Commission of five members, to be appointed by the Town Manager, in consultation with the Board of Selectmen, with two of the initial members to be Trustees of the Long Hill Cemetery. The Cemetery Commissioners shall be appointed for a five year term, with the initial appointment of the Commissioners to be staggered so that one Commissioner's term expires each year.

§ 65 - 2 To the extent delegated by the Town Manager, the Cemetery Commissions shall have care, custody, management and control of all town cemeteries and the powers set forth in Sections 23 through 26, inclusive, of Chapter 114 of the General Laws; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu I move that Article Fifteen be approved as herein stated**

**Seconded**

**Article Fifteen carried by majority vote**

#### **ARTICLE SIXTEEN**

To see if the Town will vote to authorize the Board of Selectmen, Board of Assessors and Town Manager to negotiate and enter into an agreement for Payment-in-Lieu-of-Taxes (PILOT), pursuant to the provisions of G.L. c. 59, §38H(b), and any other applicable law, between the Town and True North Energy for the solar facility installed, owned and operated by True North Energy on land located at 12 Rabbit Road in Salisbury (Assessors Map No.10, Lot No.41), upon such terms and conditions as the Board of Selectmen, Board of Assessors and Town Manager deem to be in the best interest of the Town; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to approve**

**Motion: Henry Richenburg I move that Article Sixteen be approved as herein stated**

**Seconded**

**Motion: Donald Beaulieu**

**I move that Article 16 be amended to change the Lot number from "41" to "141"**

**Seconded & carried**

**Main motion as amended carried by unanimous vote**

## ARTICLE SEVENTEEN

To see if the Town will vote to amend Chapter 77 of the General Bylaws (Earth Filling) as follows:

Delete §77-8, Paragraph E, in its entirety and insert in place thereof the following:

E. Fees. The following fees shall apply to applications under this bylaw:

- 1) For permits allowing filling of from 500 to 2,000 cubic yards in any twenty-four month period, the application fee shall be established by the Town Manager and approved by the Board of Selectmen.
- 2) For permits allowing filling over 2,000 cubic yards, the application fee shall be established by the Board of Selectmen;

or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt I move that Article Seventeen be approved as herein stated**

**Seconded & carried by majority vote**

## ARTICLE EIGHTEEN

To see if the Town will vote to transfer the care, custody, management and control of the parcels of land identified as Town Assessors Map No. 24, Lot No. 82; Map No. 24, Lot No. 83; and Map No. 26, Lot No. 33 from the Board of Selectmen to the Treasurer/Collector, who has been appointed Custodian of tax title properties by the Board of Selectmen pursuant to G.L. c. 60, §77B, for the purpose of conveyance by public auction, which parcels of land were previously acquired by the Town by tax title foreclosures;; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Eighteen be approved as herein stated**

**Seconded & carried by a hand count vote of 325 YES, 2 NO**

## ARTICLE NINETEEN

To see if the Town will vote to authorize the Board of Selectmen to acquire, for public way purposes, by gift, purchase, or eminent domain, the fee to or easement in all or portions of the parcel of land known as Fowler Street, as described below:

### **Fowler Street**

Beginning at the Northwest bound of Lot 43 on Land Court plan 3200-46, Sheet 13, Block 12, which point is 81.15 feet west of the Westerly line of Cable Avenue and extending in a Westerly direction to land of the Commonwealth of Massachusetts

Southerly by Lot 43, the Northerly line of Brissette Avenue, the Emery N. Fowler Lot, the Northerly line of Railroad Avenue, Lots 765 and 766 on Plan 3200-163, the Northerly line of Libby Avenue, Lots 23A and 23B in Block 10, the Northerly line of Atlantic Avenue and Lot 109 in Block 9 measuring 547.09 feet

Easterly by land of the Commonwealth of Massachusetts measuring 30 feet

Northerly by Lots 110A and 110B, the Southerly line of Atlantic Avenue, Lots 745 and 746 on Plan 3200-157, the Southerly line of Libby Avenue, Lots 763 and 764 on Plan 3200-163, the Southerly line of Railroad Avenue, Lot 24, the Southerly line of Brissette Avenue and Lot 42A measuring 545.32

Westerly by land of the Town of Salisbury measuring 30.12 feet

All of said land is shown on Land Court Plan 3200-46, Sheets 12 and 13, 3200K, 3200Q, 3200-37, 3200-157, 3200-163, 3200IX and in Plan Book: 339 Plan: 83 and Plan 774 of 1947; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee voted, 4 yeas 1 abstention, to recommend approval**

**The Moderator asked and received permission from town meeting voters to waive the reading of the street descriptions**

**Motion: Freeman Condon            I move that Article Nineteen be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE TWENTY**

To see if the Town will vote to transfer and appropriate the sum of \$49,708.85 from Overlay Surplus to offset Overlay deficits from previous years that will be raised on the FY2014 Tax Recapitulation; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu            I move that Article Twenty be approved as herein stated**  
**Seconded & carried by unanimous vote**

#### **ARTICLE TWENTY-ONE**

To see if the Town will vote to appropriate and authorize the Treasurer to borrow the sum of \$1,026,372.00 in accordance with General Laws Chapter 44, Section 7, or any other enabling authority, for the purpose of making certain energy conservation and energy related improvements to public buildings owned by the Town of Salisbury, as identified in an Investment Grade Audit prepared for the Town by Ameresco, Inc., an Executive Summary of which is on file in the office of the Town Clerk; and further authorizing the Town Manager to enter into a so-called performance-based energy contract for a term not to exceed 20 years for the purpose of making said energy conservation and energy related improvements and guaranteeing the projected financial savings from those improvements, upon such terms and conditions as the Board of Selectmen may determine; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg            I move that Article Twenty-One be approved as herein stated**  
**Seconded & carried by unanimous vote**

#### **ARTICLE TWENTY-TWO**

To see if the Town will vote, in accordance with G.L. c. 164, §134, to initiate the process to aggregate electrical load for interested electric utility customers in the Town of Salisbury; and authorize the Board of Selectmen to enter into an agreement or agreements for services to facilitate the sale and purchase of electric energy and other related services, for terms of more than three years, which independently, or through inter-municipal agreements with other municipalities or other political subdivisions of the Commonwealth on such terms and conditions as the Board of Selectmen deem in the best interest of the Town; and to authorize the Board of Selectmen to take all actions necessary to administer and implement such agreements; provided, however, that if the Board of Selectmen determines that such an arrangement is in the best interest of the Town, its residents and businesses, any agreement for such purposes shall include a provision securing individual consumers the ability to "opt out" at their discretion so as to be able to choose from among any available alternative power supply service; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt            I move that Article Twenty-Two be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE TWENTY-THREE**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation creating a new regional veterans' services district, including the Town of Salisbury and one or more of its neighboring communities, which may include Newburyport, Newbury, Merrimac and/or Amesbury; provided, however, that the General Court may make clerical or editorial changes of form only

to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Twenty-Three be approved as herein stated**

**Seconded & carried by unanimous vote**

#### **ARTICLE TWENTY-FOUR**

To see if the Town will vote to transfer the care, custody, management and control of the property described below from the Board of Selectmen for sewer purposes to the Board of Selectmen for the purpose of conveyance, and authorize the Board of Selectmen to convey a certain parcel of land with the improvements thereon, located at 50 Dock Lane, Salisbury, and shown on Assessors Map #24, Lot #55, on such terms and conditions, and for such consideration as it deems appropriate, which property was taken by Order of Taking dated December 3, 1970, and recorded with the Essex South Registry of Deeds at Book 5730, Page 731; and, further, to authorize the Board of Selectmen to petition the General Court for authorization to convey the property notwithstanding the provisions of G.L. c. 30B; or take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Freeman Condon I move that Article Twenty-Four be approved as herein stated**

**Seconded & carried by a hand count vote of 315 YES, 2 NO**

#### **ARTICLE TWENTY-FIVE**

To see if the Town will vote to appropriate and authorize the Treasurer to borrow the sum of \$7,500,000.00 in accordance with General Laws Chapter 44, Section 7, or any other enabling authority, for the purpose of designing, constructing, equipping and furnishing a new library building on the Town Common; provided however, that such sum is to be reduced by the receipt of a \$3,856,187 provisional grant awarded to the Town on October 4, 2012, by vote of the State Board of Library Commissioners, in accordance with the "Grant Payment Schedule" which was attached to the notice of the grant award, dated October 10, 2012, a copy of which is on file in the office of the Town Clerk, and by whatever private funds are donated on behalf of the project by interested businesses, institutions, and/or individuals; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu I move that Article Twenty-Five be approved as herein stated**

**Seconded & carried by a hand count vote of 316 YES, 34 NO**

#### **ARTICLE TWENTY-SIX**

To see if the Town will vote to authorize the Board of Selectmen to acquire, for public way purposes, by gift, purchase, or eminent domain, the fee to or easement in all or portions of the parcels of land known as:

##### **Florence Avenue**

Beginning at the Westerly line of the State Highway, also known as North End Blvd and extending west to land now or formerly of Kenneth L. Wilmer, Assessor's Map 35, Lot 43

Easterly by the State Highway measuring 29 feet

Northerly by Lots 3, 9, 13, 17, 21, 25, 29, 33, 37, 41 and 45 measuring 550 feet more or less

Westerly by land now or formerly of Kenneth L. Wilmer measuring 29 feet

Southerly by Lots 44, 40, 36, 32, 28, 24, 20, 16, 12, 8 and 2 measuring 550 feet more or less

All of said land is shown on Plan 451 of 1953.

##### **Lewis Avenue**

Beginning at the Westerly line of the State Highway, also known as North End Blvd and extending west to land now or formerly of Kenneth L. Wilmer, Assessor's Map 35, Lot 43

Easterly by the State Highway measuring 40 feet

Northerly by Lots 6, 11, 15, 19, the Southerly line of Carter Avenue, Lots 27, 31, 35, 39, and 43 measuring 520 feet more or less

Westerly by land now or formerly of Kenneth L. Wilmer measuring 40 feet  
Southerly by Lots 42, 38, 34, 30, 26, 22, 18, 14, 10, and 5 measuring 520 feet more or less  
All of said land is shown on Plan 451 of 1953 and 303 of 1968.

**Carter Avenue**

Beginning at the Northerly line of Lewis Avenue and extending in a Northerly direction to the Southerly line of 12<sup>th</sup> Street (West)

Easterly by Lots 19 and 47 on Plan 451 of 1953 measuring 195.39 feet  
Northerly by the Southerly line of 12<sup>th</sup> Street (West) measuring 50 feet  
Westerly by Lots 56 and 27 measuring 195.39 feet  
Southerly by the Northerly line of Lewis Avenue measuring 50 feet

All of said land is shown on Plan 451 of 1953.

Also another section of said Carter Avenue beginning at the Northerly line of 12<sup>th</sup> Street (West) and extending in a Northerly direction to the Southerly line of 10<sup>th</sup> Street (West)

Easterly by Lots 48, 49, 50, 51, the Westerly line of 11<sup>th</sup> Street (West), Lots 53, 54 on Plan 552 of 1953 and Lots 55 and 55A on Plan 303 of 1968 measuring 452.6 feet more or less  
Northerly by the Southerly line of 10<sup>th</sup> Street (West) measuring 45 feet  
Westerly by Lots 142 and 61 on Plan 303 of 1968 and Lot 60, the Easterly line of 11<sup>th</sup> Street (West), Lots 59, 58 and 57 on Plan 552 of 1953 measuring 455.68 feet more or less  
Southerly by the Northerly line of 12<sup>th</sup> Street (West) measuring 45 feet

All of said land is shown on Plan 552 of 1953 and Plan 303 of 1968.

**12<sup>th</sup> Street (West)**

Beginning at the Westerly line of the State Highway, also known as North End Blvd and extending in a Westerly direction to the Dead Creek and Blackwater River

Easterly by the Westerly line of the State Highway measuring 50 feet  
Northerly by Lots 1, 8 and 7, Block T on Land Court Plan 3200XIV measuring 185 feet more or less  
Northerly by Lot 48, the Southerly line of Carter Avenue, Lots 57, 63, 69, 74, 79, 84, 89, 94, 99, 103, 107, 111, 115, 119, 123, 126, 129, 132, 134, 135, 136, and 137 on Plan 552 of 1953 measuring 1,125 feet more or less  
Westerly by Dead Creek measuring 50 feet more or less  
Southerly by Lots 138, 122, 118, 114, 110, 106, 102, 98, 93, 88, 83, 78, 73, 68, 62, 56, the Northerly line of Carter Avenue and Lot 47 on Plan 552 of 1953 and Lots 731, 730, 729 and 728 on Land Court Plan 3200-150 measuring 1,074.67 feet more or less

All of said land is shown on Plan 552 of 1953 and Land Court Plans 3200XIV and 3200-150.

**11<sup>th</sup> Street**

Beginning at the Westerly line of the State Highway, also known as North End Blvd and extending in a Westerly direction to land now or formerly of Annie L. Humphrey, Assessor's Map 35 Lot 129

Easterly by the Westerly line of the State Highway measuring 50 feet  
Northerly by Lots 5A, 8A, 9A, 10A and 11A on Land Court Plan 3200-91 measuring 213.14 feet  
Northerly by Lot 53, the Southerly line of Carter Avenue, Lots 60, 65, 66, 67, 71, 72, 76, 77, 81, 82, 86, 87, and 91 on Plan 552 of 1953 measuring 765 feet  
Westerly by Extension 11<sup>th</sup> Street (West), as shown on plan, measuring 50 feet  
Southerly by the Northerly line of Lot 116, also shown as Bayberry Lane on Plan 303 of 1968 and Lots 112, 108, 104, 100, 95, 90, 85, 80, 75, 70, 64, 59, the Northerly line of Carter Avenue and Lot 51 on Plan 552 of 1953 and Lots 6, 5 and 4, Block T on Land Court Plan 3200XIV measuring 980 feet more or less

All of said land is shown on Plan 552 of 1953 and Land Court Plans 3200XIV and 3200-91.

**10<sup>th</sup> Street**

Beginning at the Westerly line of the State Highway, also known as North End Blvd and extending in a Westerly direction to land now or formerly of Annie L. Humphrey and shown on Plan 301 of 1968 as the westerly portion of Ext 10<sup>th</sup> Street (West)

Easterly by the Westerly line of the State Highway measuring 50 feet  
Northerly by Lots 1, 8 and 7, Block R on Land Court Plan 3200XIV measuring 220 feet more or less  
Northerly by Lot 154, 155, 155A, 156 and 157 on Plan 303 of 1968 measuring 232.76 feet  
Westerly by Extension 10<sup>th</sup> Street (West), as shown on plan, measuring 50 feet

Southerly by Lot 142, the Northerly line of Carter Avenue, and Lot 55A measuring 215 feet  
Westerly by Lot 55A  
Southwesterly by Lot 140 measuring 50.81 feet  
Southerly by Lots 721, 722, 723 and 724 on Land Court Plan 3200-149 measuring 185.65 feet  
All of said land is shown on Plan 303 of 1968 and Land Court Plans 3200XIV and 3200-149.

**Berry Lane (aka Bayberry Lane)**

Beginning at the Southerly line of 12<sup>th</sup> Street (West) and extending in a Northerly direction to 11<sup>th</sup> Street (West) being Lots 115 and 116 on Plan 552 of 1953

Easterly by Lots 111 and 112 measuring 200 feet

Northerly by the Southerly line of 11<sup>th</sup> Street (West) measuring 50 feet

Westerly by Lots 119 and 120 measuring 200 feet

Southerly by the Northerly line of 12<sup>th</sup> Street (West) measuring 50 feet

Also shown as Bayberry Lane on Plan 303 of 1968; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**The Moderator asked and received permission from town meeting voter to waive the reading of the street descriptions**

**Motion: Henry Richenburg I move that Article Twenty-Six be approved as herein stated**

**Seconded & carried by unanimous vote**

**ARTICLE TWENTY-SEVEN**

To see if the Town will vote to approve a by-law that would require any person, group, board, committee or commission; that wants to promulgate, enact, or establish; any policy, rule, regulation or standards; or to enforce any existing policy, rule, regulation or standards to acquire a two thirds approval vote of Town Meeting before any policy, rule, regulation, or standards is established or enforced.

ON PETITION OF KEVIN HENDERSON et al

**Warrant Advisory Committee unanimously voted to not recommend approval. K. Henderson recused himself from voting and alternate member Pease participated.**

**Motion: Edwin Hunt I move that Article Twenty-Seven be approved as herein stated**

**Seconded & defeated**

**ARTICLE TWENTY-EIGHT**

To see if the Town will use actual water meter readings to have a user fee based on actual water usage and sewer charges to be based on water usage. In the case of seasonal or other water usage where the water is shut off and the meter removed ([full month only] there will not be any sewer charge or water meter removal charge in that time period as shutting off water and meter removal is a public safety issue.

ON PETITION OF MITCHELL MAKARIEWICZ et al

**Warrant Advisory Committee unanimously voted to not recommend approval**

**Motion: Fred Knowles I move that Article Twenty-Eight be approved as herein stated**

**Seconded & defeated**

**ARTICLE TWENTY-NINE**

To see if the Town will vote to amend the Zoning Bylaw of the Town of Salisbury as follows:

1. Amending Chapter 300; Attachment 1, dated 08-01-2012, under Agricultural Uses; Raising or keeping of livestock, horses and poultry not including the raising of swine or fur animals for commercial use, to change C2 District from Special Permit(s) to Permitted.

or to take any other action relative thereto.

ON PETITION OF JOANN E. WHITLEY et al

**Warrant Advisory Committee unanimously voted not to recommend**

**Planning Board voted not to recommend**

**Motion: Freeman Condon I move that Article Twenty-Nine be approved as herein stated**

**Seconded**

**Motion: Joanne Whitley I move that this Article be indefinitely postponed**

**Seconded & carried to indefinitely postpone**



### **ARTICLE THIRTY**

To take any other action that may be lawfully taken at this meeting.

**Motion: Fred Knowles I move that this meeting be adjourned**

**Seconded & carried**

**Moderator Klima declared the meeting adjourned at 10:14 pm**

**Respectfully submitted,**

**Wilma M. McDonald**

**Town Clerk**

**May 21, 2013**

### **Board of Selectmen Chairman Henry Richenburg's Speech**

Tonight I have been given the privilege and honor to represent the Board of Selectmen and the Town of Salisbury in recognizing Ron Ray who over the last forty plus years has given in so many ways to our Town. Ron Ray is a person who exemplifies what it means to be involved in your community. We are here tonight to witness an historical accomplishment. Ron is the longest standing moderator in the town's history, having served thirty years

But there is more to this story than being just our Town Moderator. There are the countless hours he has spent coaching sports, being president of the Little League, being one off the longest standing members of the Harbor Commission, his involvement in various Town boards and committees, and his 40 plus years as a member of the Lions Club. We are standing in the presence of one of Salisbury's greatest public servants

He is a role model for all of us on how to be involved within your community. He is, one might say, a part of the fabric of this community; a person who has given far more than he has received from this community.

And although he is stepping away from being the Town Moderator, he leaves a standard of excellence that will be hard to live up to.

In closing, I ask only one thing Ron, that you will never stop giving sound advice and words of encouragement to all of us.

Ron will you please come forward and join me at the rostrum.

### **SPECIAL TOWN MEETING**

**MAY 20, 2013**

#### **SALISBURY ELEMENTARY SCHOOL**

A quorum (125) being present, Moderator Jerry Klima called the Special Town Meeting to order at 7:17 p.m. with the checklist showing 280 registered voters. The number of voters later peaked at 387. There were 29 non-voters present: Donald Levesque, Terry Kyrios, Ted Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiaramida, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Ray Mace Jr., Christopher Farmer, Bill DeRosa, Maureen Lynch, Charles LaBella, Stephen Nichols, Devin Lapia, Gloria Donahue, Mariantonia Bouay, Pam Shaw, Maureen Andrews, Leo Sullivan, Gary Barrett, Joyce Tomaselli, Kara Kosmer, Adam Page, Brooke Shea.

Anne Jones, Josephine Kohan and Susan Tatro were checkers at the door with Assistant Town Clerk Melinda Morrison assisting. Reggie Santos and Brud Janvrin served as counters throughout the meeting.

### **ARTICLE ONE**

To see if the Town will vote to transfer the sum of \$10,000.00 from Free Cash to FY2013 budget line item number 0100.0413.5239 (DPW Purchase of Services – Parks and Cemeteries) for the purpose of replacing light poles and installing new nights at Lions Park; or to take any other action relative thereto.

**ON PETITION OF THE TOWN MANAGER**

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg I move that Article One be approved as herein stated**

**Seconded**

**Motion: Donald Beaulieu I move to Amend Article One by changing the word "nights" to "lights"**

**Seconded and carried**

**Main motion as amended carried by majority vote**

## **ARTICLE TWO**

To see if the Town will vote to transfer the sum of \$10,000.00 from Free Cash to FY2013 budget line item number 0100.0210. 5130 (Police Department - Overtime) for the purpose of funding anticipated overtime costs for the Police Department for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt I move that Article Two be approved as herein stated**

**Seconded & carried**

## **ARTICLE THREE**

To see if the Town will vote to transfer the sum of \$10,000.00 from FY2013 budget line item number 0100.0210.5235 (Police Department – Vehicle Repair and Maintenance) to FY2013 budget line item number 0100.0210.5130 (Police Department – Overtime) for the purpose of funding anticipated overtime costs for the Police Department for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Three be approved as herein stated**

**Seconded**

**Motion: Fred Knowles I move to amend the amount in Article Three to read \$5000 instead of \$10,000**

**Seconded & carried Main motion as amended second and carried by majority vote**

## **ARTICLE FOUR**

To see if the Town will vote to transfer the sum of \$2,000.00 from FY2013 budget line item number 0100.0210.5350 (Police Department – Telephone) to FY2013 budget line item number 0100.0210.5130 (Police Department – Overtime) for the purpose of funding anticipated overtime costs for the Police Department for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Freeman Condon I move that Article Four be approved as herein stated**

**Seconded & carried**

## **ARTICLE FIVE**

To see if the Town will vote to transfer the sum of \$1,000.00 from FY2013 budget line item number 0100.0210.5730 (Police Department – Travel) to FY2013 budget line item number 0100.0210.5130 (Police Department – Overtime) for the purpose of funding anticipated overtime costs for the Police Department for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu I move that Article Five be approved as herein stated**

**Seconded & carried**

## **ARTICLE SIX**

To see if the Town will vote to transfer the sum of \$1,000.00 from FY2013 budget line item number 0100.0210.5211 (Police Department – Natural Gas) to FY2013 budget line item number 0100.0210.5130 (Police Department – Overtime) for the purpose of funding anticipated overtime costs for the Police Department for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg I move that Article Six be approved as herein stated**

**Seconded & carried**

## **ARTICLE SEVEN**

To see if the Town will vote to transfer the sum of \$500.00 from FY2013 budget line item number 0100.0210.5292 (Police Department – Physical/Psychological Exams) to FY2013 budget line item number 0100.0210.5130 (Police Department – Overtime) for the purpose of funding anticipated overtime costs for the Police Department for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt                      I move that Article Seven be approved as herein stated**  
**Seconded & carried**

**ARTICLE EIGHT**

To see if the Town will vote to transfer the sum of \$75,000.00 from Free Cash to FY2013 budget line item number 0100.0210.5116 (Police Department - Patrolmen) for the purpose of funding a settlement for back pay owed to an employee of the Police Department who was reinstated on December 1, 2012, as a result of an arbitrator's decision; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles                      I move that Article Eight be approved as herein stated**  
**Seconded & carried**

**ARTICLE NINE**

To see if the Town will vote to transfer the sum of \$20,000 from FY2013 budget line item number 0100.0910.5173 (Insurance and Benefits – Health Insurance) to FY2013 budget line item number 0100.0210 5116 (Police Department – Patrolmen) for the purpose of funding the salary of an employee of the Police Department who was reinstated on December 1, 2012, as a result of an arbitrator's decision; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Freeman Condon                      I move that Article Nine be approved as herein stated**  
**Seconded & carried**

**ARTICLE TEN**

To see if the Town will vote to transfer the sum of \$10,000.00 from FY2013 budget line item number 0100.0123.5111 Town Manager – Personnel Director) to FY2013 budget line item number 0100.0210. 5116 (Police Department – Patrolmen) for the purpose of funding the salary of an employee of the Police Department who was reinstated on December 1, 2012, as a result of an arbitrator's decision; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu                      I move that Article Ten be approved as herein stated**  
**Seconded & carried**

**ARTICLE ELEVEN**

To see if the Town will vote to transfer the sum of \$10,000.00 from FY2013 budget line item number 0100.0123.5302 Town Manager – Legal) to FY2013 budget line item number 0100.0210. 5116 (Police Department – Patrolmen) for the purpose of funding the salary of an employee of the Police Department who was reinstated on December 1, 2012, as a result of an arbitrator's decision; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Henry Richenburg                      I move that Article Eleven be approved as herein stated**  
**Seconded & carried**

**ARTICLE TWELVE**

To see if the Town will vote to transfer the sum of \$10,000.00 from FY2013 budget line item number 0100.0145.5285 (Treasurer – Tax Title) to FY2013 budget line item number 0100.0210. 5116 (Police Department – Patrolmen) for the purpose of funding the salary of an employee of the Police Department who was reinstated on December 1, 2012, as a result of an arbitrator's decision; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Edwin Hunt                      I move that Article Twelve be approved as herein stated**  
**Seconded & carried**

#### **ARTICLE THIRTEEN**

To see if the Town will vote to transfer the sum of \$100,000.00 from Sewer Enterprise Fund Free Cash to FY2013 sewer enterprise fund budget line item number 6000.0440.5307 (Purchase of Services - Engineering) for the purpose of funding engineering costs relative to a study re: possible expansion of the Town's wastewater treatment plant; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Fred Knowles I move that Article Thirteen be approved as herein stated**

**Seconded & carried**

#### **ARTICLE FOURTEEN**

To see if the Town will vote to transfer the sum of \$40,000.00 from Water Enterprise Fund Free Cash to FY2013 water enterprise fund budget line item number 7000.0450.5898 (Capital Outlay – Water Main Replacements) for the purpose of funding water main replacements in the Town; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Freeman Condon I move that Article Fourteen be approved as herein stated**

**Seconded & carried**

#### **ARTICLE FIFTEEN**

To see if the Town will vote to transfer the sum of \$200,000.00 from Water Enterprise Fund Free Cash to FY 2013 water enterprise fund budget line item number 7000.0450.5815 (Capital Outlay – Equipment) for the purpose of completing the replacement of the Town's water SCADA system; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

**Warrant Advisory Committee unanimously voted to recommend approval**

**Motion: Donald Beaulieu I move that Article Fifteen be approved as herein stated**

**Seconded & carried**

#### **ARTICLE SIXTEEN**

To take any other action that may be lawfully taken at this meeting.

**Motion: Fred Knowles I motion to adjourn**

**Seconded & carried**

Moderator Klima declared the special town meeting adjourned at 7:46 pm.

**Respectfully submitted,**

**Wilma M. McDonald**

**Town Clerk**

**May 21, 2013**

**Special State Election**  
**June 25, 2013**  
**William Hilton Senior Center**

Robert Becotte declared the polls open at 7:00 a.m. Prior to the polls opening, all three ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Officer James Leavitt transported ballots to the polls.

There were no provisional ballots. 1474 votes were cast for a turnout of 25%.

At 8:00 p.m., Walter Sidley declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Officer Michael Tullercash.

Board of Registrars: Robert Becotte, Thomas Keane, Walter Sidley

Wardens: Edward Gagnon, Paul Jeuelis, Sammy May, Bruce Merluzzi, Lucille Sidley

Checkers & Counters: Susan Tatro, Anne Jones, Josephine Kohan, Janet Webster, Kendra Pike Osgood, Patricia Parent, Ann Denise Brown, Joan McGilvray, Monique Greilich, Joanne Housianitis, Barbara Stygles, Ann Donovan, Edna Cole, Constance O'Neil, Shauna Becotte, Rosemary Wilcox, Kay Clinch, Liz Wood.

Results are as follows:

<b>Town of Salisbury, MA</b>				
<b>SPECIAL STATE ELECTION JUNE 25, 2013</b>				
<b>PRECINCT #</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>Total</b>
<b>SENATOR IN CONGRESS</b>				
Blanks	0	3	0	3
GABRIEL GOMEZ	262	300	254	816
EDWARD MARKEY	231	246	170	647
RICHARD HEOS	2	2	1	5
WRITE-INS	0	3	0	3
Totals	495	554	425	1474
Total Registered	1982	2051	1906	5939
Percentage	25%	27%	22%	25%

**A True Copy Attest**

**Wilma M. McDonald, Town Clerk**

**June 26, 2013**

## REPORT OF THE TAX COLLECTOR

To the Honorable Board of Selectmen and Citizens of Salisbury:

The following are Receipts for Fiscal Year 2013

REAL ESTATE TAXES	\$	15,690,297.00
REAL ESTATE TAX LIENS	\$	214,182.00
PERSONAL PROPERTY TAXES	\$	327,922.00
SEWER LIENS	\$	199,639.00
SEWER BETTERMENT	\$	258,516.00
SEWER BETTERMENT INTEREST	\$	197,310.00
SEWER BETTERMENT PRE-PAYMENTS	\$	53,503.00
SEWER USER	\$	1,282,181.00
SEWER ACCESS FEES	\$	43,120.00
WATER USER	\$	2,096,468.00
WATER LIENS	\$	16,490.00
WATER ACCESS FEES	\$	92,160.00
MOTOR VEHICLE	\$	943,931.00
BOAT EXCISE	\$	33,538.00
MUNICIPAL LIENS	\$	14,125.00

Respectfully Submitted,

Christine D. Caron, Tax Collector

## **Accounting/Finance Department**

To The Honorable Board of Selectmen and Citizens of Salisbury:

The mission of the Salisbury Accounting and Finance Department is to provide accurate and timely financial information to local, State and Federal government officials, residents, lenders and vendors for their decision-making process. This is done all in accordance with Massachusetts General Laws and Generally Accepted Accounting Principals. This department also assists the Town Manager in formulating the Town's annual operating budget and provides analysis of data intended to guide local officials through the fiscal process and to ensure that all Town departments are operating within their approved budgets.

The following departments report to the Finance Director, who also serves as Town Accountant:

Assessing, Treasurer/Collector and the Town Clerk. The Accounting Department is comprised of the Finance Director – Andrew Gould and the Assistant Town Accountant – Janet Hofmann.

- The Town's annual audit for FY 2012 was completed on September 22, 2012 with an unqualified opinion from the Town's CPA firm.
- Free Cash was certified for \$ 436,633 as of July 1, 2012 on September 24, 2012
- The Town's FY 2014 General Fund Operating Budget was approved at Town Meeting for \$ 20,127,443 on May 20, 2013

Respectfully Submitted:

Andrew Gould, Finance Director

The following is the actual FY2013 ANNUAL Payroll:

<b>SELECTMEN</b>			
Beaulieu	Donald	\$	2,717.00
Condon	Freeman	\$	418.00
Hunt	Edwin	\$	2717.00
Klima	Jerry	\$	2399.00
Knowles	Fred	\$	2717.00
Richenburg	Henry	\$	2717.
<b>TOWN MANAGER</b>			
Beckman	Rachel	\$	500.00
Blais	Marie	\$	47,071.40
Donovan	Agnes	\$	14,894.68
Flannery	Janet	\$	19,258.25
Gagnon	Edward	\$	18,886.25
Harrington	Neil	\$	106,484.80
Hume	Grace	\$	2,629.87
<b>CDBG</b>			
Beaulieu	Lisa	\$	58,912.46
Jewett	Philip	\$	33,322.50
Mahoney	Teresa	\$	4,250.72
Smith	Jennifer	\$	5,715.71
<b>FINANCE</b>			
Gould	Andrew	\$	102,802.04
Hofmann	Janet	\$	54,319.46
<b>ASSESSOR</b>			
Fasoli	Dianne	\$	500.00
Gorniewicz	Cheryl	\$	86,415.90
Hall	Crystal	\$	29,430.28
Irvin	Edward	\$	500.00
Kohan	Josephine	\$	12,320.06
Volpone	Sherry	\$	61,210.20
Wilcox	Rosemarie	\$	4,852.50
<b>TREASURER/COLLECTOR</b>			
Caron	Christine	\$	67,954.76
Clinch	Catherine	\$	4,916.00
Hamilton	Laura	\$	2,205.00
Wood	Liz	\$	44,416.61
<b>PLANNING</b>			
Frost	Patricia	\$	500.00
Hill	Leah	\$	52,083.22
Merrill	Ernest	\$	500.00
Pearson	Lisa	\$	90,403.54
<b>TOWN CLERK</b>			
Mahoney	Wilma	\$	72,946.10
Morrison	Melinda	\$	36,618.74



<b>CONSERVATION COMM.</b>			
Robertson	Lori	\$	14,060.00
Rowden	Michelle	\$	53,334.95
<b>POLICE DEPARTMENT</b>			
Alder	Michael	\$	81,199.74
Anderson	Joseph	\$	2,077.12
Arseneau	Justin	\$	3,155.00
Balkus	Scarlette	\$	63,888.54
Carnes	Monica	\$	69,458.49
Cicolini	Carmine	\$	3,072.00
Collins	Ryan	\$	29,950.50
Cooper	Frances	\$	9,203.82
Dellaria	Richard	\$	124,231.14
Delling	David	\$	4,250.00
Dow	Bruce	\$	73,207.33
Ferullo	Robert	\$	1,946.00
Forget	Keith	\$	116,990.56
Fowler	Thomas	\$	115,570.86
Goodrich	Craig	\$	6,897.50
Harrison	Kristine	\$	61,240.65
Hofmann	Jesse	\$	1,740.00
Hunter	Timothy	\$	150,985.81
Kelley	Jeremy	\$	15,234.50
King	Anthony	\$	146,051.29
Lannon	John	\$	17,373.00
Leavitt	James	\$	120,350.32
Leighton	Jennifer	\$	29,025.68
Lesage	Craig	\$	3,996.30
Lucia	Dennis	\$	4,334.00
Magnifico	Michael	\$	17,551.50
McNeil	Daniel	\$	117,411.41
Merrill	Richard	\$	3,907.71
Moody	Neil	\$	26,230.43
Pike	Kevin	\$	1,139.25
Pollard	James	\$	37,514.50
Powierza	Donna	\$	78,376.76
Rivet	Timothy	\$	4,996.00
Roy	Kyle	\$	4,960.00
Roy	Robert	\$	123,622.04
Scione	Eugene	\$	104,051.29
Sforza	Steven	\$	110,769.08
Sindoni	Joshua	\$	2,194.00
Smith	Brian	\$	11,942.00
Somma	Michael	\$	1,224.00
Sullivan	Kevin	\$	5,106.85
Szymkowski	Patrick	\$	132,357.94
Tatro	Ronald	\$	8,060.00
Thomas	Mark	\$	130,040.66
Thurlow	Christopher	\$	19,968.00
Tullercash	Michael	\$	106,530.58
Valdez	Luis	\$	3,482.00

<b>FIRE DEPARTMENT</b>			
Bloom	Linda	\$	42,867.52
Chouinard	Dana	\$	36,629.14
Condelli	John	\$	39,526.59
Cutter	John	\$	8,899.37
Demand	Francis	\$	27,378.38
Doyle	David	\$	70,037.83
Foss	Adam	\$	30,139.57
Groder	Kelby	\$	74,626.06
Hamel	David	\$	66,798.76
Harrison	Greg	\$	31,634.73
Harrison	Michael	\$	32,209.24
Houghton	George	\$	11,010.19
Jordan	Jeremy	\$	9,268.50
Kelley	Jonathan	\$	28,325.84
Krafton	Benjamin	\$	2,181.50
Lee	Stephen	\$	33,020.59
Lesage	Steven	\$	42,618.31
Merritt	Michael	\$	66,879.17
Murphy	Andrew	\$	35,770.06
Pollard	James	\$	28,000.00
Reusch	Michael	\$	323.52
Souliotis	Daniel	\$	14,463.73
Souliotis	Richard	\$	95,643.12
Sullivan	Keith	\$	876.00
Sweeney	Michael	\$	15,013.80
Sweet	Jonathan	\$	31,181.26
Swenson	Matthew	\$	34,916.40
Trofatter	Kenneth	\$	64,957.98
Walker	Nathan	\$	9,172.50
Webb	Justin	\$	145.00
Wolcik	Robert	\$	28,309.15
<b>EMERGENCY MANAGEMENT</b>			
Cook	Robert	\$	12,699.96
<b>INSPECTIONAL SERVICES</b>			
DiRuzza	Christine	\$	44,293.75
Kirk	Ronald	\$	4,047.76
Leavitt	David	\$	954.50
Lovering	David	\$	76,704.80
Magliaro	Michael	\$	18,650.94
Mullen	Jessica	\$	6,138.00
Sinibaldi	Robert	\$	750.00
Unger	Mark	\$	18,340.68
<b>ANIMAL CONTROL</b>			
Congdon	Harold	\$	15,400.00
<b>HARBORMASTER</b>			
Foucault	Alan	\$	1,665.00
Graham	Richard	\$	975.00
Kalil	Terry	\$	1,680.00

<b>HARBORMASTER (CONT'D)</b>			
Lemar	Richard	\$	4,927.50
Pike	Raymond	\$	15,325.60
Ray	Ronald	\$	4,705.00
Santos	Reginald	\$	4,245.00
Theriault	Melissa	\$	825.00
Van de Stadt	Willem	\$	2,280.00
Wysocki	Philip	\$	1,410.00
<b>DPW</b>			
Cote	Raymond	\$	82,843.96
Keefe	Donna	\$	41,048.42
Levesque	Donald	\$	102,373.32
Salvatore	Kirk	\$	60,371.61
St. Cyr	Charles	\$	70,856.30
Vigneaux	David	\$	72,150.39
Waelter	Kathleen	\$	76,508.54
<b>RECYCLING</b>			
Papandrea	Jason	\$	2,637.00
<b>BEACH SERVICES</b>			
Basso	Robert	\$	373.50
Campbell	Michael	\$	4,360.50
Cavallaro	Nicholas	\$	684.00
Connelly	Ryan	\$	1,971.00
Connelly	Ryan	\$	706.50
Cox	Nora	\$	598.50
Dow	William	\$	2,484.00
Ferrick	Liam	\$	1,080.00
Goguen	Robert	\$	2,880.00
Luttenbacher	Max	\$	535.50
Magnuson	Nancy	\$	382.50
Moore	Gail	\$	880.00
O'Neil	Brendan	\$	2,403.00
Rockwell	Jesob	\$	657.00
Souliotis	Matthew	\$	90.00
St. Pierre	Charles	\$	472.50
Sulesky	James	\$	364.50
Terrazzano	Anthony	\$	463.50
Vigneault	Luther	\$	499.50
Wilson	Patrick	\$	643.50

<b>COUNCIL ON AGING</b>			
Dorman	Carol	\$	17,208.00
Edmunds	Jacob	\$	500.00
Ells	Jeanne	\$	500.00
Farrell	Janice	\$	1,148.00
Iannino	Antionietta	\$	500.00
Kilduff	Susan	\$	15,380.00
Lareau	Doris	\$	500.00
Lazarus	Jeannette	\$	500.00
Pettis	Elizabeth	\$	53,069.84
Pollard	James	\$	500.00
Randall	Linda	\$	500.00
Styles	Barbara	\$	500.00
Thomas	Rosalie	\$	4,988.00
<b>VETERANS AGENT</b>			
Mace	Raymond	\$	14,159.86
<b>SEWER DEPARTMENT</b>			
Ingalls	Jeff	\$	89,281.77
Sinton	Andrew	\$	69,581.18
White	Linwood	\$	69,805.50
Wholley	Kevin	\$	71,013.51
<b>LIBRARY</b>			
Bomba	David	\$	224.00
Bomba	Joan	\$	35,362.62
Bomba	Joshua	\$	2,688.00
Cox	Joan	\$	31,558.94
Dupray	Maureen	\$	500.00
Kyrios	Theresa	\$	45,625.48
Packer	Kristen	\$	9,990.00

## REPORT OF THE WARRANT ADVISORY COMMITTEE

To the Honorable Board of Selectmen and Citizens of Salisbury:

<u>Members</u>	<u>Terms expire</u>
Dave Proctor, Chairman	2016
Ron Guilmette, Vice Chairman	2015
Sue Bartlett, Secretary	2014
Al Peterson	2014
Kevin Henderson	2015
Thomas Pease <Alternate>	

The Warrant Advisory Committee (WAC) is a five member (with 1 alternate) board that is appointed by the Town Moderator to serve 3-year terms. The Committee responsibilities are outlined in the Town Charter in the following sections:

### **Section 2-3: Committees**

(b) Warrant Advisory Committee- Members of the Warrant Advisory Committee shall be appointed by the Town Moderator. The number of members, term of office, and any other conditions of appointment or service as may be deemed necessary or desirable, shall be as established by By-Law. The subject matter of all proposals to be submitted to a Town Meeting by warrant articles shall be referred to the Warrant Advisory Committee by the Board of Selectmen. The Warrant Advisory Committee shall report its recommendations on every article contained in a Town Meeting Warrant, in writing, together with a brief statement of the reasons for each recommendation. Before preparing its recommendations, the Warrant Advisory Committee shall hold one or more public hearings to permit public discussion of the subject matter of all articles contained in the Warrant.

### **Section 6-3: Submission of Budget and Budget Message**

Within the time fixed by By-law, before the Town Meeting is to convene in its spring session, the Town Manager, after consultation with the Board of Selectmen, shall submit to the Warrant Advisory Committee a proposed budget message and supporting document.

### **Section 6-6: Action on the Budget**

- (a) Public Hearing - Forthwith upon its receipt of the proposed operating budget, the Warrant Advisory Committee shall provide for publication in a local newspaper, a notice stating the time and place, not less than seven days, nor more than fourteen days, following such publication, at which time it will hold a public hearing on the proposed operating budget as submitted.
- (b) Review - The Warrant Advisory Committee shall consider, in open public meeting, the detailed expenditures proposed for each town agency and may confer with representatives of each agency in connection with its review and consideration. The Warrant Advisory Committee may require the Town Manager, or any other town agency, to furnish such additional information as the Warrant Advisory Committee may deem necessary to assist in its review and consideration of the proposed operating budget.
- (c) Action by Town Meeting - The Warrant Advisory Committee shall file a report with the Town Clerk containing its recommendations for actions on the proposed operating budget, which report shall be available at least seven days before the date on which the Town Meeting acts on the proposed budget. When the budget proposed by the Town Manager is before the Town Meeting for action, it shall first be subject to amendments, if any, proposed by the Warrant Advisory Committee before any other amendments shall be proposed.

While the Committee's primary focus is being the year-round eyes and ears of Town Meeting as authorized above, the committee has partnered on an ongoing basis with the executive branch of town government to help review issues that will have a financial impact on the town.

The committee annually reviews the Town Manager's 5-year capital improvement plan and 5-year budget projections. A member of the committee normally attends the Triton budget meetings as the regional school budget is being developed. The committee also meets regularly during the year with the Town Manager and Director of Finance to review the town financial condition and discuss the following years proposed budget as it develops.

While the committee does not hold meetings on a regular basis, on a specific night or in a specific location; all of our meetings are posted at least 2 days before the meeting at town hall and all are open to the public.

We typically hold the following meetings during the fiscal year:

- a) Starting after the prior years books are closed at the end of the summer and continuing up to the Fall Town Meeting when public hearings on all Town Meeting articles are held, we review the town's prior years actual results and proposed fall town meeting articles.
- b) When they become available, we review the auditor's reports and recommendations with the Town Manager and the Director of Finance.
- c) We review the Town Manager's 5- year budget projections in December/January.
- d) We review the Town Manager's updated 5- year capital improvement plan in January.
- e) We begin a series of budget meetings in February continuing until we hold public hearings for the Special and Spring Town Meetings in May. This includes working with the Town Manager and the Director of Finance to provide a balanced budget to present to the town meeting.  
The Committee typically reviews the Fire and Police Department budgets with their Chiefs, and the Department of Public Works budget with its Director.
- f) We also hold a series of meetings during the fiscal year to review the status of the town's current year actual vs budgeted spending levels with the Town Manager and the Director of Finance.

Respectfully submitted:  
Dave Proctor, Chairman

## REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Citizens of Salisbury,

The Board of Assessors is comprised of three members, each appointed by the Town Manager for a three-year term. The current board members are: Chairman, Edward Gagnon, Chief Assessor, Cheryl L. Gorniewicz, MAA and Field Assessor, Sherry C. Volpone, MAA.

Fiscal Year 2013 (July 1, 2012 - June 30, 2013) was the 4th year of the current, nine-year, State required, cyclical review of all properties which requires the Assessing Department to complete inspections of all improved properties between 2010 and 2018. Current statute requires each community in the Commonwealth to adjust assessments annually to reflect market value as of January 1<sup>st</sup> for the following fiscal year and to also complete a State overseen, revaluation of all property every three years. In an effort to balance their work loads, the Department of Revenue reorganized the revaluation schedule for the entire State. As a result, the next revaluation year for the Town of Salisbury will be FY2016 which is four years from the last revaluation in FY2012.

During FY2013 residential properties in Salisbury remained fairly stable while commercial property values decreased an average of 4.40% and industrial property values decreased an average of 2.6% over the previous fiscal year. The tax rate for Fiscal Year 2013 was \$11.51 (per thousand dollars of value) for all classes of property: residential, commercial, industrial and personal. The following is a comparison of the Number of Parcels, Average Assessed Value and Average Tax Bill for the past five Fiscal Years (FY2009-FY2013).

<b>PROPERTY TYPE</b> <b>FY2013 TAX RATE \$11.51</b>	<b>Number of Parcels in FY2013</b>	<b>AVERAGE FY2013 ASSESSED VALUE</b>	<b>AVERAGE FY2013 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2035	308,471	\$3,550.50
AVERAGE CONDO VALUE	704	270,736	\$3,116.17
AVERAGE COMMERCIAL VALUE	353	459,218	\$5,285.60
AVERAGE INDUSTRIAL VALUE	31	818,274	\$9,418.34

<b>PROPERTY TYPE</b> <b>FY2012 TAX RATE \$10.97</b>	<b>Number of Parcels in FY2012</b>	<b>AVERAGE FY2012 ASSESSED VALUE</b>	<b>AVERAGE FY2012 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2028	313,488	\$3,438.96
AVERAGE CONDO VALUE	704	265,455	\$2,911.93
AVERAGE COMMERCIAL VALUE	351	480,135	\$5,267.08
AVERAGE INDUSTRIAL VALUE	32	840,147	\$9,216.41

<b>PROPERTY TYPE</b> <b>FY2011 TAX RATE \$10.63</b>	<b>Number of Parcels in FY2011</b>	<b>AVERAGE FY2011 ASSESSED VALUE</b>	<b>AVERAGE FY2011 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2018	313,541	\$3,332.94
AVERAGE CONDO VALUE	695	265,086	\$2,817.86
AVERAGE COMMERCIAL VALUE	355	490,542	\$5,214.46
AVERAGE INDUSTRIAL VALUE	34	860,824	\$9,150.55

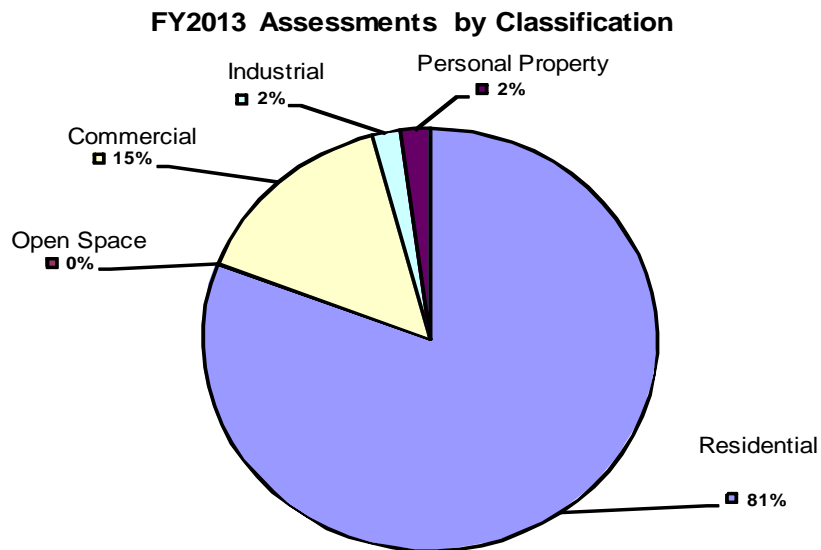
<b>PROPERTY TYPE</b> <b>FY2010 TAX RATE \$9.86</b>	<b>Number of Parcels in FY2010</b>	<b>AVERAGE FY2010 ASSESSED VALUE</b>	<b>AVERAGE FY2010 TAX BILL</b>
AVERAGE SINGLE FAMILY VALUE	2016	328,169	\$3,235.75
AVERAGE CONDO VALUE	674	281,218	\$2,772.81
AVERAGE COMMERCIAL VALUE	351	483,224	\$4,764.59
AVERAGE INDUSTRIAL VALUE	35	816,389	\$8,049.59
	46		

<b>PROPERTY TYPE</b> <b>FY2009 TAX RATE \$9.16</b>	<b>Number of</b> <b>Parcels in</b> <b>FY2009</b>	<b>AVERAGE FY2009</b> <b>ASSESSED</b> <b>VALUE</b>	<b>AVERAGE FY2009 TAX</b> <b>BILL</b>
AVERAGE SINGLE FAMILY VALUE	2013	339,888	\$3,113.37
AVERAGE CONDO VALUE	650	299,634	\$2,744.64
AVERAGE COMMERCIAL VALUE	357	476,093	\$4,361.01
AVERAGE INDUSTRIAL VALUE	39	740,182	\$6,780.07

In an FY2013 comparison of the 34 communities in Essex County, Salisbury had the second lowest Average Single Family Tax Bill. Salisbury is second only to Lawrence where there is a split tax rate.

The following graph & table represent the Fiscal 2013 valuation and tax levy by class.

	<b><u>VALUATION</u></b>	<b><u>TAX LEVY</u></b>
Residential	\$ 1,152,841,469	\$ 13,269,205
Open Space	\$ 0	\$ 0
Commercial	\$ 214,081,550	\$ 2,464,079
Industrial	\$ 28,067,998	\$ 323,063
Personal Property	\$ 30,676,930	\$ 353,091
<b>TOTAL</b>	<b>\$ 1,425,667,947</b>	<b>\$ 16,409,438</b>



Respectfully Submitted,

Salisbury Board of Assessors  
Edward Gagnon, Chairman  
Cheryl L. Gorniewicz, Chief Assessor, MAA  
Sherry C. Volpone, Field Assessor, MAA



## REPORT OF THE FIRE DEPARTMENT

TO: The Honorable Board of Selectmen and Citizens of Salisbury

During the past year the Fire Department has fully integrated their software to Firehouse Dispatch Software. The new software allows the Department to better generate reports and to file reports with the State Fire Marshalls Office, as well as better track inspections. The inspector is now able to provide reports immediately to the property owner at the time of inspection. This system fully integrates with the main frame to allow all records to be updated while in the field.

Once again the Fire Department was called upon to assist in rescuing several residents during a serious storm/flooding that occurred on February 8<sup>th</sup> and 9<sup>th</sup>. This rescue was extremely difficult due to the high waters and waves breaking between buildings.

The number of inspections and medical aid calls continue to increase each year with a total of 551 inspections completed during FY2013. The increase in required inspections continues to put a strain on the Department to complete all the inspections required.

I would like to thank the members of this Department for their continued commitment to the job both on and off duty. In addition I would like to thank the Town Manager, Board of Selectmen, and other departments and boards for their continued support.

<u>Type of Call</u>	<u>Number of calls</u>
Medical Aids	791
Motor Vehicle Accidents	114
Alarm Activations/Sprinkler	141
Investigations	134
Brush/woods/grass fires	51
Motor Vehicle Fires	18
Wires Down/Arcing	34
Carbon Monoxide Incidents	21
Gas Investigations	18
Building Fires	13
Electrical Problems	28
Mutual Aid Calls	8
Inspections	551
Miscellaneous	116
Total Calls	2,020

Respectfully submitted:

Richard Souliotis, Fire Chief

## **REPORT OF THE POLICE CHIEF**

To the Honorable Board of Selectmen and the Citizens of the Town of Salisbury:

The Police Department is staffed with fifteen full time, sworn officers, four reserve, sworn officers, and fifteen part-time, sworn special officers. The rank structure is as follows:

- (1) Chief of Police
- (4) Sergeants – (3) Patrol Sergeants, (1) Detective Sergeant
- (10) Patrol Officers

The Department is also supported by four full-time dispatchers, a full-time Administrative Assistant, one permanent, part-time dispatcher and several per diem dispatchers who fill in when needed.

During the past fiscal year the department responded to 10,720 calls for service, a 15% increase over the previous year and 804 arrests were made, a 31% increase. The Department also investigated 258 motor vehicle crashes.

Thomas W. Fowler was hired as Chief of Police on July 16, 2012. This concluded a transitional period which involved a series of acting Chiefs. In the Fall of the 2012, a permanent Sergeant was also promoted to fill a vacancy previously filled by an acting Sergeant. Over the next twelve months, the new Chief began to restructure the department which entailed changes in assignments and responsibilities as well as evaluating and identifying future leaders of the department.

This is the year the turnaround for the Salisbury Police Department began. An effort was made to leave the past issues and controversies behind and begin rebuilding trust with the citizens of Salisbury. The Department was determined to create a working environment that was both professional and free from past animosities and conflicts. This included, but was not limited to, officers having more interaction with the public, especially during the summer beach season.

The new Chief inherited a budget from the previous administration, so major structural and personnel changes could not be fully accomplished during the fiscal year.

Respectfully submitted,

Thomas W. Fowler  
Chief of Police

## **REPORT OF THE EMERGENCY MANAGEMENT AGENCY**

TO: The Honorable Board of Selectmen and the Citizens of the Town of Salisbury

FY2013 was once again a busy year for the Emergency Management Agency as there were several storms during the year which required response by this agency. The most serious of these storms occurred on February 8 and 9 of 2013. This storm required the emergency evacuation of several residents on Central Avenue as well as North End Blvd.

The Emergency Management Agency opened a shelter at the Hilton Center and operated that shelter for two days. The shelter was operated by Emergency Management personnel who provided food, cots to sleep on, and other essentials. This was done all on a volunteer basis.

This agency also interfaced with the Massachusetts Emergency Management Agency as well as the Federal Emergency Management Agency to obtain funding to offset some of the costs incurred by the Town. We continue to work with other Town Agencies to assist them in any way we can and provide equipment whenever possible.

I would like to thank the Board of Selectmen, The Town Manager, Fire Department, and Police Department, as well as the citizens of Salisbury, for their assistance throughout the year.

Respectfully submitted:

Robert Cook, Director

## **REPORT OF THE HARBORMASTER**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Harbormaster Department's prime mission is to encourage safe waterfront activities for Salisbury residents and boaters. We patrol waters from the Amesbury town line, west of Eagle Island, out the mouth of the river and north to the Mass – NH border. There are 3 commercial marinas in Salisbury: Bridge Marina, Cove Marina, and Ring's Island. There are also 3 Newburyport marinas/clubs that provide mooring space on the Salisbury side of the river: Yankee Landing, Merrimar Yacht Basin, and the American Yacht Club. 500 boaters obtain annual waterway permits, providing our department with 100% of its funding.

Our Season preparations always include assistance from the DPW team, as well as machinery support from Ring's Island Marina to place the ramp and its stiff arms on the first float. Without their support we would struggle with moving our docks and ramp from the parking lot winter storage into the water. Once our floats are placed in the water, we utilize our own mooring puller for fine tuning of the float moorings, and place our "No Wake" buoys on location to help boaters restrain their need for speed. Making a large wake requires excessive energy from the engines to move all that water; a smaller wake will always save gas. All of our No Wake and Danger buoys are included in the US Coast Guard Private Aids to Navigation System, (PATON), where they are tracked by their GPS locations, which are shared with nautical chart developers to keep boaters away from hazards.

For several years now we have been pumping out holding tanks in boats in the Merrimack River. In 2013 we answered 372 pump-out calls, saving the river from an estimated 11,320 gallons of sewage. Our annual costs were reimbursed by \$8,500, courtesy of the Clean Vessel Act.

We coordinate frequently with all other agencies on the river, including the US Coast Guard Station, Merrimack River and Sector Boston, the Massachusetts Environmental Police, the Massachusetts Harbormaster Association, all local Harbormaster departments and all local police and fire departments.

A brief summary of our key activities throughout the 2013 season: In addition to the 20 Distress/SAR (Search and Rescue) calls, we logged over 200 activities with boaters, which include no wake warnings, enforcement, safety and maintenance activities, training evolutions and dewatering of boats. From the end of June through August, we provide protective service for the fireworks barge every Saturday night for the fireworks display that takes place off the center of Salisbury Beach. In October, 6 very wet Boy Scouts were pulled out of the water after their leader tried to take them through the mouth of the river in kayaks. We counselled the leader after we returned them to the State Reservation boat ramp.

Respectfully,

Ray Pike, Harbormaster/Shellfish Constable

## REPORT OF THE DEPARTMENT OF PUBLIC WORKS

To the Honorable Board of Selectmen & Citizens of Salisbury:

The Department of Public Works consists of eleven (11) full-time employees. Their work responsibilities are within the following ten (10) areas: 1) Highway, 2) Parks & Recreation, 3) Cemeteries, 4) Beach Services 5) Recycling 6) Stormwater Management, 7) Sewer Billing & Administration, 8) Wastewater Operations and Maintenance, 9) Water Management 10) Special Town Projects

Mission: The Public Works provides essential services to residents, businesses and visitors including the distribution of clean, safe drinking water, sanitary sewers, and practical maintenance solutions for Town roadways. Under the supervision of the Public Works Director, DPW employees work collectively to fulfill daily work requests, and also on long-term projects intended to improve the public service needs of the Town.

The Divisions are as follows:

### **HIGHWAY:**

Responsibilities include, but are not limited to: roadway maintenance, construction and inspection, engineering, road signs, traffic markings, street opening and utility permits, sidewalks and curbing, storm drains, snow and ice control, public parking areas, equipment repair, municipal buildings, forestry, parks and recreation, cemeteries, solid waste & recycling.

#### Street Maintenance

733 catch basins cleaned

4,500 Feet of drain pipe cleaned

313 Tons of Asphalt used for street repairs

Since April 2009, the Public Works has been issuing Trench Permits (Pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq. (as amended). Donald R. Levesque, Director of Public Works, is the permitting authority. From July 1, 2012 through June 30, 2013, 167 Trench Permits were issued by the Department.

#### Street Sweeping

Critical Areas/Center of Town

Beach Area / Special Events

#### Snow Plowing/Sand & Salt Roadways

The Public Works Department is responsible for plowing and sanding more than 50 miles of streets (Approx. 150 streets), 4 Municipal parking lots, schools, 6 Municipal facilities, and approx. 2.5 miles of sidewalk. Post snow/ice operations may include scraping, pushing back, hauling and removing snow.

2012-2013 total snow accumulation: 65.5"

Nov 2012 = 1.5"

Dec 2012 = 9.20"

Jan 2013 = 4.95"

Feb 2013= 30.10"

March 2013 = 19.3"

#### 2012 Asphalt Bid – Street Maintenance

Four (4) asphalt bids were received and opened at 10:00am on Monday, August 15, 2012.

Bid Results were as follows:

Brox Industries, Inc.                      \$65.78 / Ton  
Dracut, MA 02180

BitCon Corporation                      \$75.25 / Ton  
 Topsfield, MA 01983  
 Sunshine Paving Corp.                \$80.00 / Ton  
 Chelmsford, MA 01863

Aggregate Industries                \$84.00 / Ton  
 Northeast Region  
 Saugus, MA 01906

The low bidder, Brox Industries was awarded the contract at a bid price of \$65.78 per Ton (delivered.)

#### Yellow Line-Painting

Contractor: Hi-Way Safety Systems, Inc. – Rockland, MA

Work was performed on 8-22-2012 & 4-25-2013

<u>Street Name</u>	<u>Linear Feet</u>
Cable Ave	1,300
Ferry Rd	23,144
Pleasant @ Ferry	362
Gardner St end	332
Mudnock Rd - Bend	620
Mudnock Rd - Elm St	244
Bartlett St	600
Wastewater Treatment Plant	6,000
Seabrook Rd	10,520
Main St (from Congress to Amesbury Line	7,890
Congress St	10,520
Elmwood St	11,572
Follymill Rd	14,200
Locust St	13,150
Cushing St	334
Baker Rd	192
True Rd	172

Line Painting in the Salisbury Square (crosswalks,  
 directional arrows, etc.

Total                      101,152

#### Chapter 90 Funding

The Department of Public Works applies for approval of funds and oversees all aspects of Chapter 90 funded road maintenance projects. Recent Projects include:

#### Drainage Improvements – 72 Ferry Road

Sealed bids for drainage improvements located at # 72 Ferry Road were opened at the DPW facility on January 12, 2012. The scope of work includes the installation of approximately 330 linear feet of 12” HDPE drain pipe with a flared end. Also included is the installation of one new drain manhole, along with the rebuilding of one (1) existing catch basin. The work is located on # 72 Ferry Road and runs also through an easement out-falling at # 1 Samantha Way. All piping, manhole precast sections, frames, covers, rip-rap, erosion control and appurtenances will be supplied by the Town of Salisbury. The remaining materials are to be included in the bid; such as stone, gravel, etc. All work is to be performed in

accordance with the plan of Salisbury, Department of Public Works, Proposed Drainage Improvements at 72 Ferry Road – dated July 25, 2011.

#### Gardner Street Improvement Project

Scope of Work: CBDG Project includes reconstruction of 1170' of roadway, new sidewalks with granite curbing and drainage. Request for Chapter 90 Funds will be used for paving to supplement the grant project. Phase I=\$35,000 + Phase II=\$25,000

#### Street Paving Program 2012-2013

Jon Street	From Main Street to End
Viking Street	From Main Street to End
Juno Street	From Viking Street to End
Odin Street	From Juno Street End
James Court	From High Street to End
Follymill Road	From # 17 to # 56 Follymill Road

#### **PARKS AND RECREATION:**

The Department of Public Works continuously works to maintain and upgrade our existing parks, playgrounds and nature trails.

Town of Salisbury Parks & Recreation Commission – Established May 1998

#### History of the Commission

The Parks & Recreation Commission was recognized and approved by the Town at a Special Town Meeting on May 18, 1998. It is made up of five (5) members with appointed terms lasting three (3) years. (The appointed Commission replaced the “Youth Commission” established May 20, 1996.)

#### Parks & Recreation Commission Members:

Ronalee Ray-Parrott, Asst. Chairperson  
Michael Roberge  
Courtney Marshall  
Kenneth Trofatter, Chairperson  
Donald R. Levesque, DPW Director  
Donna Keefe, Secretary & Consultant

In January 2013, monthly meetings were relocated from the Department of Public Works facility to the Fire Department EOC Room. Monthly meetings are held on the first Tuesday of the month, unless otherwise posted.

#### Parks & Recreational Facilities

The following facilities exist under the jurisdiction of the Salisbury Department of Public Works and the Parks & Recreation Commission:

Lion's Park – located behind the Fire Dept.  
Memorial Field – located behind the Boys & Girls Club  
Beach Field – located on Beach Rd  
Town Common - located at center of Town next to the Library  
Skate Board Park – located next to the Beach Municipal Parking Lot

#### Parks & Recreation Commission Annual Events

Easter Egg Hunt was held on Saturday, March 23<sup>rd</sup>, 2013

Local children and their families were entertained by Nancy Sweeney of Coastal Music, Violet the Clown and of our guest of honor, The Easter Bunny!

Fall Festival and Hayride was held on Saturday, October 27<sup>th</sup>, 2012. Salisbury children and their families enjoyed hayrides along the Ghost Trail, carnival games, music and refreshments.

#### New Siting Park at Railroad and Ocean Avenue

A new park has been added to the corner of Railroad and Ocean Avenue, inspired by the vision of Joanne Housianitis. A special thank you to Joanne, the Dept. of Public Works and community volunteers for turning the once ugly corner into a beautiful garden. A special thanks also to the Department of Conservation and Recreation (DCR) for donating 4 benches to be placed at the new park. Thank you everyone for sharing your visions and working as a team to make this happen.

#### New Signs Placed at Town Parks

New signs were placed at our Town Parks: "PARK CLOSED 5:00pm – 9:00am"

Special Thanks: The members are grateful for the continued support of all the local volunteers including the Boys and Girls Club, the Whittier Key Club and Triton Community Volunteers. Many of our special recreational events/programs would not be possible without their continued loyalty and support.

Thanks also to the members of the Sea Spray Garden Club for the beautiful landscaping in front of our Public Works Facility. The beautiful ornamental grasses, native to New England, are drought-tolerant and low-maintenance. The natural stones used in the garden allow rainwater to seep into the ground preventing runoff. This is important because runoff causes flooding, erosion, and water pollution. Capturing the rainwater prevents polluted water from going down our storm drains and out to our rivers, ponds and oceans.

#### **CEMETERIES:**

The Public Works Department continues to maintain and/or monitor our Town Cemeteries:

True Cemetery

Maplewood Cemetery

Old Colonial Burying Ground

Long Hill Cemetery (private cemetery)

- Long Hill Cemetery Board of Trustees Chairperson: Ray Champagne.

Chester and Julia True generously provided the Town with a book of recorded burials, which the Trues' began compiling several years ago, while visiting Salisbury from California. Chester and Julia True physically walked through various local cemeteries, stopping at each gravesite to record their findings. Their recordings were then compiled into a book that was donated to the Town. A copy of this book is available for viewing at the Salisbury Public Library and the Department of Public Works.

#### Historical Society Building – 16 Elm Street

Effective July 1, 2011, the maintenance of the Salisbury Historical Society building and grounds is under the jurisdiction of the Department of Public Works. Public works employees monitor the heating & maintenance of the building, process bills for payment, and meet with members of the Historical Commission to address their concerns and help to facilitate any needed repairs.

#### **BEACH SERVICES - PARKING LOT / COMFORT STATION**

The summer season brought a steady flow of vacationers and area residents to the beach to enjoy ocean breezes, fireworks, festivals, live concerts and local flavors, including Salisbury's famous beach pizza and native seafood.

#### The Hunt Memorial Parking Lot – Salisbury Beach – 2012 Summer Season

Seasonal Passes (Residents):	244
Seasonal Passes (Non-residents):	27
Day Passes:	11,790

In July 2012, repairs were made to the Beach Parking Lot storage shed roof located behind the ticket booth. The cost to shingle, add drip edge, trim and ice and water shield was \$637.00.

Red and White "Reserved Parking" signs were placed at the Beach Parking Lot to accommodate special parking situations such as valet parking and parking during special beach events.



In an effort to keep our beach area clean, new black and white signs were posted at the beach: “CARRY ON-CARRY OFF BEACH – Please use trash receptacles, please recycle, thank you for keeping Salisbury Beach clean. Littering strictly enforced-violators will be fined \$300.”

## **RECYCLING**

The Town of Salisbury operates a Drop-Off Recycling Center located at 19 Old County Road (Off Beach Road/Route 1A). The facility is open to residents (non-commercial) on Saturdays from 9am to 2pm and there is an attendant on site.

**PAPER RECYCLING:** Paper Retriever Collection Bins are in place at the Drop-Off Recycling Center (Old County Road) and behind our Fire Department (just before entrance to Lion’s Park.) The bright green and yellow bins are easy to spot and provide residents with a convenient and cost free way to recycle unwanted papers, rather than disposing of paper in their household trash. The bin at the Recycling Center is accessible on Saturdays from 9am to 2pm. A 2<sup>nd</sup> bin (behind the Fire Station) is accessible 24-hours per day/7 days per week. Residents are encouraged to recycle paper using the Paper Retriever. Please deposit clean paper only into the bins ~ No Cardboard or Paperboard is accepted.

### Recycling Center Post-Storm Cleanup Hours

An unusual storm event, known as “Hurricane Sandy”, struck the Salisbury area on October 29<sup>th</sup>, 2012 at approximately 9pm. The storm brought high winds, causing vast power outages and numerous down trees. To help residents dispose of excess yard waste resulting from “Sandy” the recycling center was opened to residents on November 1<sup>st</sup> through November 3<sup>rd</sup> from 9am to 4pm.

### Special Collection Events:

Christmas tree recycling – Christmas Trees may be dropped off at the Recycling Center located on Old County Road (please remove all lights and tinsel).

Annual Hazardous Waste Collection Day is held on the 1<sup>st</sup> Saturday in November. Sixty-One (61) residential households participated in the collection event in November 2012.

The Department of Public Works extends its appreciation to Clean Harbors Environmental Services for their participation in the Town’s Hazardous Waste Collection Day.

## **LANDFILL MONITORING**

The Town is currently monitoring wells and overseeing periodic surveys as required by the Department of Environmental Protection. In mid-September 2012, a private contractor was brought in to mow the grassy area of our capped landfill. Steve Harris, Amesbury, MA (Cost = \$2,250)

During the first week of January 2012, a private contractor was hired to grind and remove the large brush pile. Cook Company, Upton, Ma (Cost = \$4,200)

## **STORMWATER MANAGEMENT**

**PROTECTING OUR WATERSHEDS:** The Town of Salisbury continues its participation in the Greenscapes Program, sponsored through the Greenscapes North Shore Coalition.

In exchange for our contribution we were provided with the following:

- \* Pet Waste Education
- \* Homeowner’s Workshops on Greenscapes Practices
- \* Public Service Announcement (PSA) Videos
- \* “Greenscapes 101” Presentation
- \* Media Relations
- \* Updated Greenscapes Web Site
- \* Additional copies of the full color “Guide to Greenscaping”
- \* Email Newsletter

## **SEWER BILLING AND ADMINISTRATION**

The total number of connected properties is 2,572

In August 2012, the Public Works Facility/Office made improvements to the telephone communications service by installation of a new system that includes a voice mail system.

The Department of Public Works extends its appreciation to the Sewer Rate Study Committee members for their hard work and continued dedication to the Town.

## **WASTEWATER OPERATIONS AND MAINTENANCE**

### Wastewater Treatment Expansion Study

Copper Reports and Administrative Order Assistance

### Wastewater Treatment Plant

- Installed 3 new 75 HP blowers with VFD controls to replace aging 50HP blowers w/o VFD controls
- Replaced underground air piping that was leaking
- Installed new E-Bara 15HP effluent pump to replace original (25 year old) 15 HP pump
- New roof is being installed with 6 new skylights

### Glenwood Ave Pump Station Improvements

- New 20 HP submersible pump to replace 25 year old pump
- New PLC controller with float control back-up which is the brains behind the entire station and includes pump level controls, alarms, timers and programmed to auto-reverse pumps on VFD controlled pumps
- New aluminum hatch covers for all pump openings

### Ferry Lots Lane Pump Station

- New transducer for level controls
- Set up VFD control for pumps to auto reverse
- New emergency bypass pump-Pioneer pump, 39 hp diesel model capable of pumping 2.6 MGD from this pump station. Old CH & E pump only capable of pumping 1.1 MGD

### Beach Road Pump Station

- Installed new 20 HP pump to replace original (25 year old) 20 HP pump

## **SALISBURY WASTEWATER TREATMENT FACILITY**

In FY 2013, the Salisbury WWTF received 275,940,000 gallons of raw wastewater, an average flow of 756,000 gallons per day. Of this flow, a total of 385,240 pounds of Carbonaceous Biochemical Oxygen Demanding, (CBOD) substances and 426,000 pounds of Total Suspended Solids, (TSS) were received. The removal percentage of these parameters was 99.3% and 98.5% respectively. While only an 85% removal is required from permitting agencies, this facility continues to achieve very impressive BOD & TSS removals.

Numerous 3 & 4 inch blower lines and flange fittings that supply oxygen to the treatment lagoons needed replacement.

Four of the eight sand-filters were cleaned of growth built up over the year.

Four sets of Toxicity tests were performed on plant effluent.

The town has been working closely with its engineers on numerous projects, mainly the NPDES permit reapplication. This permit is on a 5 year cycle and was up for renewal last year

Approximately 10000 feet of sewer lines were cleaned along with the cleaning of numerous pump station holding tanks

All 4 Ultra Violet disinfection units continue to require upkeep but are much cheaper to maintain, safer for operators, and are more environmentally friendly than the chlorination process most treatment plants are required to use. Replacement of burnt ballasts, burnt bulbs, and quartz tubes were the most common items that needed attention.

As always, the pump stations continue to require constant attention. The new line of “flushable” products such as baby wipes, heavy duty paper towels, disposable toilet brushes etc., has caused a maintenance nightmare. These items get wrapped inside of the pumps and cause backups at the stations and can cause flooding into homes, not to mention the cost associated with callouts and repairs of these pumps. This department urges residents to take care what they flush.

Listed below are the constituents of which proper treatment is measured against.

Avg. Daily Flow: 756,000 gallons  
Avg. Influent CBOD\*: 167.4 MG/L  
Avg. Effluent CBOD: 1.19 MG/L  
Avg. Influent TSS: \*\* 185.5MG/L  
Avg. Effluent TSS: 2.8 MG/L

\* Carbonaceous Biochemical Oxygen Demand

\*\* Total Suspended Solids

Overall this department enjoyed another successful year of operation.

Respectfully Submitted,

Jeff Ingalls  
Plant Manager

## **WATER MANAGEMENT**

The Town of Salisbury Water Department is managed by the Department of Public Works and operated and maintained by Pennichuck Water Services of Merrimack, NH.

Salisbury’s water infrastructure consists of:

- a) Three Gravel Packed Wells
- b) Transmission (major lines) and distribution lines
- c) System Monitoring Wells
- d) Fire Pump Stations
- e) Storage Tanks
- f) Services
- g) Meters
- h) Fire Hydrants
- i) Land

### Hydrant / Water Mains Flushing

The Town of Salisbury, through its operations and maintenance contractor, Pennichuck Water, conducts water main and hydrant flushing annually, generally in late April/early May. The flushing is conducted over a two week period. This annual maintenance program involves opening flushing valves to create increased water flows which dislodge and clean out naturally occurring sediment in pipelines. The flushing process may cause a slight discoloration of water (washing clothes should be avoided) and/or a short period of low water pressure. Please be assured that the water is safe to drink and any discoloration will clear up after the water is run for just a few minutes. The flushing program is necessary to help maintain the quality of the water throughout the water distribution system.

Metered Water Use – Total No. of Service Connections = 3,497

## **SPECIAL TOWN PROJECTS**

### **Water Scada\* Design & Upgrade**

\*Scada=supervisory control and data acquisition

Weston & Sampson Engineers of Portsmouth, NH, are finalizing design of the SCADA system using input from the Town and Pennichuck Water.

- 1) The Water System sites included in the SCADA system upgrade:
  - a. Water Office – 175 Beach Road
  - b. Beach Road Booster Pump Station
  - c. Well No. 5
  - d. Well No. 6
  - e. Well No. 7
  - f. Meter Vault – Interconnection with Amesbury
  - g. Batt Hill Tank
  - h. North End Boulevard Water Tank
  - i. North End Pressure Monitor – Police Station
  - j. Well No. 8 (coordination only)
- 2) The upgrade will include replacement of all Autocon controllers, radios, antennas, antenna cable, mounts and masts, control wiring, the Well 6 PLC panel, the Booster Station PLC, SCADA computer, monitor, and SCADA software. The design does not include replacement of instrumentation or equipment motor starters.
- 3) The design will allow remote automatic control of the well pumps and chemical equipment, similar to the existing level of control. The SCADA software and local control panels will be programmed with optional manual control from SCADA or the local control panel. Chemicals will be interlocked with well pumps and will be paced from well flow. Equipment, instruments, communications, and building systems will be monitored by the SCADA system to display status and issue alarms.
- 4) Well 5 will provide backup pump run signal to Well 6 through wireless I/O. Well 6 will provide a shutdown alarm (chemical trouble) to Well 5 via SCADA and also via wireless I/O.
- 5) The design includes a small backup auto-dialer in the main control panel to allow dialing of a general alarm if the SCADA computer and /or alarm dialing software fails.
- 6) New controllers, operator interfaces, radios, computers, and printers will be Ethernet compatible. A laptop will be furnished to connect to any control panel or the Water Office network.
- 7) The existing radios use a license in the UHF frequency range. We recommend that the new radios use a lower frequency in the 217-220 MHz range, recently slated by the FCC specifically for telemetry use. Application for licensure will be required prior to or concurrent with construction.
- 8) W&S has been in contact with the design engineer for the Well No. 8 construction. It appears that the construction schedules will be similar for the SCADA upgrade and Well No. 8. While the SCADA upgrade scope does not include design of the Well No. 8 control panel, it may be beneficial to add fabrication and programming of this panel to the SCADA upgrade contract.

Weston & Sampson will incorporate any preferences the Town or Pennichuck may have into the design.

### **Salisbury Square Water Main Project**

Engineer: Millennium Engineering, Salisbury MA

Services – December 2012

Preliminary Water Main Layout, Set Up Base Plans, Begin to Develop Details, and Work on Boiler Plate for Specs.

### **Various Water Main Repairs**

- Elm Street
- No End Boulevard
- Souther Lane
- Forest Road
- Sandy Lane

#### Salisbury Watershed Management

Engineer: Geosphere Environmental Management, Exeter, NH

Services: Continued work on Forestry Management Plan & wetlands permitting for future water supply upgrades & forest management activities.

#### Proposed Well # 8 / Zone II Protection

Engineer: Geosphere Environmental Management, Exeter, NH

The Town of Salisbury is seeking approval for a new public drinking water supply identified as Well 8, located off Lena Mae's Way. The new well, once approved and on-line, will provide an additional 300,000 gals/day. The Town has been working closely with Geosphere Environmental to meet firm requirements set forth by the Mass Department of Environmental Protection involving protection of Zone II from incompatible land uses. A portion of the approved Zone II for Well 8 lies within the Town of Seabrook, therefore the Town is also working with Seabrook officials to achieve and maintain a clean environment.

#### Salisbury Beach Water Tank Cell Tower

The Town of Salisbury is planning to hire a qualified party to install and lease (non-exclusive) space for installation and operation of a wireless telephone communications facility on a 500,000 gallon town-owned water tank located at 91 North End Boulevard (Map 33, Lot 38). The contract will be awarded to the responsive and responsible bidder(s) offering the highest financial return to the Town. It is the primary goal of the Town to maximize the financial benefit to the Town. The tank may be able to accommodate up to three (3) carriers. The highest qualified bidder shall receive the most preferred location on the water tank; the second highest bidder shall receive the next most preferred location on the tank, etc.

#### Blackwater River Flood Risk Management Project

The Town of Salisbury has been experiencing major flooding of low-lying areas along the Blackwater River Estuary for many years. Seeking a short-term solution, the Town has been routinely placing sandbags along a 3,000 Ft. perimeter in the vicinity of 10<sup>th</sup> and 11<sup>th</sup> Streets. This was necessary to preserve the integrity of the existing berm. The impact on public utilities, roadways, and properties prompted Town Officials and the Commonwealth of Massachusetts to request the assistance of the Army Corps of Engineers with a funding source and technical expertise to permanently resolve this problem. Town Officials, working with the Army Corp of Engineers, are now moving ahead with plans to construct a flood wall approximately 3,000 Ft. in length and 2-3 Ft. in height. Along with the installation of the floodwall, it is expected that pumping stations will also be installed to further alleviate flooding in the area.

In April 2011, the Town issued a Request for Proposals for Professional Land Surveying Services showing Metes and Bounds of fifty (50) tracks of land and associated minor structures as part of the Blackwater River Flood Risk Management Project. The cut-off date for submissions was May 5<sup>th</sup>, 2011. A Site walk date was held for all bidders on April 21<sup>st</sup>, 2011 10:00AM at the end of 12<sup>th</sup> Street. All bidders were encouraged to attend. The Town held interviews with successful firms on May 12<sup>th</sup>, 2011. On May 25<sup>th</sup>, 2011 the DPW recommended Millennium Engineering of Salisbury, MA for the price of \$23,440 based on qualifications, experienced and available staff; including a licensed surveyor with 40 years of experience and licensed engineers. Millennium also has experience with similar projects and is very familiar with the site and surrounding area. Their company records consist of extensive survey info/plans within the project location which is expected to expedite the project. On 8/8/2011, Millennium began the preparation of survey plans which will show the metes and bounds of fifty (50) tracks of land and associated minor structures for a proposed floodwall in low-lying areas along the Blackwater Estuary. In most areas, the flood wall will be very close to the edge of the salt marsh. Construction of the flood wall will include the acquisition of permanent easements from approximately fifty (50) properties. The survey work was completed in November 2011 (90 days from the start date.)

### Bridge Road Tidegate

Engineering Contractor: Pare Corporation, Foxboro, MA

Scope of Work: Engineering services relative to the evaluation of the tide gate located within the former railroad embankment adjacent to Route 1 in Salisbury.

Initial Tasks: Embankment Inspection and topographic site survey.

Ongoing Tasks: Tide Gate Monitoring

During the Patriot's Storm of 2007, the Town Creek Bridge/Culvert collapsed during the storm tide. The Town was able to temporarily rebuild it to stop the flooding using FEMA disaster funds. However, a permanent fix is still needed and the Town has been working with State & Federal Legislators to obtain pre-hazard mitigation funding from FEMA. With the help of Congressman John Tierney, the Town was able to secure the federal grant that will cover three-quarters of the cost of a final solution. It's more cost-effective for FEMA to spend money fixing the culvert because it costs more money to pay for repairs from repeated flooding. State funds are expected to recover the remaining 25 percent of the project cost, thanks to Senator Steven Baddour and State Representative Michael Costello who both helped in lining up the funding. The project will not only include rebuilding the existing culvert, but also building a second one to better control the waters. The project will also have environmental benefits as well. The section of marsh in the area of the culvert is being inundated with phragmites and other invasive vegetation. The project will increase salinization in the salt marsh, preventing the further proliferation of unwanted plant species. The project has the support of several environmental agencies because it will enhance the environmental viability of the marsh and improve the habitat for wildlife.

Pare Corporation is preparing final documents for the construction of the new Tide Gate & new Culvert System. Estimated project costs are \$1,050,000.

### Sidewalk Repair and Replacement

- Ferry Road

### Town Energy Audit - AMERESCO

The Public Works Department is working with an energy audit company, AMERESCO, in order to find ways to lower their overall Town energy costs. Representatives from AMERESCO and DPW Staff have worked together closely to evaluate lighting, windows, heating, insulation, air conditioners, doors & roofs. The Audit Company will use the information collected to construct an energy savings plan customized to fit the needs of the Town.

### Memorial School Building – Town Meeting Article Six

At a Town Meeting on 10/24/2011, the Town voted to transfer \$50,000 from Free Cash to FY2012 DPW Purchase of Services-Building Repair & Maintenance, for the purpose of performing capital improvements at the former Memorial School. The following work has been completed:

- (a) Closed down Jacob Spaulding School and blow all heating and water lines,
- (b) Installed 6,500 sq. ft. of rubber roof,
- (c) Installed new hatch roof,
- (d) Replaced 44 panes of window glass & glazed several windows,
- (e) Replaced & repaired several rotted out steam pipes,
- (f) repairs to hallway & bathroom ceiling,
- (g) fire alarm repairs-requested by SFD,
- (h) Installation of temp wall & change doors,
- (i) strobe light installation -BB Alarm,
- (j) lighting repairs,
- (k) installation of 18 System Smoke Detectors (1<sup>st</sup>, 2<sup>nd</sup> floor, main school)-BB Alarm,
- (l) repaired hot water line leaks,
- (m) repairs and ongoing maintenance of two heating systems & oil tanks.

### Roof Repairs at Public Works Facility

Work performed: Repairs to the West side of the roof including new plywood, change pitch over office to accommodate overhang, change T-111, change tyvek and corner bard. Change to architectural shingles. Total project cost = \$2,563.79

### Town Facilities Project – Design Services/Feasibility Study for Salisbury Emergency Services

The Town of Salisbury intends to engage the services of a professional firm to provide a Facility Evaluation and Spatial Needs assessment to the Salisbury Police Station, Fire Station and Department of Public Works/Wastewater /Treatment Facility. Sealed proposals for the Request for Qualifications,

Design Services-Feasibility Study-Salisbury Emergency Services were opened at Town Hall, 5 Beach Road, Salisbury MA on Monday, December 10, 2012.

The purpose of the study is to evaluate the current facilities and plan for the future. A determination needs to be made as to whether or not the current locations are suitable for rehabilitation or expansion to house the operations of the facility. An inspection will be performed to evaluate the safety and functional aspects of the buildings. If these locations are not suitable, other sites and preliminary cost estimates will be identified to build a new facility.

**Public Works:** The Salisbury Public Works Facility is located within the Municipal Complex at 39 Lafayette Road. The building is approximately 5600 square feet, constructed on a concrete slab. The building consists of masonry bearing walls, sections of outside walls being of wood frame and T-111 siding. The building is heated by natural gas (2 boilers), has wood trusses with a plywood roof and asphalt shingles, a stand-by generator powered by natural gas, and is connected to municipal sewer and water. The building has 4 offices, 1 day room, 2 bathrooms, vehicle maintenance area and 7 equipment bays. The area has plenty of parking.

**Wastewater Treatment Facility:** The WWTF is located at 125 Elm Street on a 38 acre municipal parcel of land which includes treatment lagoons and sand beds. The building is approximately 5700 square feet, constructed on a concrete slab. The building consists of masonry walls and sections of brick facing, heated electrical baseboard, metal and rubberized roofing, a stand-by generator powered by diesel fuel and is connected to municipal water and sewer. The building has 2 offices, 2 bathrooms, 1 day room, laboratory room, supply room, 3 equipment bays, and a blower room. The area has parking, and abuts a 32-acre municipal parcel of land.

#### Salisbury-Traffic Signal Betterments at 4 Locations

MassDOT Highway Project 605735

Work commenced on April 25<sup>th</sup>, 2013, on the reconstruction of four existing traffic control signal systems at the following locations in Salisbury:

1. Toll Road at Main Street
2. Main Street at High Street/Rabbit Road
3. Toll Road at Pike Street(Route 286)
4. Lafayette Road (US Route 1) at Pike Street (Route 286)/Collins Street (Route 286)

The project is expected to be completed in one year.

#### Whittier Bridge/I-95 Improvement Project

The project area extends 4 miles along the I-95 corridor from Exit 57 in Newburyport to Exit 60 (Route 286/Main Street overpass and the Toll Road overpass) in Salisbury and includes the Whittier Bridge over the Merrimack River. The Whittier Bridge/I-95 Improvement Project will directly affect the town of Salisbury, as well as Newburyport and Amesbury.

The purpose of the project is to replace the existing six-lane John Greenleaf Whittier Memorial Bridge over the Merrimack River to remedy structural deficiencies. The new structure will have four travel lanes, a high-speed shoulder and a breakdown lane in each direction. The project will also provide additional I-95 lane capacity to accommodate projected 20-year traffic volumes and improve safety. It also includes the replacement or reconstruction of four adjacent bridges along I-95 in Amesbury and Newburyport. In addition, the roadway will be widened from the existing six lanes to eight lanes along the 4-mile project alignment from Exit 57 in Newburyport to Exit 60 in Salisbury.

The existing Whittier Bridge was built in 1954 and carries six lanes of traffic. The bridge is in need of extensive repairs and cannot be rehabilitated to accommodate an eight-lane cross section. The bridge does not provide sufficient capacity for current and projected traffic volumes, is the location of an elevated number of accidents, and fails to meet current FHWA Interstate Highway Standards.

Salisbury DPW Director, Donald R. Levesque, will remain in contact with the MassDOT Highway Division Project Manager, as well as other MassDOT representatives, for the duration of the project which is expected to be completed in 2016. Additional information regarding the project is available on the MassDOT website.

A Special Note of Thanks to the Trial Court Community Service volunteers & staff who routinely assist with projects throughout Salisbury. Their help is greatly appreciated by the Public Works Department.

Respectfully submitted:  
Donald Levesque  
DPW Director



## REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and Citizens of Salisbury:

### Salisbury Council on Aging

Town of Salisbury  
MVNP  
Formula Grant  
Salisbury Cultural Council  
Mass Rural Transit Program Helping hands  
Central Church Christian Outreach  
Central Church Christian Outreach  
Salisbury Assisted Living  
First Presbyterian Church  
Salisbury Police Association  
Salisbury Democratic Town Committee  
Personal Donations  
Programs & Activities  
Friends of the Salisbury COA

### FY 13 Budget summary

121,750.00  
2,580.00 (kitchen mgr)  
12,216.00  
750.00  
200.00 GPS for van)  
500.00 (prescription refill fund)  
300.00 (MVRT coupons)  
200.00  
50.00  
300.00  
100.00  
7,500.00  
7,224.00  
6,300.00 est. (newsletter postage, monthly  
celebrations, volunteer dinner, misc)  
5,500.00 (sr. dinners & surfside rental)  
Health clinic- blood pressure screening  
Monthly Ice Cream Social  
Yearly Halloween Social  
Refreshments for seminars and socials  
Office Supplies  
5 Gallons interior paint and supplies  
Bingo Bench  
Weekly janitor assistance  
9,075.00

### In Kind Donations

Wayne Capolupo  
Cataldo Atlantic Ambulance  
Amesbury Village  
Atria Assisted Living  
Maplewood Rehab  
Baystate Driving  
Sherwin Williams  
GetItGone  
Trial Court Community Service  
Hall Rentals to General Fund

The Salisbury Council on Aging Hilton Senior Center provides a variety of services and activities to over 3,000 older adults from Salisbury and the seacoast area annually. Duplicated seniors served (total activities participated in) numbered 25,582 in FY13, and involving 791 seniors.. Currently those 60 and older that live in Salisbury number greater than 2,100. However, our senior population increases significantly during our summer months. Together we continue to offer our services to thousands of seniors to enhance their quality of life. A portion of the FY 13 budget was funded through supplemental resources.

Senior consultation services offered to elders and their families who need information, coaching or advocacy has increased again this past year. Center staff responds to daily requests for assistance in finding appropriate social services, medical and prescription coverage, housing, food and energy support; transportation, personal care, managing taxes and finances, exercise, nutrition and healthy living, and dealing with unique elder problems.

We continue to work in cooperation with our Town agencies to enhance our center's resources. In FY 13 we installed new patio doors and pad, updated our garden, and installed shutters to the exterior front windows.

Our success is a reflection of the many collaborative efforts that we receive from Town departments, community groups and local businesses including:

Intergenerational Programming – Salisbury Elementary After School Kids Club, Sparhawk and Whittier High School students – knitting, wii, computer training, biographies.

Newburyport YWCA – Health Fair presentations

Quilters donate their craftwork to AJH and those in need, and our knitting group donates mittens/hats to Salisbury Elementary School, bonnets and lap robes to AJH.

Yearly Volunteer Appreciation Dinner - Hungry Traveler hosted by Friends Group  
Triton Senior Tea and Holiday Concert.

The Hilton Senior Center is an important source of nutrition for our elders providing daily nutrition to seniors for a nominal donation. Last year our On-Site Lunch Program and our Homebound Nutrition Program, Meals-on-Wheels provided 11,594 meals to seniors throughout our community. Meals are delivered to our homebound elderly/shut-ins with the assistance of our volunteer Meals-On-Wheels drivers.

Our Transportation Van Program operating Monday through Wednesday provided 2,183 trips for medical appointments, grocery shopping, and Senior Center sponsored trips and programs. We share our van with Newburyport Senior Center. As with other activities, recreation helps facilitate socialization and creates friendship for many seniors who do not have families and are often isolated.

Throughout 2012 we continued to offer many programs and activities including:

Balance workshops, Memory Fitness Class, Healthy Eating, Food Pyramid, Diabetes Workshop, Oil Painting and Watercolor Painting Classes, Health Clinics, Hearing Screenings, Mature Drivers Workshops, TRIAD, Alzheimer's Memory Screening, Podiatrist Appointments, Budgeting, Centsable Savers, AARP Tax Assistance, Prescription Advantage Forum, Aides for those with vision impairment, Health Plan Options during Retirement, Elder Law and Downsizing, Health Plan Options for those with Medicare, Computer Classes Beginners and Intermediate, Ipad training, weekly Shine Counselor (Serving Health Insurance Needs of Elders) appointments.

Fitness Programming: Strength Training, Yoga, Zumba Gold, Senior Fitness, Line Dancing, Zumba Toning.

Twenty participants were matched, placed and followed up with for the Tax Relief Work-Off Abatement Program.

Our Center continues to offer a multitude of varied seminars, workshops and interactive classes. There is no membership fee and it is the goal of the Center to make all activities available at a donation only basis. No one is turned away for his or her inability to contribute.

We continue to make our Center user friendly and inviting. I continue to work with assisted living facilities and home health agencies in the seacoast area to provide the best services possible including social events, special meals, seminars and activities at little to no charge. I continue to work with SFD, SPD, DPW and Sheriffs Department to continue to keep our building operational and effective as much as possible. Being a designated shelter we continue to work closely with Emergency Management.

The variety of programming and services continue to increase as the Council on Aging explores new ways to educate seniors on issues that are of major concern to them. Joined by our Board of Directors, staff and dedicated volunteers, we continue to strengthen our programs, build relationships and reach out to those less fortunate and look to new ways to keep people invigorated and involved.

Volunteering is an important activity at the Hilton Senior Center. Over 100 seniors participate in "giving back" to the community as active volunteers at the Senior Center. With limited funding, we are continually searching for grants, sponsorships, soliciting donations, and conducting fund-raisers. We need and appreciate any and all support from our membership and the community at large. Each year addressing the needs of our diverse and ever-growing senior population is challenging. The Salisbury Hilton Senior Center provides a safe gathering place for seniors to receive vital services to maintain independent and healthy lifestyles, all of which are offered to assist seniors in maintaining a healthy and productive lifestyle. The continuing success of the Center is contingent upon adequate funding and support for these services. Our current programs and services are incorporated into the Town website. Information about programs and services can be viewed on our Community Cable station, local newspapers and our Newsletter, which is mailed to all households with a resident that is 60 or older.

It is a privilege to be a part of and a voice in the direction of the Salisbury Council on Aging Hilton Senior Center. As our community continues to grow, we will be faced with many challenges from funding and financial support to providing expanded services to meet our seniors' needs. We invite the community to stop in and help to make our Senior Center a place everyone can enjoy. On behalf of the Council on Aging we thank you for the opportunity to continue to serve the older citizens of Salisbury, their caregivers, and their families.

Respectfully submitted,  
Elizabeth Pettis, COA Director

## **REPORT OF THE BOARD OF HEALTH**

To the Honorable Board of Selectmen & Citizens of Salisbury:

“Under Massachusetts General Laws, state and local regulations and community direction, Boards of Health are held responsible for disease prevention and control, and health and environmental protection and promoting a healthy community. Boards of Health serve as the local arm of both the Mass. Department of Public Health and the Mass. Department of Environmental Protection. To fulfill their duties, they develop, implement and enforce health policies, oversee inspections to maintain minimum standards for sanitation in housing and food service, and assure that the basic health needs of their community are being met.”  
(MAHB Website)

The Salisbury Board of Health is comprised of five (5) members appointed by the Town Manager.

Currently, there is a Regional Health Director shared with the City of Amesbury. Several consultants are employed to carry out the basic duties of this office. One shared Administrative Assistant is employed to handle inquiries from the public and internally and provides guidance regarding administrative tasks and completion of forms and paperwork.

This Board plays an integral part in overseeing inspections for sanitation in housing and food service as well as informing the public of basic health needs in this community. Aside from these very important roles, this body also reviews and approves regulations related to health and sanitation issues. This past year regulations were revised and approved. A new housing inspection program to meet basic necessary codes in housing/dwellings/apartment was implemented.

The Board of Health takes tobacco sales to minors very seriously and is working with the merchants to continue to educate the public regarding the Massachusetts laws regarding the sale of tobacco. The town has joined the Tobacco Control Program in the Andover Regional Collaborative.

In an effort to reach out to the Salisbury residents, the Board of Health offered flu vaccines during the late fall.

The following licenses have been issued by the Salisbury Board of Health:

Restaurants	79
Prepackage Food	22
Motels	11
Septic Installers	23
Septic Haulers	9
Trash Hauler	7
Swimming Pools	11
Campgrounds	6
Tattoo Salons	1

Board of Health – Responsibilities

Septic systems – New and Upgrades

Private Wells

Sewer Waivers

Housing – Rental Inspections-Certificate of Habitability

Restaurants – Inspections and Licensing

Pools – Inspections and Permitting

Motels Inspections and Licensing

Prepackaged food –Inspections and Licensing

Campgrounds – Inspections and Licensing

Emergency Management – Flood, medical etc.

Public Health Nurse- Communicable Disease Investigations, Flu Clinics, etc.

Beavers

Tattoo Parlors

Body Piercing 1996 By-Law

Tobacco Permits

Planning Board Support; Multifamily Housing, Commercial, Accessory Apartments

Budget

Cancer-Annual Report

Fee Schedule

Floor Drain Regulation

Board of Health Consultants; Septic, Housing, Food Service

Secretary

Member MBOH

Training – Food Safe, BOH Orientation

Respectfully Submitted,

John Morris, Health Director

## REPORT OF THE BUILDING DEPARTMENT

To the Honorable Board of Selectmen and Citizens of Salisbury:

<b>Building Permits</b>	<b>Total revenue: \$ 141,444.00</b>
<b>Electrical permits</b>	<b>Total revenue: \$ 37,305.00</b>
<b>Plumbing &amp; Gas permits</b>	<b>Total revenue: \$ 29,803.00</b>

***Year to date Total Revenue: \$208,552.00***

### ***New Construction Permits for FY2013 :***

New Residential Construction Permit Value:	\$5,150,000.00	(31)	Single family dwellings
	\$ 516,000.00	(2)	Two unit condo

Value of Commercial Building Renovations: \$2,504,868.00

Value all other Permits: \$7,740,623.00

No New Commercial Construction

Respectfully Submitted:

David Lovering

Building Inspector

## REPORT OF THE DEPARTMENT OF PLANNING AND DEVELOPMENT

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Planning Department is staffed by Lisa Pearson, Director of Planning and Development; Michelle Rowden, Conservation Agent; Leah Hill, Assistant Planner, Lori Robertson, Conservation Commission and Planning Board Secretary, Secretary, Lisa Beaulieu, Program Manager; Phillip Jewitt, Rehabilitation Specialist; and Teresa Mahoney, Administrative and Financial Assistant.

We work closely with and provide administrative support to the Planning Board, Master Plan Implementation Committee, Conservation Commission, Housing Partnership, Affordable Housing Trust, Zoning Board (with 40B projects), Citizens Advisory Committee, Salisbury Coastal Trails, Energy Committee, Open Space Plan Committee, Library Building Committee, State Storm Damage Assessment Team and North Shore Home Consortium.

### **Funding Received:**

<b>Awarding Entity</b>	<b>Total</b>	<b>Use</b>
Salisbury Cultural Council (\$1000), Newburyport Cultural Council (\$200), West Newbury Cultural Council (\$420), Amesbury Cultural Council (\$400), Institution for Savings (\$1500), Coastal Trails Coalition (\$2000), Newburyport Bank (\$1500)	\$7,020	Mural Project, Art Stroll
MA Division of Ecological Restoration	\$262,000	Replace Culvert in Town Creek to prevent flooding
North Shore Home Consortium	\$15,242	Housing Rehabilitation
Department of Housing and Community Development	\$850,000	Community Development Block Grant
MA DOT	\$400,000	Bridge Painting
Owners Agent Technical Services Access Grant	\$12,000	Energy Audit
Parkland Acquisitions and Renovations for Communities Grant Program	\$400,000	Creation of Partridge Brook Park
<b>TOTAL</b>	<b>\$1,946,262</b>	

## **Community Development**

In August the Town received its contract for the FY 2012 Community Block Grant from the Department of Housing and Community Development in the amount of \$850,000. This grant will allow the Town to begin the infrastructure project on Gardner Street Phase II which includes street, sidewalk, water, sewer and drainage improvements; the rehabilitation of 4 housing units; provide scholarships for the boys & Girls Club and emergency assistance to the Pettengill House.

During this time period the Department also administered the FY2011 Grant and started the close out process for the FY2010 Grant. The FY2011 grant program was able to rehabilitate 11 units of housing using grant and some reprogrammed grant funds (\$191,899.76); completed the infrastructure project on Gardner Street Phase I (\$478,146.13); and provided \$30,000 to assist 77 children at the Boys and Girls Club and 51 families received emergency assistance through the Pettengill House (\$20,000). Children from 10 households also received scholarships for an environmental camp (\$3960).

## **Railtrail**

The Ghost Trail is complete as a stand-alone trail from Rabbit Road to Lions Park and is utilized by Town residents. The Ghost Trail is a critical link to Amesbury and Newburyport via the Whittier Bridge Project. The Planning Department continues to work with Salisbury Coastal Trails and the City of Amesbury on the missing piece to connect Amesbury to Salisbury. We have filed a request with the Mass. Department of Transportation for the engineering of the Trail, which is being reviewed. The Whittier Bridge Project has approved the inclusion of a Multi-Use Trail, which will connect to existing trail systems in Salisbury and Amesbury.

Fay, Spofford and Thorndike has completed the preliminary engineering for the extension of the Old Eastern Marsh Railtrail from Mudnock Road to the Seabrook line. This will include crossings at Route 110, Lafayette Road, and Route 286, and will connect to Lions Park, the Ghost Trail, the Salisbury Elementary and the future Partridge Brook Park. The Town is advocating for funding for construction of this important component of our rail trail system.

## **Friedenfels Rail Trail Connector Project**

This is a multi-use paved trail located adjacent to and underneath the Gillis Bridge and includes a sidewalk along Friedenfels Road that connects the sidewalk on the Gillis Bridge to the Salisbury Rail Trail. This project has been completed. The Planning Department, in conjunction with Mass. DOT, has created a beautiful park in this area. Working with Salisbury's Coastal Trail Coalition and the Newburyport Art Association (NAA), seven area artists were selected to produce murals to hang on the bridge abutment: Claudia Owens, Debi Libuda, Raymond T. Guertin, Peggy Vaughan Omer, Edith Heyck, James Angelone III, and Stephanie Noah.

## **Art Stroll**

The First Annual Art Stroll was held in May on the Old Eastern Marsh Rail Trail. This was a wonderful event that brought together the professional artist community, students from Triton and residents.

## **Affordable Housing**

This year the Planning Department is the monitoring agent for the Affordable Housing Trust. We assist in the resale of units and annual monitoring review.

## **Spalding School**

Working with the Affordable Housing Trust, the Department issued a request for Expression of Interest for the Spalding School and received several proposals. The Trust members determined that the best reuse for this property is multifamily affordable rental housing.



### **Brownfields**

We continue to work with Merrimack Valley Planning Commission and the Department of Environmental Protection on the clean-up of the property at 29 Elm Street. We have received a \$200,000 EPA clean-up grant and have contracted with TRC Environmental Consultants to assist with the clean-up process. After additional testing the scope of work increased and we are seeking to secure additional funding to complete this project. We have applied to the Merrimack Valley Planning Commission about the possibility of a grant/loan from their revolving loan fund. We continue to talk to Mass Development about contingency funds as well. We have finalized the public process and determined that multifamily housing is the best reuse of the property due to the cost of the cleanup and need to secure and recapture additional funds.

### **Community Garden**

The Community Gardens at 175 Beach Road had a successful first year and is seeing the beginning of a successful second year. In its second year we were able to expand the community gardens and add additional gardeners.

### **Infrastructure**

- Reconstruction of Phase 1 Gardner Street Complete
- Reconstruction of Phase 2 Gardner Street Begun
- Engineering on Lincoln Ave and Howard George Court Complete
- Town Creek Culvert Design and Permitting Complete

### **Plans**

The Planning Department, in collaboration with many committees, departments and the public, has worked on the following plans and studies this year:

- Partridge Brook Park Plan
- NPDES Phase 2 MS4 General Permit
- Regional Transportation Plan
- Essex Coastal Scenic Byway Corridor Management Plan
- Medical Marijuana Zonign By-Law
- Bicycle and Pedestrian Plan
- Sand dune restoration plan
- Merrimack Valley Comprehensive Economic Development Strategy (CEDS)
- Great Marsh Revitalization Task Force
- First Time Homebuyer Program
- Coffin Point Bacteria Testing
- Green Communities Act
- Community Rating System
- Border to Boston Railtrail Engineering from Seabrook Line to Mudnock Road
- Carriagetown Connector Project Salisbury/Amesbury
- Multi-Hazard Mitigation Plan
- Energy Audit
- Whittier Bridge Reconstruction
- Blackwater River Floodwall Project

It has been a pleasure serving as Planning and Community Development Director for the Town of Salisbury, and I look forward to continue working in this multi-faceted position in the years ahead.

Respectfully submitted:

Lisa Pearson  
Director of Planning and Community Development

## REPORT OF THE PLANNING BOARD

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Salisbury Planning Board is a 6 member appointed board, comprised of 5 members and 1 alternate member:

David Holscher, Chair	Louis Masiello, Vice-Chair
Donald Egan	Berenice McLaughlin
Robert Straubel, Alternate, Clerk	Vacancy

The Planning Board is staffed by Lisa Pearson, Director of Planning and Development, Leah Thovmasian Hill, Assistant Planner, and Lori Robertson, Secretary.

### **Inclusionary Housing Requirements of the Salisbury Zoning Bylaw**

The Planning Board shall adjust the maximum Housing Contribution payment annually. “The annual adjustment shall be equal to the percentage change in the median sales price of single family homes in the Town of Salisbury during the previous calendar year, as reported by the Warren Group and rounded to the nearest tenth of a percent”.

The Planning Board is charged with adjusting the maximum Housing Contribution payment-Inclusionary zoning to be effective March 1, 2013. The yearly median sales price of homes in Salisbury, MA per the Warren Group statistics, of single family homes from 2011-2012 increased from \$250,000 to 255,000. This is a **2% increase**. Last year’s inclusionary rate was set at \$15,204.56 making this year maximum rate now **\$15,508.65 effective March 1, 2013**.

### **Project Permits issued July 2012 - June 2013**

- Approvals Not Required (ANR) = 9
- Definitive Subdivision =
- Site Plan Review (SPR) = 3
- Minor SPR = 1
- Certificate of Completion = 3

### **Master Plan Implementation Committee**

- Berenice McLaughlin is the Planning Board’s delegate to the Master Plan Implementation Committee
- There are 18 specific goals for the Planning Board
- The Board prioritized our assigned strategies- each board member rated the PB goals according to high, medium and low priority. The average for each goal was calculated, which allowed the PB to prioritize the strategies. The Planning Board isn’t assigned to act alone on these strategies. The Board needs to also coordinate with other boards and departments to get these done.

### **Spring 2013 Town Meeting Articles**

Zoning change amending Chapter 300; Attachment 1, to change C2 District from Special Permit (s) to Permitted. (withdrawn at Town Meeting)

### **Experience**

The current board members bring their knowledge and experience to the Planning Board from service on a variety of other Town Boards. These include: Conservation Commission, Zoning Review Committee, Master Plan Committee, Sewer Commission, Board of Health, Rail Trail Committee and the Master Plan Implementation Committee.

Respectfully submitted:  
David Holscher, Chairman

## **REPORT OF THE CONSERVATION COMMISSION**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Salisbury Conservation Commission is comprised of seven volunteer residents and is responsible for administering and enforcing the Massachusetts Wetlands Protection Act and Regulations. The Commission's jurisdiction includes areas such as inland wetlands, rivers and streams, salt marsh and coastal dunes, among others. The Commission Members for fiscal year 2013 were:

Sheila Albertelli, Chair  
Andria Nemoda, Vice Chair  
Lou Marini, Clerk  
Laurence O'Brien  
Patricia Fowler  
Joanne Perreault  
Matthew Carignan

There are two paid staff members who support the Commission: A full-time Conservation Agent and part-time Administrative Assistant. All questions from the public regarding the Commission and its jurisdiction are dealt with by these two employees. The Agent performs technical reviews of all filings submitted and presents this information to the Commission. The Agent coordinates with local, state and federal officials on public projects of varying size and scope such as resource restoration, flood mitigation and highway expansion. The Conservation Department is located in Town Hall and is open during regular Town Hall hours, but appointments are highly recommended.

Number of filings received this fiscal year:

Notices of Intent: 16  
Requests for Determination: 42  
Abbreviated Notices of Resource Area Delineation: 0  
Enforcement Orders: 8  
Emergency Certifications: 43

A few of the more noteworthy public projects that came before the Commission during this fiscal year included the Blackwater River Floodwall Project and invasive Phragmites removal in the Great Marsh. Hurricane Sandy in October, a February Blizzard and a March Nor'easter all hit Salisbury Beach and did severe damage to the dunes along the beach. This was the reason for so many Emergency Certifications issued this fiscal year. Property owners, including the Salisbury Beach State Reservation, took action to re-nourish the damaged dunes in order to protect their properties. Many property owners opted to fill in existing on-grade walkways and build boardwalks over the dunes to prevent future breaches which were greatly supported by the Commission.

Respectfully Submitted,

Michelle Rowden  
Conservation Agent

## **REPORT OF THE ZONING BOARD OF APPEALS**

To the Honorable Board of Selectmen and Citizens of Salisbury:

Applications: Total: 30

Variance/Finding/Special Permits Issued: 29

Denial (1)

New Residential Construction approvals:

- (7) Single family
- (1) two family
- (1) Accessory Apartment Unit

No new Commercial

Variances & Findings Approved:

- (1) Sunrooms
- (6) Decks
- (6) Additions/Renovations
- (1) Shed
- (3) signs

Special Permits:

- (1) Home Occupation
- (1) Business-parking space variance
- (1) Boat Storage
- (1) Business

Respectfully Submitted:

Susan Pawlisheck, Chairman

## **REPORT OF THE TRITON REGIONAL SCHOOL DISTRICT SUPERINTENDENT**

To the Honorable Board of Selectmen and Citizens of Salisbury:

### **Budget Related Developments**

The three member towns supported the School Committee's proposed final FY13 budget, which enabled the district to:

- ✓ maintain low class sizes in the elementary schools
- ✓ enhance support for students with special needs at Pine Grove School by increasing special education staffing and introducing audio-enhancement to appropriate classrooms
- ✓ improve support for students with low literacy skills at the middle
- ✓ avoid high cost out of district tuition by making in-district provision for students with special needs between the ages of 18 and 22
- ✓ appoint a full-time social worker to provide more adequate support for middle and high school students with mental health and behavioral issues
- ✓ create a full-time District Athletic Director position to improve student opportunities and liaison with town feeder programs

These changes were made possible primarily by the School Committee:

- negotiating health insurance plan changes that saved \$602,997 in the current year;
- reducing utility costs by \$163,879; and
- saving \$189,161 on the cost of out-of-district special education tuition

A significant contribution to the budget this (and next) year has been the change in the balance between the number of families sending their children to schools in other districts (down) and those from outside of Triton sending their children to our schools (up). The number of students "choicing-in" now exceeds the number "choicing-out". This greater confidence in the district's schools reflects improvement in the effectiveness of our teachers, the School Committee, and the administration.

Overall the budget increased town assessments by 0.58%.

The latest figures published by the state Department of Revenue show Newbury spending 54.7% of its General Fund expenditure on schools (including Whittier Regional Vocational High School, as compared with 54.2% in Rowley and 54.7% in Salisbury).

The district's spending per student in FY12 (the latest published figures) was \$12,749: the median for neighboring North Shore districts.

### **District Initiatives to Improve Teaching and Learning**

Current district initiatives include, but are not limited to:

- implementing new state standards for English and Mathematics
- training teachers in the Keys To Literacy program
- reviewing assessment and grading practices
- data analysis to improve instructional decision making
- extending targeted support for students at risk of failure
- consolidating the state's new educator evaluation arrangements

### **Student Growth, Achievement and Commitment to Excellence**

Our initiatives to improve student growth and achievement continue to focus on five questions:

- What do we want our students to know, understand and be able to do?
- Are we using the most appropriate instructional strategies?
- How will we know that students have learned what we intended?
- What will we do to assist students who are not making appropriate progress?
- How will we meet the needs of students who already know what we are planning to teach?

The District Development Plan's goal for annual student growth as measured by the state Student Growth Percentile (SGP) for English and Mathematics was achieved. The "normal" expected growth range is 40 to 60. The 2013 results met or exceeded our target of 55. Across the district SGPs exceeded 60 for Math at Grades 4, 5 and 8, and at Grades 6 and 10 for English Languages Arts.

Overall our spring 2013 MCAS scores were flat as compared with the previous year; reflecting the state trend.

The high school's four-year graduation rate rose above 90% for the first time.

Our students' growth and achievement reflects the district support for the development of best instructional practice through professional development supported by school-based coaches specializing in English mathematics and the analysis of student assessment data to improve instruction.

Professional practice across the district is monitored and supported by a Leadership Team which has been strengthened and had adopted a very collaborative approach over the past three years.

At the senior level the College Board recognized the significant increase in the number of high school students taking Advanced Placement courses by placing the school on its annual honor roll.

The district's commitment to all our students is reflected in the work of a task group charged with reviewing and improving the transition of students from the elementary schools to the middle school and at the end of Grade 8. Information about transitioning students is now more comprehensive and focused, and attention has been given to improving transition related events for families and students.

### **Student Opportunity**

After-school programs continue to extend the school day for many students. For example, the DECA (the *Distributive Education Clubs of America*) program aims to develop business leaders and entrepreneurs. Now in its third year, the high school has by far the largest group of participants on the North Shore. This past year two students won their way to the national competition finals in California.

The appointment of a full-time Athletic Director has already resulted in an increase in opportunities. A new middle school program has introduced Field Hockey, boys and girls Basketball, and Track and Field. At the high school our newly established co-ed swimming team has been established in co-operation with Georgetown and Newburyport. The Cheerleaders are state champions.

Other examples of excellence in co-curricular activities include:

- four elementary and middle school students won through to the state Science Fair finals
- Best Musical Award for the high school production of *Anything Goes*
- representation on the All State Jazz Band, and on the North East District Jazz Band and Chorus
- the elementary stage band was assessed as excellent at the Mass Bay Music festival
- Division III North golf champions and state finalists

### **Facilities**

A draft capital development plan covering all facilities and fixed equipment has been prepared. The district has confirmed a Statement of Interest to the Massachusetts School Building Authority as a prerequisite related to the updating of the Pine Grove School facility. Further progress will require the support of the Board of Selectmen and town meeting.

The safety and wellbeing of students remains a top priority. Events in other places prompted a review of school security arrangements through the schools' Safety Committees, which include representatives of the emergency services.

I am deeply appreciative of the commitment of our teachers, support staff, and administrators to meeting the developmental needs of all our students.

Respectfully submitted:  
Christopher Farmer, Superintendent

## **REPORT OF THE TRITON HIGH SCHOOL PRINCIPAL**

The mission of Triton Regional High School is *to guide all students in realizing their individual potentials by providing opportunities to be educated in a safe, academically challenging, and culturally rich environment*. This Mission Statement and the expectations for student learning can be found on our website - [www.trsd.net/high](http://www.trsd.net/high). Just click on "About the School" to learn more about the high school and our community of learners. For additional information, we encourage you to check out the Triton Today section on the home page of the district web site for current School Committee and district news.

We are proud of the fact that the high school offers a rigorous curriculum, which includes fourteen Advanced Placement courses: English Language and Composition, English Literature and Composition, US and European History, Calculus, Physics C: Mechanics, Biology, Chemistry, Spanish Language, French Language and Culture, Studio Art and Art History, Music Theory and Statistics. Additionally, our Senior English curriculum allows for students to choose from various electives dependent upon their interest level while providing opportunities to be immersed in a rich stimulating course of study. In addition, we have formed a partnership with Salem State University to offer dual enrollment classes that are held on campus. Since the spring of 2010, over forty students have participated in and earned college credits through their studies in the dual enrollment program. We will continue to work collaboratively as a school community to utilize and to seek resources to create a school culture that will have a lasting impact through the challenge and education of each student.

The high school continues to meet the MCAS state accountability benchmarks in making satisfactory progress towards 100% proficiency by 2015 in English Language Arts, Math, and Science/Engineering Technology. We are confident our students will continue to succeed on the MCAS tests and that we will see an ever-increasing proportion of our students achieving in the Proficient and Advanced categories. To support our goal, we provide MCAS tutoring both in the spring and fall for students and we continue to strive to offer additional MCAS preparation assistance for students in need of remediation.

We are committed to guiding ALL students in realizing their individual potentials. To this end, we have an alternative education classroom in the high school which focuses on the specific individualized needs of some of our struggling learners. We are working to ensure that all students receive the benefits of education and this program is designed to improve achievement for the struggling learner. Students in this classroom have the opportunity to achieve success by utilizing a web-based credit recovery program in addition to being taught in a smaller, individualized program. As students in a 21<sup>st</sup> century learning environment, out of school supervised vocational opportunities are also being addressed for these students ensuring they will graduate with college and career readiness skills.

The 2012-2015 School Improvement Plan, developed by the site-based School Council has identified four primary goals for the high school. The School Council is steadfast in providing support and guidance in leading the school for effective change, giving careful attention to the evidence on current results as well as on possible improvements. One of the goals of last year, which continues to be a goal in the current plan, is the continued development of a Student Advisory Program. At present the high school has an advisory program for freshmen students. The goal of this program is to develop a supportive, individualized and personalized environment for the students. Our Student Advisory Program provides each student with an adult mentor in the building, providing a consistent human element strengthening relationships among people and fostering an environment conducive to learning. The challenge for us as a school is to understand each student and how he or she learns best. Through this learning, we can develop the right structures and tactics to challenge each student and engage him or her in their learning.

Meeting the learning needs of our students requires dedicated resources, systems, and processes. This past year, we were able to enhance course offerings and opportunities to students through the expansion of our business department. After hearing from students and listening to their requests, we were able to augment the program options in our business department to better meet student needs upon graduation. Another way we have been able to expand business program offerings has been through the establishment of Triton High School's own DECA (Distributive Education Clubs of America) chapter. DECA is a national high school and college program that extends the teaching and learning of National Curriculum Standards in four career clusters - Marketing, Finance, Business Management & Administration, and Hospitality / Tourism. Its focus is to prepare the next generation of students to be academically prepared, community oriented, professionally responsible, and experienced leaders. This is accomplished through a series of events and conferences at the District, State, National, and International levels. Students compete to advance in their respective selected areas of choice through exams and role playing events. Beyond competition based events, DECA also offers leadership seminars at the different conferences throughout the year.

These added business curriculum offerings help us provide students with more real world experiences in addition to those already offered to students working in the "Viking Corner Store" and the school bank. To further these goals for our students, the Institution for Savings Bank holds a Credit for Life fair for all juniors in the high school gymnasium. The Credit for Life fair is a nationally recognized program designed to help high school students develop personal financial management skills that they will use throughout their lives. Last year Triton students participated along with students from Ipswich, Pentucket, and Newburyport high schools.

Triton High School foreign language students have a distinct opportunity to participate in our school sponsored French international exchange program. This exchange program began in 2008 and we are proud to be able to continue providing our students with such a rich and rewarding experience. Student participation in this exchange program provides high school students a unique opportunity to discover another culture and to meet other youth of their own age from another country - providing everyone with a tremendously enriching experience. The first of these exchanges took place in the Triton Community in 2008-2009 and this is the third year Triton is participating in this exchange. It is the intent of the organization that exchanges represent not only a school-to-school exchange; but also, a community-to-community exchange.

The District's 21<sup>st</sup> Century after school enrichment program continues to be a resounding success with a great many students. There are 189 high school students actively participating in the many varied opportunities available to them after school. The students in the Triton Learning Center Program continue to maintain a paper-recycling program. Students can be seen collecting used paper from throughout the building and the public is welcome to get involved. A green collection bin is kept behind the building, near the power plant. Interested individuals are welcome to place their used paper in that bin.

Parents continue to partner with the school and make major contributions via support groups such as the PTA, Boosters, Gradventure, and TMPO. We are pleased that a number of parents continue to serve in volunteer capacities at the school, such as after-school help in the library/media center, and we hope to find ways to encourage even more volunteerism in the future. We are indebted to Carla Collins, our volunteer program coordinator, for her help and encouragement. The Triton Education Foundation has also become very involved in supplementing the needs of our school as well as the other district schools by providing Smart boards, projectors, and laptop carts for our classrooms. TEF was instrumental in the development of the Newburyport Five Cents Savings Bank College and Career Center, which serves to greatly enhance our developmental guidance curriculum.

Our students continue to receive noteworthy recognition in a number of state and national academic, athletic, and artistic venues. For example, fifty-five students were named to the John and Abigail Scholarship Program. To qualify, these students must rank in the top 25 percent of those taking the MCAS test at Triton High School. Students are offered four years of free tuition at the University of Massachusetts or at any of the state or community colleges. Our visual and performing arts students have gained considerable recognition at the regional and state levels, including student acceptance into the All State



Jazz Band, awards in the Boston Globe Scholastic Art Competitions, the Scholastic Art and Writing Awards, the Newburyport Budding Artists Competition, Art All-State, National No Name Calling poster competition, and the Congressional competition for 2D work.

Students continue to participate with energy and enthusiasm not only in athletics, extra-curricular and co-curricular activities, but also in community service programs. Again this year we hosted a number of events for our senior citizens including the Senior Citizen Prom, a spring breakfast, and the Holiday Tea. Various student groups sponsored a blood drive for the American Red Cross, participated in the Salisbury Santa's Helper Program, assisted physically challenged children at the Special Olympics, helped with fundraising for the Salvation Army and visited needy children during Thanksgiving at the Lawrence Boys and Girls Club.

On behalf of the students, staff and administration of Triton High School, I would like to express our gratitude to the citizens of our district. In particular we appreciate the continuing and focused efforts of our School Council and the Triton Regional School Committee.

Respectfully submitted,

Kathryn E. Dawe  
Principal

## **REPORT OF THE TRITON REGIONAL MIDDLE SCHOOL PRINCIPAL**

I have been much honored to take the helm of Triton Middle School this school year, and I am thrilled with the direction we are heading. Our dedicated and professional staff strives to make each student's day, a successful, enriching experience. The middle school continues to offer a blend of rigorous academics, high quality instruction, and popular extracurricular activities.

There has been a lot of resources and effort put forth to continue our MCAS improvement, including completion of our Curriculum Mapping of all core subject areas. These maps are now available on the district web site. We also continue to align with the new Common Core Standards, developing common assessments in most subject areas and affording teachers time to collaborate on best practices. These efforts paid off this past year with the middle school being designated as a Level 1 school as ranked by the Department of Elementary and Secondary Education. This is the highest level achievable and means all groups are performing excellently. We will continue to work hard to narrow proficiency gaps and give students every opportunity to achieve to their potential.

Our community service initiatives continue to expand with another very successful "Canuary" food collection/service learning initiative. Students have exceeded last year's totals, for both money and food items collected; all while learning valuable lessons about poverty and hunger. This spring, the middle school visual arts program will be participating in the Salisbury Rail Trail Mural project. Selected pieces of 8<sup>th</sup> grade art will be showcased in a mobile art show that will be on display in all three Triton towns.

Our 21<sup>st</sup> Century Community Learning Centers Grant programs continue to be utilized by students after school. Performances of the Select Choir, Jazz Band and our Drama Workshop continue to get rave reviews. The middle school Math League Team has had two top 2 finishes and anticipates challenging for their division crown this year.

I have been a student, teacher and now, administrator in this school and continue to marvel at the creativity, commitment, and achievement of the students and faculty. This is only possible with the unyielding generosity and involvement of families and our communities. With that support, there is no limit to what the students of Triton Regional Middle School can accomplish.

Thank you to everyone for helping make the success of the middle school possible,

Respectfully submitted,

Alan B. MacRae  
Principal

## **REPORT OF THE SALISBURY ELEMENTARY SCHOOL PRINCIPAL**

This year will begin my 22<sup>nd</sup> year in education and my 8<sup>th</sup> year as Principal of Salisbury Elementary School. Salisbury Elementary School continues to form into a *Professional Learning Community*. The PLC model is a powerful way of working together that profoundly affects the practices of schooling. It requires the school staff to *focus on learning rather than teaching, work collaboratively on matters related to learning, and holding itself accountable for the kind of results that fuel continual improvement*. (DuFour, 2005)

I am very fortunate and excited to have the following educators join the Salisbury Elementary School 'family':

- Ms. Shannon Nolan (Assistant Principal)
- Ms. Megan Campbell (Grade 3 Teacher)
- Ms. Johanna Leate (Grade 5 Teacher)
- Ms. Jennifer O'Rourke (Special Education Teacher)

Currently we have 28.3 classroom teachers, 5.5 special education teachers, 1.5 speech and language pathologists, an Occupational Therapist (.8), an adjustment counselor, a social worker, a reading specialist, a math specialist, an art teacher (.8), a technology teacher, a music teacher (.8), a physical education teacher (.8) and 14.3 instructional assistants. Our Title I team consists of a Director, and 3 teachers.

Our school is fully supported by community, local business and parents. Our active PTA has monthly meetings to assist with fundraising and bringing us closer as a community. Salisbury's School Council has never been stronger; they help to determine the direction and policy for Salisbury Elementary School.

Salisbury Elementary School continues to focus on a four 'Big Ideas':

### **1. Reading at Grade Level**

- a. *Reading is the most important skill that students can acquire in school (Meese, 2001). It is closely tied to writing, spelling, mathematics, and content area activities.*

### **2. Developing Number Sense and Automaticity**

- a. *A "good intuition about numbers and their relationships. It develops gradually as a result of exploring numbers, visualizing them in a variety of contexts, and relating them in ways that are not limited by traditional algorithms" (Howden, 1989).*

### **3. Parent, Family and Community Involvement**

- a. *According to this review of recent research published by the Southwest Educational Development Laboratory (2002), students with involved parents, no matter what their income or background, are more likely to:*
  - i. *Earn higher grades and test scores, and enroll in higher-level programs*
  - ii. *Be promoted, pass their classes and earn credits*
  - iii. *Attend school regularly*
  - iv. *Have better social skills, show improved behavior and adapt well to school*
  - v. *Graduate and go on to post-secondary education*

#### **4. Building Relationships**

- a. *Students need a strong sense of comfort and safety from both physical and emotional abuse and criticism in their classrooms. Students do well when they believe that they can depend on the teacher and their classmates. This comfort is achieved by rules and regulations in the classroom that are sensible and consistently enforced. Teachers build a trusting relationship by helping and encouraging students and by stopping inappropriate behavior, such as racial and gender harassment (Campbell, 2010).*

Over the past year, we have had much to celebrate:

- Salisbury Elementary School is one of 4 schools in the country to be chosen as a Wilson Language Best Practice Demonstration Site. This past summer, Mr. M. was invited to speak of Salisbury's success at the 2012 Wilson Leadership Conference held in Providence, Rhode Island.
- Salisbury Elementary School achieved NAEYC accreditation for its early childhood program.
- Salisbury Elementary School has received a grant from the Department of Education to develop a Project Based Summer School Program. Ms. Carla Collins and staff have received many accolades from the Department of Education for their dedication and hard work. SES is just one of 4 schools in the entire state of Massachusetts to receive the grant for the past two years.

Sincerely,

James L. Montanari  
Principal

## **SCHOOL OFFICIALS – 2012/13**

### **Superintendent of Schools**

Christopher Farmer  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Assistant Superintendent of Schools**

Brian L. Forget  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Chief Academic Officer**

Kimberly Croteau  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Administrator of Special Education**

David Magee  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Salisbury Elementary School Principal**

James Montanari  
100 Lafayette Road  
Salisbury, MA 01952  
(978) 463-5852

### **Salisbury Elementary School Principal**

James Montanari  
100 Lafayette Road  
Salisbury, MA 01952  
(978) 463-5852

### **Triton Regional Middle School Principal**

Alan MacRae  
112 Elm Street  
Byfield, MA 01922  
(978) 463-5845

### **Triton Regional High School Principal**

Kathryn Dawe  
112 Elm Street  
Byfield, MA 01922  
(978) 462-8171

## **“NO SCHOOL” ANNOUNCEMENT**

The “No School” announcement for Newbury Elementary School and Triton Regional Middle/High School (Triton Regional School District) is given over TV stations WBZ (4), WCVB (5), WHDH (7), and FOX (25). In addition to the TV stations, the closures are posted on the district website at [www.trsd.net](http://www.trsd.net) and phone calls are made to all families via the district’s auto-dialer (ConnectED).

## ENROLLMENTS AS OF OCTOBER 2012

### Salisbury Elementary School

Elementary	Boys	Girls	Total
Early Childhood	26	27	53
Kindergarten	44	28	72
Grade 1	29	32	61
Grade 2	26	37	63
Grade 3	33	29	62
Grade 4	34	35	69
Grade 5	34	46	80
Grade 6	40	31	71
<b>Total</b>	<b>266</b>	<b>265</b>	<b>531</b>

### Triton Regional Middle School

Grade 7 Salisbury Students	78
Grade 8 Salisbury Students	86
<b>Total</b>	<b>164</b>

### Triton Regional High School

Grade 9 Salisbury Students	72
Grade 10 Salisbury Students	59
Grade 11 Salisbury Students	67
Grade 12 Salisbury Students	65
<b>Total</b>	<b>263</b>

### Other Enrollments as of October 2012

	SPED	16
	Private	11
	Parochial	23
	Public	74
	Home-Schooled	9
	<b>Total</b>	<b>133</b>

<b>Salisbury Elementary Enrollment</b>	<b>531</b>
<b>Triton Regional Middle School Enrollment</b>	<b>164</b>
<b>Triton Regional High School Enrollment</b>	<b>263</b>
<b>Other Enrollment</b>	<b>133</b>
<i>Total FY13 Enrollment as of 10/1</i>	<b>1091</b>

Kimberly Croteau, Chief Academic Officer  
David Magee, Administrator of Special Education  
Kathryn Dawe, Principal, Triton Regional High School

Alan MacRae, Principal, Triton Regional Middle School  
**TOWN OF SALISBURY**  
**TRITON REGIONAL SCHOOL DISTRICT OFFICIALS**

Christopher Farmer, Superintendent of Schools  
 Brian L. Forget, Assistant Superintendent of Schools  
 James Montanari, Principal, Salisbury Elementary School  
 Shannon Nolan, Assistant Principal, Salisbury Elementary School

## SALARIES

### SCHOOL COMMITTEE MEMBERS

<b>Name</b>	<b>FTE</b>	<b>Salary</b>
N – DINA SULLIVAN	1.0	\$ 500
N – SUZANNE DENSMORE	1.0	\$ 500
N – ROBIN WILLIAMS	1.0	\$ 500
R – RICHARD CUMMINGS	1.0	\$ 500
R – MARY MURPHY	1.0	\$ 500
R – PAUL LEES	1.0	\$ 500
S – DEBORAH CHOATE	1.0	\$ 500
S – LINDA LITCOFSKY	1.0	\$ 500
S – JANE PURINTON	1.0	\$ 500

### ADMINISTRATION

<b>Name</b>	<b>FTE</b>	<b>Salary</b>
CHRISTOPHER FARMER	1.0	168,000
BRIAN FORGET	1.0	127,500
KIMBERLY CROTEAU	1.0	100,100
DAVID MAGEE	1.0	111,650

**General Fund**  
**Statement of Revenues and Expenditures – Budget and Actual**  
**Required Supplementary Information**

	<u><b>Final Budget</b></u>	<u><b>Actual</b></u>
<b>Revenues</b>		
Assessments to Member Towns	\$27,094,462	\$27,086,101
Intergovernmental	10,457,379	10,626,493
Medicaid	175,000	222,201
Investment Income	50,000	23,197
Insurance and Retirement Revenue	633,509	598,639
Miscellaneous		6,736
Total Revenues	38,410,350	38,563,367
<b>Expenditures</b>		
Administration	1,272,683	1,324,459
Instruction	18,783,449	18,819,240
Special Education Tuition to Other Districts	1,043,355	1,104,190
School Choice and Charter School Tuition	1,731,287	1,713,388
Transportation	2,115,892	2,061,132
Other School Services	325,384	318,668
Student Activities	382,552	386,875
Operation and Maintenance	2,627,663	2,805,313
Fringe Benefits	7,190,985	6,862,600
Food Services		65,650
Debt Service:		
Principal	2,195,000	2,195,000
Interest	800,100	800,100
Total Expenditures	38,468,350	38,456,615
Excess (Deficiency) Of Revenues Over Expenditures		106,752

## ANNUAL REPORT OF WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

To the Honorable Board of Selectmen and Citizens of Salisbury:

Whittier offers 19 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, Science and Math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its fortieth year. To date we have graduated 10,051 students from the day school. The enrollment for the Evening School from Salisbury is 16.

The October 1, 2012 day school enrollment is as follows:

	Boys	Girls
Grade 9	8	6
Grade 10	5	5
Grade 11	8	1
Grade 12	8	3

TOTAL – 44

2013 graduates – 11

The cost to Salisbury for the school year 2012-2013 was \$664,190.00.

Respectfully submitted:

William P. DeRosa - Superintendent



## REPORT OF THE SALISBURY LIQUOR LICENSE COMMISSION

To the Honorable Board of Selectmen and Residents of Salisbury:

The Salisbury Liquor Commission meets the second and fourth Thursday of every month throughout the year in the Colchester Room in Town Hall. Town officials and residents are welcome and encouraged to attend any of these meetings.

Upon the issuance of annual licenses, the Commission takes this opportunity to wish license holders a prosperous New Year, while at the same time reiterate the Commission's policy of zero tolerance for over serving and under age serving and/or selling of alcoholic beverages.

Inspections of pouring establishments, as well as liquor stores, are done on a regular basis by two assigned Commissioners. These inspections are based on M.G.L. c.138, s.56. "for enforcing the provisions of the laws and regulations that control the beverage alcohol industry in Massachusetts."

Any violations or questionable conduct observed may be subject to a written violation notice or a letter requesting the owner/manager to attend a regular meeting to discuss issues, concerns or violations observed by the Commissioners. The main purpose of inspections are for the general safety of the public and to be sure that establishments follow laws pertaining to the selling, serving, storage, and purchasing of alcoholic beverages, as well as the integrity of the business being conducted. The majority of violations are for over-serving patrons or underage selling.

Members of the commission attended Alcoholic Beverages Control Commission (ABCC) trainings, including trainings on new computer applications and processes. The Salisbury Liquor License Commission also hosted an ABCC training ON Enforcement of the Massachusetts Liquor Control Act and False Identification/Fraudulent Document Detection and invited neighboring license commissions and police departments as well.

Liquor Licenses held in Salisbury for the Fiscal Year 2013 included:

### Annual

- 14 All Alcoholic on Premises Licenses;
- 3 Wine & Malt on Premises Licenses;
- 4 All Alcoholic Package Stores Licenses;
- 5 Wine & Malt Package Stores Licenses;

### Seasonal

- 4 All Alcoholic on Premises Licenses;
- 0 All Alcoholic Package Store License;
- 1 Wine & Malt on Premises License;
- 1 Wine & Malt Package Store License;

### One Day License

8

As in past years, the commissioners would like to thank the Board of Selectmen, Police Department, Fire Department, and Board of Health, as well as the residents of Salisbury, Massachusetts.

Respectfully submitted:

Gilbert Medeiros, Chairman  
Chris Walsh, Vice Chairman  
John Guerin  
Mike Gilbert  
Sean McCarthy  
Kelly Richenburg

## **REPORT OF THE SALISBURY PUBLIC LIBRARY**

To the Honorable Board of Selectmen and the Citizens of Salisbury:

On October 4, 2012 the Massachusetts Board of Library Commissioners awarded the Town of Salisbury a Library Construction Grant Award of \$3,856,187.00. Two votes were required to move the new library project forward. A ballot vote on April 30, 2013 passed a Proposition 2 ½ debt exclusion question. At town meeting on May 20, 2013, a second vote authorizing the treasurer to borrow the funds necessary “for the purpose of designing, constructing, equipping and furnishing a new library building on the Town Common” passed. Library construction is planned to begin in early summer 2014.

Circulation was 38,290 with increased circulation of DVDs and museum passes. FY 13 saw the first significant circulation of electronic materials: 3,422 E-books and 2,728 audio books were downloaded by Salisbury borrowers. There were 14,302 interlibrary loans. Active borrowers totaled 4,007. There were 66 children’s programs with a total attendance for 1102 and 45 adult programs with 667 people attending. The Friends of the Library sponsored the children’s summer program with 119 participants. They sponsored most of the adult programs including a book sale, author talks and the monthly book group. Volunteers from the Senior Citizen Property Tax Abatement Program continued to work on an on-going bar coding project.

It was with great regret that the trustees accepted the resignation of member Erica Hixon who moved out of town in August 2012. The trustees and staff thank Ms. Hixon for her dedicated service as a trustee and as secretary of the building committee. Her position was filled by Dianne Masiello.

It is with great sadness that I report the death of former long-time trustee Martha (Hunt) Tilton on June 13, 2013.

FY 13 Trustees:

Chair: Jeannette Lazarus, Secretary: Maureen Dupray, Treasurer: Karen MacInnis, Friends’ Liaison: Dianne Masiello, members: Joseph Stucker and J. Nicholas Sullivan.

Respectfully submitted,

Terry Kyrios  
Director

## **REPORT OF THE RENT CONTROL BOARD**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Rent Control Board is made up of three members and has met eight times this past year. The following are new issues that have been brought forth.

1. Election of Officers:  
Henry Richenburg, Chairman  
Recording Secretary, Alana Gilbert
2. A rent increase request was received from Salisbury Estates Realty Trust, Owners of the Kendell Lane Mobile Park. The Rent Control Board held 7 public hearings: January 3<sup>rd</sup> and 15<sup>th</sup>, February 26<sup>th</sup>, April 24<sup>th</sup>, May 7<sup>th</sup>, 15, and 18<sup>th</sup> to review all line items of the rent adjustment. On May 28<sup>th</sup>, after the public hearing was closed the Rent Control Board unanimously voted to approve a rent increase starting on July 1, 2013, per tenant name and address schedule.
3. Held a public hearing on May 22, 2013 on a request from Salisbury Estates Realty Trust for a Discontinuance Permit for Lot 32A (4 Kendell Lane). After the hearing was closed the Rent Control Board unanimously voted to grant the request. A letter was then sent to the Board of Selectmen for their approval of the vote taken by the Rent Control Board.

Respectfully submitted:

Henry Richenburg, Chairman  
Alana Gilbert, Secretary  
Dan Richard, Member

## **ANNUAL REPORT OF THE VETERANS AGENT**

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Veterans Services Department operates under the Code of Human Services Regulations as promulgated by the Commissioner of Veterans Service for the Commonwealth to local city and town offices. All veterans should submit a copy of the DD214 to this office for record purposes.

This has been a very busy year as the caseload for this department continues to rise. The assistance this department provides has made a big difference in the quality of life of all that are eligible. The State currently provides 75% reimbursement for money spent on Chapter 115 benefits.

I remain part time, but as always I am available whenever needed. I can be reached at 603-760-2265. Please leave a message if there is no answer and I will get back to you as soon as possible.

This is my 25<sup>th</sup> year as Veterans Director and I thank you for the opportunity of serving my fellow veterans and their dependents.

Respectfully Submitted,  
Raymond E. Mace, Jr., Director

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