

FISCAL YEAR 2012 TOWN REPORT



**SALISBURY,
MASSACHUSETTS**

REPORT OF THE BOARD OF SELECTMEN

To the Citizens of Salisbury:

Again, the Selectmen wish to thank all those individuals who have taken the time to serve on Boards and Commissions. It is such actions by the people of the Town that make Salisbury a great place to live.

We also wish to thank the Town Manager, Neil Harrington, for his efforts in ensuring that Salisbury remains a well managed organization.

This fiscal year saw some exciting growth and accomplishments:

- The Historical Society property at “Minister’s Corner” is now owned by the Town.
- The completion of the beach water tower.
- The successful venture by a private enterprise in the creation of the largest Solar Energy Park in New England.
- Union contracts with town employees brought up to date.
- A fixed bus route by the Merrimack Valley Regional Transit Authority.
- The successful approval of another CDBG grant secured by the Planning Department.
- The improvement and completion of the Gardner Street and Lions Way by the Public Works Department.
- The perseverance of the Police Department in their duties during a most challenging time.
- The dedication and commitment of the Fire Department during the tragic loss of Lt. Tim Oliveira.

The Board of Selectmen believe that open government and information sharing is paramount to keeping Salisbury a great place to live. On behalf of Selectmen Ed Hunt, Jerry Klima, Henry Richenburg, Donald Beaulieu, and myself, I submit this annual report.

Respectfully submitted:

Fred Knowles, Chairman

TOWN MANAGER'S MESSAGE

To the Honorable Board of Selectmen and Citizens of Salisbury:

Fiscal Year 2012 was another busy year for the Town. As the year began, we received word that the State Board of Library Commissioners had approved the Town's grant application for a construction grant toward the building of a new library on the Town Common. The Town was awarded \$3,856,187, which represents more than 50% of the projected cost of the new library. Thanks to the hard work of our Library Board of Trustees, our Library Director (Terry Kyrios), our Planning Director (Lisa Pearson), and our library Building Committee, this exciting project is now expected to become a reality in the next few years.

In the fall of 2011, the new 500,000 gallon water tank located on North End Boulevard was completed, replacing the previous 300,000 gallon tank that was more than 50 years old. We then undertook plans to issue a Request for Proposals to solicit interest in having companies install wireless telecommunications equipment on the water tank. Due to the poor quality of cell phone service at the beach, we are hopeful that we will be able improve reception and reliability of calls with the installation of this new equipment on the water tank.

Also in the fall, a new so-called "Reverse 911" system became operational in the Town, allowing us to notify residents of important town events and to keep the public informed during emergencies. Residents are encouraged to sign up for this service by providing their home and/or cell phone number to the Police Department.

In the early spring of 2012, Acting Police Chief Richard Merrill retired after 33 years of service and we began a search for a new full-time Chief of Police. Forty individuals applied for the position and the finalists were tested via an "assessment center" process, in which a panel of experts hired by a consultant put all of the candidates through a day-long series of role-playing exercises designed to evaluate their performance in simulated "real life" police situations. At the end of this process, all of the candidates were rated and I selected Deputy Chief Thomas Fowler from Branford, CT to become Salisbury's new Chief of Police. He is expected to start in July of 2012.

In keeping with our goal of expanding recreational opportunities for Salisbury residents, we continued to pursue funding for enhancements to our rail trail system and successfully received \$1.2 million in funding from the Mass. Department of Transportation (MassDOT) to construct a connector between the end of the Marsh Trail and the Gillis Bridge, which crosses the Merrimack River between Salisbury and Newburyport. This connector provides a safe walking and biking trail from the end of Friedenfels Road underneath the bridge and around to the easterly side, where it connects to the sidewalk that crosses the bridge and connects to Newburyport's Clipper City rail trail.

In terms of grant funding, the Town was awarded \$850,000 in Community Development Block Grant (CDBG) funding to assist in our ongoing efforts in housing rehabilitation, neighborhood infrastructure improvement, and providing social services to Salisbury residents. The U.S. Department of Homeland Security also awarded the Town \$96,000 for new firefighting equipment, allowing us to replace all of our old "turnout" gear in the Fire Department.

Finally, in May of 2012, Town Meeting adopted a new Floodplain District bylaw, including all flood hazard areas designated by the Federal Emergency Management Agency (FEMA) on the new Salisbury Flood Insurance Rate Map (FIRM), indicating the new 100-year floodplain within the Town established by FEMA. This will allow town residents to continue to be eligible to receive flood insurance through the National Flood Insurance Program.

Respectfully submitted:
Neil J. Harrington, Town Manager

ELECTED TOWN OFFICIALS

Board of Selectmen: Donald Beaulieu, Fred Knowles, Jerry Klima, Ed Hunt, Henry Richenburg,

Moderator: Ronald Ray

School Committee: Deborah Choate, Linda Litcofsky, Jane Purinton

APPOINTED TOWN OFFICIALS

Town Manager: Neil J. Harrington

Police Chief: Thomas Fowler

Constable: Thomas Fowler

Fire Chief: Richard Souliotis

Emergency Management Director: Robert E. Cook

Finance Officer: Andrew Gould

Assistant Accountant: Janet Hofmann

Town Clerk: Wilma Mahoney McDonald

Assistant Town Clerk: Mindy Morrison

Parking Clerk: Mindy Morrison

Board of Registrars: Thomas Keane, Walter Sidley, Robert Becotte

Human Resources: Marie Blais

DPW Director: Donald Levesque

Assessor/Appraiser: Cheryl L. Gillespie

Treasurer/Collector: Christine Devine Caron

Town Counsel: Kopelman & Paige

Board of Assessors: Edward J. Gagnon, Cheryl Gillespie, Sherry Volpone

Board of Health: Joanne Housianitis, Thomas Hughes, Cheryl Papandrea, Rev. Dr. Robert Gallagher, Monich Greilich

Health Inspector: Jack Morris

Inspector of Meats & Provisions: Jack Morris

Sanitary Inspector: Jack Morris

Dog/Animal Control Officer: Harold Congdon

Animal Inspector: Harold Congdon

Building Inspector: David Lovering

Wiring Inspector: Ronald Kirk

Assistant: Mark Unger

Gas & Plumbing Inspector: Michael Magliaro

Cable TV Advisory Comm: Thomas Hughes, Michael Borrelli, Larry Cuddire, Don Beaulieu, Bobbi Klima, Chuck Takesian

Conservation Commission: Michelle Rowden, Agent; Michael Greene, Larry O'Brien, Sheila Albertelli, Patricia Fowler, Andria Demoda, Louis Marini

Council on Aging: Elizabeth Pettis, Director; Gene Talford, Patricia Beevers, Pastor Russell Davis, Wayne David, John Haggerty, Shirley Ogden, Barbara Thomas, Linda Randall, Chuck Colburn

Harbormaster: Ray Pike

Harbor Commission: Reggie Santos, Wayne David, Robert Straubel, George Milliken, Donald Jansen, Brian Smith, Ronald Ray

Historical Commission: Beverly Gulazian, Joyce Hartt, Brad Erickson, Grace Marchese, Nancy Meehan, Gloria Kimball, Thomas Veilleux, Paul Turner

Housing Authority: Daniel Ouellette, Director; Gloria Kimball, Patricia McCarthy, Ralph Sweeney, Joan Bureau, Loren Quinn

Human Resource Director: Marie Blais

Library Director: Terry Kyrios

Library Trustees: J. Nicholas Sullivan, Maureen Dupray, Karen MacInnis, Joseph Stucker, Martha Hunt Tilton, William Carroll

Liquor License Commission: Sean McCarthy, Michael Gilbert, Christopher Walsh, John Guerin, Gilbert Medeiros, Kelly Richenburg, Kirsten O'Malley

Local Cultural Commission: Joseph Stucker, Constance Grasso, Louis Masiello, Grace Marchese, Linda Boragine, Daniel Ouellette

Parks & Recreation: Don Levesque, Courtney Marshall, Michael Roberge, Ronalee Ray-Parrott, Jonathan Pike

Planning Dept.: Lisa Pearson, Director; Leah Hill, Assistant Planner

Planning Board: Larry Cuddire, Robert Straubel, David Holscher, Donald Egan, Berenice McLaughlin; Louis Masiello - Alternate

Rent Control Board: Henry Richenburg, Daniel Richard, Alana Gilbert

Sewer & Water Commissioners: Jerry Klima, Don Beaulieu, Ed Hunt, Fred Knowles, Henry Richenburg

Trustees of Hilton & Wilson Fund: Jerry Klima, Don Beaulieu, Ed Hunt, Fred Knowles, Henry Richenburg

Veteran's Agent: Raymond E. Mace

Warrant Advisory Committee: David Procter, Susan Bartlett, Ronald Guilmette, Robert Carroll, Al Peterson, Thomas Pease (Alternate)

Zoning Board of Appeals: Kendra Pike-Osgood, Timothy Lamprey, Susan Pawlisheck, Charles Mabardy, Derek DePetrillo, Lisa Lane; Allan Scholtz - Alternate

Custodians: Edward Gagnon, Grace Hume

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen & Citizens of the Town of Salisbury:

MARRIAGE INTENTIONS RECORDED IN THE TOWN OF SALISBURY IN FY2012

| | | |
|-----------------------------|-----------------------------|------------|
| AVERY, STEPHANIE LEE | ELDREDGE, DAVID KEVIN | 7/9/2011 |
| ESTABROOK JR., PHILLIP R. | SIMMINGTON, KARREL J. | 7/11/2011 |
| MEEKER, JOSEPH T. | FOURNIER, ANTOINETTE J | 7/16/2011 |
| PIEHL, DOUGLAS H. | MARIN, LAURA | 7/20/2011 |
| LUTES, AMANDA KAITLYN | SCHIAPPA, DAVID FRANCIS | 7/23/2011 |
| DZWILEWSKI, JASON RYAN | BATES, JESSICA LAURA | 7/23/2011 |
| MORRISON, ABBY MARIE | SIMARD, RICHARD ROBERT | 7/23/2011 |
| PARKER, ROBERT L | HILDEBRAND, DALE ANN | 7/29/2011 |
| HERDMAN, MARK E. | STEIN, LINDSAY M. | 8/6/2011 |
| ANDERSON, JOSEPH A. | FORDHAM, MELISSA A. | 8/12/2011 |
| BOSSI III, ANTHONY JAMES | AUBUCHON, MOLLY KATHLEEN | 8/20/2011 |
| SHAW, JESSICA | KAUFFMAN, JOHN | 8/26/2011 |
| KALIL, MATTHEW ALEXANDER | TRUDEL, AMANDA LYNEE | 8/27/2011 |
| BROWN, RICHARD JAMES | PARASKOULAKIS, LEAH MAE | 9/4/2011 |
| CHARD, KEVIN ANDREW | KUSHAKJI, CARRIE ELIZABETH | 9/10/2011 |
| BUCKLEY, CAROLYN ANNE | FUSCO, MICHAEL AMERICO | 9/17/2011 |
| O'REILLY TERENCE JOSEPH | SONGIN, JUDITH CLAIRE | 9/24/2011 |
| LACROIX, ERIC JOSEPH | SCHROCK, KIMBERLY ANN | 9/25/2011 |
| DOANE, JONATHAN RUSSEL | CLARK, KRISTIN MAY | 9/30/2011 |
| JOHNSON, PATRICIA CAREY | BASCOM, THOMAS JAMES | 10/1/2011 |
| STEPHENSON, STEPHANIE N | KASABIAN, GLENN JUSTICE | 10/1/2011 |
| ZOMBIE, ALICE ISABELLA | FOSTER, NICHOLAS HARRY | 10/3/2011 |
| PACKER, ANGELA LYNN | DUNN, RUSSELL RAYMOND | 10/9/2011 |
| MACBETH, AMY PRESTON | SNOW, TERRENCE WALTER | 10/15/2011 |
| HERDMAND, BRIAN J. | ERMANSKI, CHERI A. | 10/15/2011 |
| HOWSHAN JR. DAVID LOUIS | BERGERON, JENNIFER LEE | 10/16/2011 |
| HEAPHY, MATTHEW S. | KWIATEK, MEAGHAN ANNE | 10/17/2011 |
| LADUZENSKI, SARAH JANE | SIMS III, BEMON KREY | 10/29/2011 |
| GENDRON, JOSEPH MICHEL | CHAPMAN, LAURA JEAN | 11/4/2011 |
| DOMENECH, RAMON H. | WOOD, TINA MARIE | 11/11/2011 |
| STEWART, ELIJAH DANIEL | STOTTS, MATTHEW HOWARD | 11/11/2011 |
| WADSWORTH, MICHAEL T | FEOLE, AMBER JEANNE | 11/16/2011 |
| RAY, JEFFREY RONALD | BURNIM, ALLISON BETH | 11/19/2011 |
| DEANGELIS, JENNIFER CAROL | WEAVER JR., FRANCIS VINCENT | 11/25/2011 |
| PITCHER, BRANDON THOMAS | FAUCHER, MELISSA RACHELLE | 12/10/2011 |
| RAMIREZ, JOSE LUIS JR | LEIGHTON, TANYA JESSICA | 12/23/2011 |
| DUDLEY, ERIN ELIZABETH | DIXON, ERIC JOHN | 12/28/2011 |
| DARDEN, ALLISON JO | COLLINS, THOMAS EDWARD | 12/31/2011 |
| YNASTRILLA, TIFFANY NICHOLE | DHESKALI, FILIP | 3/1/2012 |
| SNYDER, REBECCA MICHELE | BALLOU, SEAN PATRICK | 3/29/2012 |
| GRANT, DENISE M | SMITH, DANA L | 4/21/2012 |
| MAYNE, ELAINE M | MILLIKEN III, GEORGE P | 4/27/2012 |
| FAHEY, FLORENCE ROSE | MCCADDEN, JOHN JOSEPH | 5/12/2012 |
| KELLY, LEE ANNE | CHOQUETTE, ANTHONY MICHAEL | 5/19/2012 |
| DECIE II, ALBERT GORDON | MYETTE, VICKI LYNNE | 5/20/2012 |
| RUEGER, ANDREW JEFFREY | WITTHOFT, ANNA SOVIA | 5/27/2012 |
| RENNISON, REBECCA ANN | MURRAY, CHRISTOPHER JOHN | 6/2/2012 |
| LIGHT, HOLLY ST PIERRE | MAHLER, SETH HENRY | 6/2/2012 |

| | | |
|----------------------|-----------------------------|-----------|
| RAYMOND, JOHN VERNON | BASTOW JR, PETER FRANK | 6/8/2012 |
| MARINO, LISA JEAN | BATES, MICHAEL JOHN | 6/16/2012 |
| EATON, ROBERTA ANN | PROST, TODD ANDREW | 6/23/2012 |
| BISHOP, NORMAN PAUL | BOUDREAU, SHERRI L | 6/23/2012 |
| MADIGAN, KATHLEEN M | RYAN, JOHN J | 6/28/2012 |
| TORDA, LEE CAROL | LOPES FERNANDES, MARINO IVO | 6/29/2012 |
| LEVASSEUR, SCOTT D | MISSERVILLE, LYN A | 6/30/2012 |

DEATHS RECORDED IN FY2011

| Last Name | First Name | Middle Name | Date of Death | Date of Birth |
|--------------|---------------------|-------------|---------------|---------------|
| STEWART JR | JAMES | P | 7/2/2010 | 8/14/1970 |
| MELANSON SR. | FREDERICK | I | 7/7/2010 | 7/10/1945 |
| GARDNER | ELGAR | B | 7/20/2010 | 7/17/1915 |
| RICH | DANIEL | F | 7/21/2010 | 5/8/1945 |
| JANVRIN JR | WENDELL | M | 7/23/2010 | 7/11/1941 |
| MAGUIRE | CARLETON | ARTHUR | 7/24/2010 | 1/21/1928 |
| FAY | BABY BOY AKA DECLAN | | 7/25/2010 | 7/23/2010 |
| STUCKER | DONNA | M | 8/2/2010 | 11/17/1957 |
| READY | MARIE | V | 8/7/2010 | 9/6/1935 |
| DAVIS | FRANKLIN | RAYMOND | 8/14/2010 | 10/21/1923 |
| WOODS | DEBORAH | R | 8/17/2010 | 11/18/1955 |
| ADELMAN | JACOB | HARMOND | 8/25/2010 | 6/22/1933 |
| MCLAUGHLIN | MURIEL | AGNES | 8/25/2010 | 9/1/1923 |
| PAQUETTE | VIRGINIA | A | 8/30/2010 | 7/12/1955 |
| SCIUTO | ROBERT | STEVEN | 9/1/2010 | 12/14/1953 |
| HICKEY | RICHARD | F | 9/9/2010 | 11/12/1929 |
| WLASITS | PAUL | | 9/24/2010 | 5/5/1937 |
| ARTHUR SR. | RAYMOND | | 10/4/2010 | 11/28/1918 |
| NOONAN | RAYMOND | J | 10/5/2010 | 3/20/1947 |
| WEBB | ROBERTA | A | 10/5/2010 | 6/13/1930 |
| PAPPALARDO | ANTONIO | A | 10/26/2010 | 2/25/1913 |
| VOLPONE | NORMAN | ROBERT | 10/27/2010 | 8/26/1946 |
| ADAMS SR. | KENNETH | J | 11/1/2010 | 4/10/1936 |
| MCKINNON SR. | CHARLES | RICHARD | 11/7/2010 | 4/24/1944 |
| FELCH | CHARLES | M | 11/10/2010 | 11/13/1917 |
| CARTIER | RUTH | | 11/15/2010 | 9/30/1915 |
| KNIGHT | ANTHONY | KNAPP | 11/15/2010 | 7/27/1932 |
| PIKE | HELEN | O | 11/17/2010 | 7/22/1919 |
| BELOFF | ORAL | MARIE | 12/3/2010 | 6/4/1928 |
| TURGEON | EDITH | IDELA | 12/18/2010 | 6/29/1918 |
| FAN | SHAO-JU | | 12/19/2010 | 9/13/1953 |
| HOULE | ARMAND | A | 1/1/2011 | 11/15/1946 |
| JOHNSON | ALBERT | J | 1/3/2011 | 10/8/1930 |
| GOULDTHORPE | JANE | G | 1/17/2011 | 9/20/1920 |
| BAYMLER | JOHN | ROBERT | 1/21/2011 | 3/9/1940 |
| ANDREWS | JOSEPH | J JR | 1/30/2011 | 9/19/1926 |
| CARNEY | TIMOTHY | M | 2/5/2011 | 3/18/1959 |
| HOWLETT | GEORGE | RICHARD JR | 2/6/2011 | 7/24/1939 |
| WORTHEN | FRANCES | ARLENE | 2/6/2011 | 5/4/1920 |
| MONTEBIANCHI | JOSEPH | JOHN | 2/11/2011 | 2/22/1928 |

| | | | | |
|------------|-------------|----------|-----------|------------|
| PELRIN | LAWRENCE | G | 2/23/2011 | 7/1/1950 |
| FISH | MARIE | A | 2/26/2011 | 12/25/1921 |
| NEMITZ | STEPHEN | JOHN | 3/4/2011 | 9/27/1953 |
| OHEARN | THOMAS | J | 3/4/2011 | 12/3/1947 |
| MOARATTY | REBECCA | L | 3/6/2011 | 10/4/1970 |
| CLARKE | JOHN | STANLEY | 3/14/2011 | 7/25/1960 |
| CAMPBELL | JOSEPH | WARREN | 3/17/2011 | 9/18/1920 |
| MCDONNELL | JAMES | PETER | 3/19/2011 | 1/28/1936 |
| CAMPANELLA | BARTHOLOMEW | | 3/24/2011 | 4/14/1937 |
| FARRIS | ROBERT | ALMON | 3/27/2011 | 4/4/1935 |
| PAGLIA | DONATO | | 3/27/2011 | 4/9/1937 |
| MURPHY | MARY | | 4/2/2011 | 11/28/1931 |
| BISHOP | ARNOLD | WAYNE SR | 4/3/2011 | 3/24/1940 |
| MOREHOUSE | FREEMAN | WARREN | 4/6/2011 | 2/2/1930 |
| BALLOU | PATRICIA | S | 4/9/2011 | 11/17/1946 |
| CAMPBELL | WILLIAM | E JR | 4/13/2011 | 11/15/1928 |
| ESTABROOK | WALTER | R JR | 4/23/2011 | 11/11/1944 |
| SANGERMANO | NANCY | | 4/28/2011 | 11/27/1921 |
| LESAGE | LISA | ANN | 5/1/2011 | 5/29/1976 |
| TOMASELLI | MARY | T | 5/3/2011 | 12/1/1911 |
| SMITH | RYAN | GEORGE | 5/9/2011 | 6/26/1969 |
| BARTON | SHERYL | JEAN | 5/10/2011 | 4/22/1969 |
| BURNS | RUBY | MAY | 5/16/2011 | 4/9/1939 |
| HEYWOOD | RICHARD | ALLEN | 5/25/2011 | 5/5/1939 |
| LEE | DERRICK | STEPHEN | 6/2/2011 | 11/25/1981 |
| FOWLER | SUSAN | LYNNE | 6/8/2011 | 8/8/1963 |
| MACE | DIANE | C | 6/12/2011 | 7/17/1944 |
| STACHULSKI | IDA | MARY | 6/25/2011 | 4/27/1918 |
| GAUTHIER | ELSIE | M | 6/28/2011 | 3/28/1924 |
| EATON | RUTH | W | 6/29/2011 | 8/3/1925 |

BIRTHS

Seventy babies were born to Salisbury residents during FY2011. Massachusetts General Law Chapter 51 prohibits publishing lists of children under the age of seventeen, except for school purposes.

**ANNUAL FALL TOWN MEETING
OCTOBER 24, 2011
SALISBURY ELEMENTARY SCHOOL**

Due to lack of a quorum, with the checklist showing 85 voters at 7:40, the Board of Selectmen met with Moderator Ronald Ray and decided to adjourn the Annual Fall Town Meeting to a later date.

Motion: Jerry Klima I move that the Annual Fall Town Meeting be adjourned to Tuesday, November 1, 2011 at 7:00 p.m. at Salisbury Elementary School.

Seconded & carried

Moderator Ray declared the meeting adjourned at 7:42 p.m.

**ANNUAL FALL TOWN MEETING ADJOURNED SESSION
NOVEMBER 1, 2011
SALISBURY ELEMENTARY SCHOOL**

A quorum (125) present, Moderator Ronald Ray called the Annual Fall Town Meeting to order at 7:12 p.m. with the checklist showing 138 registered voters. The number of voters later peaked at 170. There were 17 non-voters present: Donald Levesque, Terry Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiamida, Richard Merrill, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Jeff Melanson, Alice Montanari, Jim Vaughn, Lisa Doran and Aaron Soucy.

Elizabeth Wood, Josephine Kohan and Susan Tatro were checkers at the door. Reggie Santos and Brud Janvrin served as counters throughout the meeting.

Moderator Ronald Ray announced that the first order of business would be to elect an Acting Town Clerk and the requirements are to have a nomination from the floor and a secret ballot; or, the Board of Selectmen could nominate an individual and cast a vote for the body. Chairman Knowles placed the name of Melinda Morrison in nomination as Acting Town Clerk. The Moderator then asked the Chairman to cast his vote. Melinda Morrison was then elected by 1 vote as Acting Town Clerk and was sworn in by Moderator Ray.

ARTICLE ONE

To see if the Town will vote to transfer the sum of \$1,800.00 from Free Cash to FY2012 budget line item number 0100.0161.5254 (Town Clerk – Parking Ticket Processing) for the purpose of funding additional costs for parking ticket processing for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article One be approved as herein stated

Seconded & carried

ARTICLE TWO

To see if the Town will vote to transfer the sum of \$1,300.00 from Free Cash to FY2012 budget line item number 0100.0161.5255 (Town Clerk – Out of State Tickets) for the purpose of funding additional costs for sending out late payment notices for out of state parking tickets for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Two be approved as herein stated Seconded & carried

ARTICLE THREE

To see if the Town will vote to transfer the sum of \$10,000.00 from Free Cash to FY2012 budget line item number 0100.0124.5279 (Central Services – Computer Hardware) for the purpose of purchasing a new computer server for Town Hall; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Ed Hunt I move that Article Three be approved as herein stated Seconded & carried

ARTICLE FOUR

To see if the Town will vote to transfer the sum of \$72,000.00 from Free Cash to FY2012 budget line item number 0100.0910.5199 (Insurance and Benefits – Personnel Salary Reserve) for the purpose of funding the FY2012 General Fund costs of collective bargaining agreements between the Town and: (1) AFSCME Local 939 (DPW) covering the period from FY2011 through FY2013; (2) AFSCME Local 939 (Police Signal Operators) covering the period from FY2011 through FY2013; (3) Teamsters Local 170 (Department Heads) covering the period from FY2011 through FY2013; (4) Teamsters Local 170 (Administrative Professionals) covering the period from FY2011 through FY2013; and (5) IAFF/PFFM Local 4694 (Firefighters) covering the period from FY2009 through FY2011 and FY2012; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Four be approved as herein stated

Seconded & carried

ARTICLE FIVE

To see if the Town will vote to transfer the sum of \$10,000.00 from Sewer Enterprise Fund Free Cash to FY2012 Sewer Enterprise Fund budget line item number 6000.0440.5110 (Personal Services – Wages) for the purpose of funding the FY2012 Sewer Department costs of a collective bargaining agreement between the Town and AFSCME Local 939 (Dept. of Public Works) covering the period from FY2011 through FY2013; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Five be approved as herein stated

Seconded & carried

ARTICLE SIX

To see if the Town will vote to transfer the sum of \$50,000.00 from Free Cash to FY2012 budget line item number 0100.0413.5240 (DPW Purchase of Services – Building Repair and Maintenance) for the purpose of performing capital improvements at the former Memorial School; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee voted 4-1 to recommend approval. Motion carried

Motion: Fred Knowles I move that Article Six be approved as herein stated

Seconded & carried

ARTICLE SEVEN

To see if the Town will vote to rescind Article Fourteen of the May 14, 2001 Annual Town Meeting, authorizing a borrowing in an amount not to exceed \$100,000 as the Town's share of the replacement town pier, bulkhead and parking area; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Seven be approved as herein stated

Seconded & carried

ARTICLE EIGHT

To see if the Town will vote to rescind Article Seven of the May 19, 2008 Annual Town Meeting, authorizing a borrowing in the amount of \$1,600,000.00 for the purpose of replacing existing 6" cast iron and 8" asbestos concrete water mains with new 12" ductile iron water mains, with appropriate service upgrades, on Elm Street, Old Elm Street, Rabbit Road and Fanaras Drive; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Ed Hunt I move that Article Eight be approved as herein stated Seconded & carried

ARTICLE NINE

To see if the Town will vote to transfer the sum of \$92,644.00 from Water Enterprise Fund Free Cash to FY2012 Water Enterprise Fund budget line item number 7000.0450.5910 (Debt Service/Other Financing – Long Term Debt Principal) for the purpose of funding the first principal payment on the Town's bonding debt obligation for the new water tank at Salisbury Beach; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Nine be approved as herein stated Seconded & carried

ARTICLE TEN

To see if the Town will vote to transfer the sum of \$36,000.00 from Sewer Enterprise Fund Free Cash to the Town's Other Post-Employment Benefits Liability Trust Fund, which was authorized by Article Thirteen of the May 16, 2011 Annual Town Meeting, for the purpose of partially funding the estimated actuarial unfunded liability for health insurance costs for current and future retirees of the Town's Sewer Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Ten be approved as herein stated

Seconded & carried

ARTICLE ELEVEN

To see if the Town will vote to authorize the Board of Selectmen to release, on such terms and conditions as the Selectmen deem appropriate, recreational trail, parking and access easements granted to the Town on certain portions of property located off Rabbit Road and owned by True North, LLC, and, as consideration therefore, to acquire and accept, on the Town's behalf, recreational trail, parking and access easements on other portions of said True North, LLC's property; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article Eleven be approved as herein stated

Seconded & carried by a hand counted vote of 146 YES, 1 NO (2/3 required)

ARTICLE TWELVE

To see if the Town will vote to authorize the Town Manager, with the approval of the Board of Selectmen, to enter into a contract for a period in excess of three (3) years for the purchase of net metering credits generated by a photovoltaic facility upon such terms as the Town Manager and Board of Selectmen deem to be in the best interests of the Town; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Twelve be approved as herein stated Seconded & carried

ARTICLE THIRTEEN

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, an access and utility easement from Matthew Chapin and Sarah Chapin to use a portion of their land located off Ferry Lots lane, which land is shown as "Lot 162" on a plan of land recorded with the Essex South District Registry of Deeds in Plan Book 422, Plan 7, and is described in a deed recorded in Book 29938, Page 363, and which portion is shown as "Proposed Access Easement" on the foregoing Plan, for all purposes for which public ways may be used in the Town of Salisbury; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Ed Hunt I move that Article Thirteen be approved as herein stated

Seconded & carried by a hand counted unanimous vote of 153 YES,- 0- NO (2/3 required)

ARTICLE FOURTEEN

To see if the Town will vote to accept as a public way a way known as Linda Lane, as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Street Acceptance Plan in Salisbury, MA showing Linda Lane, prepared for the Town of Salisbury, 5 Beach Road, Salisbury, MA 01952 dated February 22, 2011 and prepared by Millennium Engineering, Inc.", a copy of which is on file with the Town Clerk; and further to authorize the Board of Selectmen to acquire, on behalf of the Town, by purchase, gift or eminent domain, the fee or an easement in said public way and drainage and related easements necessary to use said road for all purposes for which public ways are used in the Town of Salisbury; or to take any other action relative thereto.

ON PETITION OF KEVIN ASTUCCIO ET AL

Warrant Advisory Committee unanimously voted to defer to the Planning Board

Recommended by the Planning Board

Motion: Donald Beaulieu I move that Article Fourteen be approved as herein stated

Seconded & carried

ARTICLE FIFTEEN

To see if the Town will vote to amend the Town's Bylaws, Section 145, Mobile Home Parks, by deleting Section 145-2-D in its entirety and replacing it with the following:

D – The Rent Control Board will hold one (1) annual meeting in June for the purpose of re-organization and at any other time as needed upon written request or by posted meeting of the Rent Control Board

Or to see what other action the Town may take with respect thereto.

ON PETITION OF THE RENT CONTROL BOARD

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Fifteen be approved as herein stated

Seconded & carried

ARTICLE SIXTEEN

To see if the Town will vote to amend Chapter 23 of the Town's General Bylaws (Automobile Dealers and Repair Shops) by adding a new §23.13 as follows:

§ 23.13. Fencing Requirement for Class III Licenses

An applicant for a new Class III license or for renewal of an existing Class III license shall designate an area on the licensed premises for storage of all vehicle parts and all junk or salvage vehicles that have not been repaired and are not available for sale. Such storage area shall either be inside a building or be enclosed by a solid or opaque fence of sufficient height to conceal all such parts and vehicles so they are not visible from any roadway and are not visible from the first floor of any residential dwelling. Such storage area shall be shown on a scale drawing of the licensed premises that is submitted with the application; or to take any other action relative thereto.

ON PETITION OF THE BOARD OF SELECTMEN

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Sixteen be approved as herein stated

Seconded & carried

ARTICLE SEVENTEEN

To take any other action that may be lawfully taken at this meeting.

This amendment to Article Seventeen was recommended by Town Manager Harrington, posted on the Town Hall bulletin board on October 19, 2011, and handed out at town meeting: To see if the Town will vote to amend its vote to adopt the FY2012 general fund budget of the Town, taken at the Annual Town Meeting on May 16, 2011, by reducing the total amount to be raised and appropriated from \$19,036,052.00 to \$18,846,838.00 to fund the FY2012 annual operating budget of the Town, which includes \$8,938,266.00 to pay the Town's anticipated share of the Triton Regional School District's operating budget for FY2012, calculated in accordance with Mass. General Law Chapter 70, Section 6, and in accordance with the attached departmental breakdown of the budget; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that the Town vote to amend its vote to adopt the FY2012 general fund budget of the Town, taken at the Annual Town Meeting on May 16, 2011, by reducing the total amount to be raised and appropriated from \$19,036,052.00 to \$18,846,838.00 to fund the FY2012 annual operating budget of the Town, which includes \$8,938,266.00 to pay the Town's anticipated share of the Triton Regional School District's operating budget for FY2012, calculated in accordance with Mass. General Law Chapter 70, Section 6, and in accordance with the attached departmental breakdown of the budget.

Seconded & carried

Motion: Fred Knowles I move to adjourn the Town Meeting Seconded & carried

Moderator Ray declared the meeting adjourned at 7:44 p.m.

**Respectfully submitted,
Melinda J. Morrison
Acting Town Clerk
November 2, 2011**

Presidential Primary
March 6, 2012
William Hilton Senior Center

Constable Thomas Keane declared the polls open at 7:00 a.m. Prior to the polls opening, all three ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Officer James Leavitt transported ballots to the polls.

Two provisional ballots were cast. A total of 771 ballots were cast, a turnout of 14%.

At 8:00 p.m., Robert Becotte declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Acting Sgt. Daniel McNeil and Officer Keith Forget.

Board of Registrars: Robert Becotte, Thomas Keane, Walter Sidley

Wardens: Edward Gagnon, Robert Gallagher, Paul Jeuvellis, Bruce Merluzzi, Matthew Talas

Checkers & Counters: Susan Tatro, Josephine Kohan, Barbara Cerbone, Janet Webster, Kendra Pike Osgood, Susan Bartlett, Courtney Marshall, Beverly Gulazian, Patricia Parent, Rosemary Wilcox, Liz Wood, Joan McGilvray, Monique Greilich, Joanne Housianitis, Shauna Becotte, Andrea Carroll, Kay Clinch, Barbara Stygles, Bobbi Klima, Nicole Talas.

Results are as follows:

PRESIDENTIAL PRIMARY MARCH 06, 2012
OFFICIAL RESULTS

| Candidate | 1 | 2 | 3 | Total |
|--------------------------------|----------|----------|----------|--------------|
| PRECINCT # | | | | |
| Democratic | | | | |
| President | | | | |
| Blanks | 5 | 7 | 2 | 14 |
| Barack Obama | 49 | 64 | 39 | 152 |
| No Preference | 9 | 8 | 6 | 23 |
| Mitt Romney | 0 | 1 | 2 | 3 |
| Totals | 63 | 80 | 49 | 192 |
| State Committee Man D | | | | |
| Blanks | 15 | 22 | 8 | 45 |
| James J. Fiorentini | 48 | 57 | 41 | 146 |
| Write-Ins | 0 | 1 | 0 | 1 |
| Totals | 63 | 80 | 49 | 192 |
| State Committee Woman D | | | | |
| Blanks | 16 | 19 | 10 | 45 |
| Louise C. Bevilacqua | 47 | 61 | 39 | 147 |
| Write-Ins | 0 | 0 | 0 | 0 |
| Totals | 63 | 80 | 49 | 192 |
| SALISBURY | | | | |
| Dem Town Committee | | | | |
| Blanks | 740 | 1082 | 659 | 2481 |
| Louis Masiello | 47 | 55 | 29 | 131 |

| | | | | |
|----------------------|------|------|------|------|
| Elizabeth M. Cloonan | 47 | 47 | 29 | 123 |
| Howard L. Fournier | 38 | 46 | 27 | 111 |
| Robert A. Fournier | 39 | 44 | 28 | 111 |
| Walter Sidley | 40 | 44 | 25 | 109 |
| Lucille Sidley | 39 | 41 | 27 | 107 |
| Dianne M. Masiello | 46 | 54 | 30 | 130 |
| Jane K. Purinton | 42 | 44 | 30 | 116 |
| James E. McNiff, Sr. | 40 | 46 | 29 | 115 |
| Barbara Thomas | 48 | 54 | 35 | 137 |
| Derek H. DePetrillo | 40 | 46 | 28 | 114 |
| John Housianitis | 41 | 44 | 30 | 115 |
| Mary P. Whitmore | 41 | 40 | 27 | 108 |
| Michael L. Gilbert | 41 | 44 | 26 | 111 |
| Linda Ann Firth | 39 | 44 | 29 | 112 |
| Joanne Housianitis | 43 | 46 | 31 | 120 |
| Mark L. Whitmore | 39 | 42 | 27 | 108 |
| Terry Lee Harrington | 43 | 42 | 26 | 111 |
| Robin Jeanne Geyser | 42 | 43 | 27 | 112 |
| Nancy M. Jukins | 40 | 46 | 26 | 112 |
| Anna Tantaro | | 1 | | 1 |
| Totals | 1575 | 1995 | 1225 | 4795 |

Republican

President R

| | | | | |
|------------------|-----|-----|-----|-----|
| Blanks | 0 | 1 | 0 | 1 |
| Ron Paul | 20 | 11 | 14 | 45 |
| Mitt Romney | 138 | 167 | 133 | 438 |
| Rick Perry | 1 | 0 | 0 | 1 |
| Rick Santorum | 13 | 24 | 14 | 51 |
| John Huntsman | 3 | 1 | 0 | 4 |
| Michele Bachmann | 1 | 1 | 0 | 2 |
| Newt Gingrich | 11 | 13 | 7 | 31 |
| No Preference | 2 | 2 | 1 | 5 |
| Write-ins | 0 | 0 | 0 | 0 |
| Totals | 189 | 220 | 169 | 578 |

State Committee Man R

| | | | | |
|--------------------|-----|-----|-----|-----|
| Blanks | 45 | 33 | 44 | 122 |
| William H Ryan | 94 | 119 | 89 | 302 |
| Alexander R. Veras | 49 | 67 | 36 | 152 |
| Write-Ins | 1 | 1 | 0 | 2 |
| Totals | 189 | 220 | 169 | 578 |

State Committee Woman R

| | | | | |
|-------------------|-----|-----|----|-----|
| Blanks | 34 | 33 | 43 | 110 |
| Dorothy Early | 38 | 58 | 30 | 126 |
| Sheila A. Mullins | 117 | 128 | 96 | 341 |

| | | | | |
|-----------|-----|-----|-----|-----|
| Write-Ins | 0 | 1 | 0 | 1 |
| Totals | 189 | 220 | 169 | 578 |

SALISBURY

Republican Town Committee

| | | | | |
|----------------------|------|------|------|-------|
| Blanks | 6003 | 7018 | 5394 | 18415 |
| Marshall Maguire | 114 | 99 | 83 | 296 |
| Mark McLellan | 90 | 106 | 78 | 274 |
| Wayne Capolupo | 129 | 140 | 116 | 385 |
| Matthew Joseph Talas | 84 | 99 | 79 | 262 |
| Charles A. Takesian | 101 | 118 | 85 | 304 |
| William E. McGuire | 93 | 114 | 74 | 281 |
| Robert Serino | 1 | 0 | 0 | 1 |
| Daniel Richard | 0 | 1 | 0 | 1 |
| Paula Moore | 0 | 1 | 0 | 1 |
| Barbara Ell | 0 | 1 | 0 | 1 |
| Fred Knowles | 0 | 3 | 3 | 6 |
| Ralph Sweeney | 0 | 0 | 3 | 3 |
| TOTAL | 6615 | 7700 | 5909 | 20230 |

Green-Rainbow

President J

| | | | | |
|------------------|---|---|---|---|
| Blanks | 0 | 0 | 0 | 0 |
| Kent Mesplay | 0 | 0 | 0 | 0 |
| Jill Stein | 0 | 0 | 1 | 1 |
| Harley Mikkelson | 0 | 0 | 0 | 0 |
| No Preference | 0 | 0 | 0 | 0 |
| Write-ins | 0 | 0 | 0 | 0 |
| Totals | 0 | 0 | 1 | 1 |

State Committee Man J

| | | | | |
|-----------|---|---|---|---|
| Blanks | 0 | 0 | 1 | 1 |
| Write-Ins | 0 | 0 | 0 | 0 |
| Totals | 0 | 0 | 1 | 1 |

State Committee Woman J

| | | | | |
|-----------|---|---|---|---|
| Blanks | 0 | 0 | 1 | 1 |
| Write-Ins | 0 | 0 | 0 | 0 |
| Totals | 0 | 0 | 1 | 1 |

Town of Salisbury MA

Green Rainbow Town Committee

| | | | | |
|-----------|---|---|---|---|
| Blanks | 0 | 0 | 1 | 1 |
| Write-ins | 0 | 0 | 0 | 0 |
| Totals | 0 | 0 | 1 | 1 |

| | | | | |
|--------------------|----|----|----|-----|
| Democratic Turnout | 63 | 80 | 49 | 192 |
|--------------------|----|----|----|-----|

| | | | | |
|--------------------|------|------|------|------|
| Republican Turnout | 189 | 220 | 169 | 578 |
| Green Turnout | 0 | 0 | 1 | 1 |
| Total Turnout | 252 | 300 | 219 | 771 |
| Total Registered | 1881 | 1917 | 1833 | 5631 |
| Percentage | 13% | 16% | 12% | 14% |

| | | | | |
|--------------------|-----|-----|-----|------|
| Reg. Democrats | 489 | 503 | 401 | 1393 |
| Reg. Republicans | 234 | 234 | 258 | 726 |
| Reg. Green-Rainbow | 1 | 0 | 1 | 2 |

A True Copy Attest
Wilma M. McDonald, Town Clerk
March 1, 2012

ANNUAL TOWN ELECTION
May 08, 2012
William Hilton Senior Center

Constable Thomas Keane declared the polls open at 10:00 a.m. Prior to the polls opening, all ballots boxes were examined, found empty and tested. Results were posted with the counter on each box showing 0-0-0-0. Officer Michael Alder transported ballots to the polls.

No provisional ballots were recorded. 120 ballots were cast in Precinct 1, 102 cast in Precinct 2 and 70 ballots voted in Precinct 3 for a total of 292, a 5% turnout.

At 8:00 p.m., Walter Sidley declared the polls closed. Results were tabulated and announced. All ballots were secured, locked and returned to Town Hall by Mr. Sidley and Town Clerk Wilma McDonald.

Board of Registrars: Thomas Keane, Robert Becotte, Walter Sidley

Assistant Town Clerk: Melinda J. Morrison

Wardens: Edward Gagnon, Sammy May, Paul Jeuelis, Barbara Thomas, Bruce Merluzzi

Checkers & Counters: Susan Tatro, Anne Jones, Cookie Kohan, Kendra Pike Osgood, Ann Donovan, Patricia Parent, Joan MacGilvray, Ann Denise Brown, Andrea Carroll, Beverly Gulazian, Barbara Cerbone, Susan Bartlett, Liz Wood.

Results are as follows:

TOWN OF SALISBURY
MAY 8, 2012 ANNUAL TOWN ELECTION

| SELECTMAN | PRECINCT 1 | PRECINCT 2 | PRECINCT 3 | TOTAL |
|--------------------|-------------------|-------------------|-------------------|--------------|
| BLANK | 39 | 35 | 12 | 86 |
| Donald W. Beaulieu | 93 | 81 | 65 | 239 |
| Henry Richenburg | 100 | 77 | 63 | 240 |
| Gerry Downs | 2 | 11 | 0 | 13 |
| Harold Congdon | 3 | 0 | 0 | 3 |
| Paul Greaney | 3 | 0 | 0 | 3 |
| TOTAL | 240 | 204 | 140 | 584 |
| | TOTAL | TOTAL | TOTAL | TOTAL |

| Triton-Newbury | PRECINCT 1 | PRECINCT 2 | PRECINCT 3 | TOTAL |
|-----------------------|-------------------|-------------------|-------------------|--------------|
| Blank | 35 | 31 | 13 | 79 |
| Suzanne W. Densmore | 81 | 71 | 56 | 208 |
| WRITE-IN | 4 | 0 | 1 | 5 |
| TOTAL | 120 | 102 | 70 | 292 |
| | TOTAL | TOTAL | TOTAL | TOTAL |

| Triton-Rowley | PRECINCT 1 | PRECINCT 2 | PRECINCT 3 | TOTAL |
|----------------------|-------------------|-------------------|-------------------|--------------|
| BLANK | 18 | 17 | 4 | 39 |

| | | | | |
|------------------|------------|------------|-----------|------------|
| Mary T. Murphy | 77 | 62 | 51 | 190 |
| Richard Cummings | 24 | 23 | 14 | 61 |
| WRITE-IN | 1 | 0 | 1 | 2 |
| TOTAL | 120 | 102 | 70 | 292 |
| | TOTAL | TOTAL | | TOTAL |

| | | | | |
|-------------------------|------------|------------|------------|------------|
| Triton-Salisbury | PRECINCT 1 | PRECINCT 2 | PRECINCT 3 | TOTAL |
| BLANK | 20 | 13 | 3 | 36 |
| Linda Marie Litcofsky | 95 | 87 | 66 | 248 |
| WRITE-IN | 5 | 2 | 1 | 8 |
| TOTAL | 120 | 102 | 70 | 292 |
| | TOTAL | TOTAL | TOTAL | TOTAL |

| | | | | |
|--|------------|------------|------------|-------|
| | PRECINCT 1 | PRECINCT 2 | PRECINCT 3 | TOTAL |
|--|------------|------------|------------|-------|

| | | | | |
|------------------|------|------|------|------|
| Total Turnout | 120 | 102 | 70 | 292 |
| Total Registered | 1894 | 1931 | 1845 | 5670 |
| Percentage | 6% | 5% | 4% | 5% |

A true copy attest:

Wilma M. McDonald

Town Clerk

May 9, 2012

**SPECIAL TOWN MEETING
MAY 14, 2012
SALISBURY ELEMENTARY SCHOOL**

A quorum (125) being present, Moderator Ronald Ray called the Annual Town Meeting to order at 7:12 p.m. with the checklist showing 138 registered voters. The number of voters later peaked at 200. There were 22 non-voters present: Donald Levesque, Terry Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiaramida, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Ray Mace Jr., Robert Roy, Pat Bissonette, Christopher Farmer, Bill DeRosa, Geraldine Borland, David Borland, Andrew Noone, Janice Kay, Loren Szczygiel, Eric Szczygiel.

Anne Jones, Josephine Kohan and Susan Tatro were checkers at the door with Assistant Town Clerk Melinda Morrison assisting. Reggie Santos and Brud Janvrin served as counters throughout the meeting.

ARTICLE ONE

To see if the Town will vote to transfer the sum of \$13,018.00 from Free Cash to FY2012 budget line item number 0100.0910.5740 (Insurance and Benefits – General Liability Insurance) for the purpose of funding the Town's liability insurance costs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article One be approved as herein stated

Seconded & carried

ARTICLE TWO

To see if the Town will vote to transfer the sum of \$47,000.00 from Free Cash to FY2012 budget line item number 0100.0910.5199 (Insurance and Benefits – Personnel Salary Reserve) for the purpose of funding the costs of a collective bargaining agreement between the Town and Salisbury Firefighters Local #4694, IAFF/PFFM, covering the term July 1, 2008, through June 30, 2011; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Two be approved as herein stated

Seconded & carried

ARTICLE THREE

To see if the Town will vote to transfer the sum of \$15,168.00 from Free Cash to FY2012 budget line item number 0100.0220.5151 (Fire Department – Sick Leave) for the purpose of funding the unused sick leave buyback due to a former employee of the Fire Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt I move that Article Three be approved as herein stated

Seconded & carried

ARTICLE FOUR

To see if the Town will vote to transfer the sum of \$10,463.00 from FY2012 budget line item number 0100.0413.5131 (DPW – Snow Removal Overtime) to FY2012 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Four be approved as herein stated

Seconded & carried

ARTICLE FIVE

To see if the Town will vote to transfer the sum of \$13,923.00 from FY2012 budget line item number 0100.0413.5238 (DPW – Snow Removal Services) to FY2012 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Five be approved as herein stated

Seconded & carried

ARTICLE SIX

To see if the Town will vote to transfer the sum of \$13,400.00 from FY2012 budget line item number 0171.5111 (Conservation Commission – Salaries) to FY2012 budget line item number 0100.0210.5151 (Police Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation time buyback due to a former employee of the Police Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article Six be approved as herein stated

Seconded & carried

ARTICLE SEVEN

To see if the Town will vote to transfer the sum of \$5,600.00 from FY2012 budget line item number 0100.0413.5433 (DPW – Snow Removal Materials) to FY2012 budget line item number 0100.0220.5151 (Fire Department – Sick Leave) for the purpose of funding a portion of the unused sick and vacation leave buyback due to a former employee of the Fire Department; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Seven be approved as herein stated. Seconded & carried

ARTICLE EIGHT

To see if the Town will vote to transfer the sum of \$2,500.00 from FY2012 budget line item number 0100.0210.5291 (Police Department – Computer/Leaps) to FY2012 budget line item number 0100.0210.5450 (Police Department –

Fuel) for the purpose of funding fuel costs for the Police Department for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt I move that Article Eight be approved as herein stated

Seconded & carried

ARTICLE NINE

To see if the Town will vote to transfer the sum of \$5,000.00 from FY2012 budget line item number 0100.0910.5199 (Insurance and Benefits – Personnel Salary Reserve) to FY2012 budget line item number 0100.0123.5305 (Town Manager – Consulting Fees) for the purpose of funding a portion of the cost of the search for a new police chief; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Nine be approved as herein stated

Seconded & carried

ARTICLE TEN

To see if the Town will vote to transfer the sum of \$5,000.00 from FY2012 budget line item number 0100.0123.5302 (Town Manager – Legal) to FY2012 budget line item number 0100.0123.5305 (Town Manager – Consulting Fees) for the purpose of funding a portion of the cost of the search for a new police chief; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Ten be approved as herein stated

Seconded & carried

ARTICLE ELEVEN

To see if the Town will vote to transfer the sum of \$8,000.00 from FY2012 budget line item number 0100.0145.5285 (Treasurer – Tax Title) to FY2012 budget line item number 0100.0910.5173 (Insurance and Benefits – Health Insurance) for the purpose of funding the Town's health insurance costs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article Eleven be approved as herein stated

Seconded & carried

ARTICLE TWELVE

To see if the Town will vote to transfer the sum of \$1,900.00 from FY2012 budget line item number 0100.0413.5433 (DPW – Snow Removal Materials) to FY2012 budget line item number 0100.0910.5173 (Insurance and Benefits – Health Insurance) for the purpose of funding the Town's health insurance costs for the remainder of the fiscal year; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Twelve be approved as herein stated

Seconded & carried

ARTICLE THIRTEEN

To see if the Town will vote to transfer the sum of \$100,000.00 from Sewer Enterprise Fund Free Cash to FY2012 sewer enterprise fund budget line item number 6000.0440.5307 (Purchase of Services - Engineering) for the purpose of funding engineering costs relative to a study re: possible expansion of the Town's wastewater treatment plant; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt I move that Article Thirteen be approved as herein stated

Seconded

Motion: Fred Knowles I move to amend Article Thirteen by adding the following words after

“treatment plant”:” And such expenditure of funds for engineering costs relative to a to a study shall go out to bid”

Amendment seconded & defeated by a hand count vote of 72 YES, 75 NO

Main motion carried by majority vote

ARTICLE FOURTEEN

To see if the Town will vote to transfer the sum of \$65,000.00 from Sewer Enterprise Fund Free Cash to FY2012 sewer enterprise fund budget line item number 6000.0440.5261 (Purchase of Services – Inflow and Infiltration Study) for the purposes of funding an inflow and infiltration study of the Town’s sewer system; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Fourteen be approved as herein stated

Seconded & carried

ARTICLE FIFTEEN

To see if the Town will vote to transfer the sum of \$30,000.00 from Sewer Enterprise Fund Free Cash to FY2012 sewer enterprise fund budget line item number 6000.0440.5815 (Capital Outlay – Equipment) for the purpose of purchasing a tow pump to service the Town’s sewer pumping stations and facilities; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Fifteen be approved as herein stated

Seconded & carried

ARTICLE SIXTEEN

To see if the Town will vote to transfer the sum of \$100,000.00 from Water Enterprise Fund Free Cash to FY 2012 water enterprise fund budget line item number 7000.0450.5815 (Capital Outlay – Equipment) for the purpose of funding the replacement of the Town’s water SCADA system; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article Sixteen be approved as herein stated

Seconded & carried

ARTICLE SEVENTEEN

To see if the Town will vote to transfer the sum of \$120,000.00 from Water Enterprise Fund Free Cash to FY2012 water enterprise fund budget line item number 7000.0450.5898 (Capital Outlay – Water Main Replacements) for the purpose of funding the water main replacement project on Red Penniman Drive; or to take any other action relative thereto

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Seventeen be approved as herein stated

Seconded & carried

ARTICLE EIGHTEEN

To see if the Town will vote to transfer the sum of \$40,000.00 from Water Enterprise Fund Free Cash to FY2012 water enterprise fund budget line item number 7000.0450.5898 (Capital Outlay – Water Main Replacements) for the purpose of funding water main replacements in the Town; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt I move that Article Eighteen be approved as herein stated

Seconded & carried

ARTICLE NINETEEN

To see if the Town will vote to transfer the sum of \$33,000.00 from Water Enterprise Fund Free Cash to FY2012 water enterprise fund budget line item number 7000.0450.5894 (Capital Outlay – Watershed Management) for the purpose of funding the first year of a three-year watershed management maintenance plan for the Town; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Nineteen be approved as herein stated

Seconded & carried

ARTICLE TWENTY

To see if the Town will vote to transfer the sum of \$30,000.00 from Water Enterprise Fund Free Cash to FY2012 water enterprise fund budget line item number 7000.0450.5896 (Capital Outlay – Well Analysis/Exploration &

Installation) for the purpose of repairing and maintaining the well casings for Wells #6 and #7; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Twenty be approved as herein stated

Seconded & carried

ARTICLE TWENTY-ONE

To see if the Town will vote to authorize the Treasurer to borrow the sum of \$800,000.00 in accordance with General Laws Chapter 44, Section 7, for the purpose of funding the construction of Well #8; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article Twenty-One be approved as herein stated

Seconded & carried by a hand count vote of 132 YES, 11 NO

ARTICLE TWENTY-TWO

To take any other action that may be lawfully taken at this meeting.

Motion: Donald Beaulieu I move to adjourn this meeting.

Seconded & carried

Moderator Ray declared the Special Town Meeting adjourned at 7:48 p.m. on May 14, 2012

Respectfully submitted,

Wilma M. McDonald

Town Clerk

May 15, 2012

WARRANT FOR THE ANNUAL TOWN MEETING

MAY 14, 2012

SALISBURY ELEMENTARY SCHOOL

A quorum (125) being present, Moderator Ronald Ray called the Annual Town Meeting to order at 7:50 p.m. with the checklist showing 200 registered voters. There were 22 non-voters present: Donald Levesque, Terry Kyrios, Lisa Pearson, Neil Harrington, Andrew Gould, Angeljean Chiamida, Elizabeth Pettis, Thomas McEnaney, John W. Morris, David Lovering, Cheryl Gorniewicz, Ray Mace Jr., Robert Roy, Pat Bissonette, Christopher Farmer, Bill DeRosa, Geraldine Borland, David Borland, Andrew Noone, Janice Kay, Loren Szczygiel, Eric Szczygiel.

Anne Jones, Josephine Kohan and Susan Tatro were checkers at the door with Assistant Town Clerk Melinda Morrison assisting. Reggie Santos and Brud Janvrin served as counters throughout the meeting.

ARTICLE ONE

Election of Officers

TWO SELECTMEN FOR A THREE-YEAR TERM

TRITON REGIONAL SCHOOL COMMITTEE MEMBERS – THREE MEMBERS FOR A THREE YEAR TERM – ONE MEMBER FROM EACH TOWN

ARTICLE TWO

To hear reports of the Boards, Committees and Commissions as may be presented.

Reports were given by:

Ronalee Ray-Parrott/Park & Recreation Commission

ARTICLE THREE

To hear the report of the Warrant Advisory Committee and to raise and appropriate \$19,546,950.00 to fund the FY2013 annual operating budget of the Town, which includes \$9,197,221.00 to pay the Town's anticipated share of the Triton Regional School District's operating budget for FY2013, calculated in accordance with Mass. General Law Chapter 70, Section 6, and in accordance with the attached departmental breakdown of the budget; to appropriate

\$2,198,346.00 to fund the FY2013 Sewer Enterprise Fund budget; to appropriate \$2,304,334.00 to fund the FY2013 Water Enterprise Fund budget; to transfer the sums of \$309,104.00 from the FY2013 Sewer Enterprise Fund budget and \$124,419.00 from the FY2013 Water Enterprise Fund budget to the General Fund; and to transfer the sum of \$28,765.00 from the Waterways Permit Fees Fund to the General Fund; or to take any other action relative thereto.

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt

I move that Article Three be approved as herein stated

Seconded & carried

ARTICLE FOUR

To see if the Town will vote to re-authorize a revolving fund for the Planning Board as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2013. This revolving fund would be to accept receipts from fees charged to applicants specifically to pay outside consultants. The receipts would be expended, not to exceed \$100,000 in FY2013, by the Planning Board for: engineers, lawyers, designers, or other appropriate professionals who can assist the Board in analyzing a project to ensure compliance with all relevant laws, ordinances, bylaws and regulations; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg

I move that Article Four be approved as herein stated

Seconded & carried

Motion: Donald Beaulieu I move that we waive the complete reading of Articles Five through Twelve

Seconded & carried

ARTICLE FIVE

To see if the Town will vote to re-authorize a revolving fund for the Conservation Commission as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2013. This revolving fund would be to accept receipts from filing fees paid pursuant to the Wetlands Protection Act. The receipts would be expended, not to exceed \$100,000 in FY2013, by the Conservation Commission for the payment of consultant fees, expenses of, and a portion of the salary and benefits of the Town's Conservation Agent for administration and enforcement of, the Wetlands Protection Act; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Five be approved as herein stated Seconded & carried

ARTICLE SIX

To see if the Town will vote to re-authorize a revolving fund for the Harbor Commission, as described in Chapter 44, Section 53E ½ of the Mass. General Laws, for FY2013. This revolving fund would be to accept receipts from: mooring fees, waterways permit fees, dinghy fees, and sewerage pump-out fees. The receipts would be expended, not to exceed \$75,000 in FY2013, by the Harbor Commission for: maintenance and development of riverfront recreational activities, equipment maintenance or replacement, Harbormaster's operating expense, water safety, education and expenses of complying with the Clean Waters Act; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles

I move that Article Six be approved as herein stated

Seconded & carried

ARTICLE SEVEN

To see if the Town will vote to re-authorize a revolving fund for the Building Inspector's Department as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws for FY2013. This revolving fund would be to accept receipts from fees charged by the Department for electrical, plumbing and gas inspections. The receipts would be expended, not to exceed \$50,000 in FY2013, by the Building Inspector's Department to pay for the services of the Town's electrical, plumbing and gas inspectors; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima

I move that Article Seven be approved as herein stated

Seconded & carried

ARTICLE EIGHT

To see if the Town will vote to re-authorize a revolving fund for the Earth Filling Bylaw as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws for FY2013. This revolving fund would be to accept payments made by applicants under the Town's Earth Filling Bylaw for borings and test pits, inspections, monitoring, certifications,

reports and tests that are required by the permit granting authority while considering an application for an earth filling permit and/or as a condition of issuing a permit and/or to monitor performance under a permit and/or to establish compliance with the conditions of a permit and the bylaw. The receipts would be expended, not to exceed \$50,000 in FY2013, by the Board of Selectmen and/or the Town Manager for such services as either of them as a permit granting authority deems to be needed to evaluate an application and/or to monitor performance under a permit and/or to establish compliance with the conditions of a permit and the bylaw; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt I move that Article Eight be approved as herein stated

Seconded & carried

ARTICLE NINE

To see if the Town will vote to re-authorize a revolving fund for the Council on Aging as described in Chapter 44, Section 53 E1/2 of the Mass. General Laws, for FY2013. This revolving fund would be to accept donations to the Council on Aging from individuals, businesses, corporations or non-profit agencies. The receipts would be expended, not to exceed \$50,000 in FY2013, by the Director of the Council on Aging, with the approval of the Board of Directors of the Council on Aging, to pay for general improvements to the Hilton Center and other expenses consistent with the mission of the Council on Aging; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Nine be approved as herein stated

Seconded & carried

ARTICLE TEN

To see if the Town will vote to re-authorize a revolving fund for the Planning Board as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2013. The revolving fund would be to accept receipts from developers, landowners and other applicants seeking subdivision or site plan approval from the Planning Board, except for those receipts specifically to pay outside consultants. The receipts would be expended, not to exceed \$40,000.00 in FY2013, by the Planning Board, in conjunction with the Town's Department of Public Works for: design, engineering and construction costs of sidewalks required pursuant to the Town's subdivision control bylaw; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Ten be approved as herein stated Seconded & carried

ARTICLE ELEVEN

To see if the Town will vote to re-authorize a revolving fund for the Parks and Recreation Commission as described in Chapter 44, section 53E1/2 of the Massachusetts General Laws, for FY2013. The revolving fund would be to accept receipts from fund raising, grants, donations, and charges for activities. The receipts would be expended, not to exceed \$5,000.00 in FY2013 by the Parks and Recreation Commission for activities sponsored by the Parks and Recreation Commission; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article Eleven be approved as herein stated Seconded & carried

ARTICLE TWELVE

To see if the Town will vote to re-authorize a revolving fund for the Health Department as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2013. This revolving fund would be to accept receipts from fees charged to property owners and/or other applicants for inspections by the Town's Department of Health. The receipts would be expended, not to exceed \$100,000 in FY2013, by the Director of Public Health, with the approval of the Town Manager, to pay for the services of qualified individuals to conduct health inspections, including but not limited to inspections of restaurant and food establishments, housing, septic systems and Title 5, as required by law, bylaw or Board of Health regulation, and the enforcement thereof, at the direction of the Director of Public Health; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Twelve be approved as herein stated

Seconded & carried

ARTICLE THIRTEEN

To see if the Town will vote to authorize a revolving fund for the Town Manager as described in Chapter 44, Section 53E ½ of the Massachusetts General Laws, for FY2013. The revolving fund would be to accept receipts from fees paid to park at Town-owned parking lots at Salisbury Beach. The receipts would be expended, not to exceed \$10,000 in FY2013, by the Town Manager for the purpose of funding public improvements at Salisbury Beach, including, but not limited to, public infrastructure, upkeep of the Town's comfort station and/or public amenities; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt I move that Article Thirteen be approved as herein stated Seconded

Motion: David Colburn I move that the amount be amended to \$25,000 Seconded & defeated

Main motion carried by majority vote

Motion: Fred Knowles I move to waive the reading of Article Fourteen Seconded & carried

ARTICLE FOURTEEN

To see if the Town will vote to amend the Zoning By-law of the Town of Salisbury in order to maintain compliance with the requirements of the National Flood Insurance Program by:

- (1) deleting the text of Article VIII Floodplain District § 300-37. Floodplain District boundaries, in its entirety and substituting the following text:

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas designated on the Salisbury Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP, effective July 3, 2012, as Zones A, AE, AH, AO and VE, which indicate the one-hundred-year regulatory floodplain. The map panels of the Essex County FIRM that are wholly or partially within the Town of Salisbury are panel numbers 25009C0018F, 25009C0019F, 25009C0050F, 25009C0106F, 25009C0107F, 25009C0109F, 25009C0126F, 25009C0127F, 25009C0128F, 25009C0129F, and 25009C0133F dated July 3, 2012. The exact boundaries of the District may be defined by the one-hundred-year base flood elevations shown on the FIRM and further defined by the Flood Insurance Study (FIS) report, effective July 3, 2012. The FIRM and FIS report are incorporated herein by reference, are on file with the Town Assessor, the Town Clerk, and the Building Department, and are available for public inspection.

- (2) deleting the following text in Article VIII Floodplain District § 300-37.2. Use regulations. Section A (1) a: "120.G, "Flood Resistant Construction and Construction in Coastal Dunes"; or to take any other action relative thereto.

A copy of the proposed amended Article VIII Floodplain District of the Zoning By-law is available for review in the office of the Town Clerk.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee voted 4 – 1 to recommend approval

Planning Board unanimously recommends

Motion: Henry Richenburg I move that Article Fourteen be approved as herein stated Seconded

Motion: Mitchell Makarewicz I want to amend this Article by adding, "All water bills to be based on meter readings."

Seconded and ruled out of order as not within the scope of the Article by the Moderator

Main motion carried by a unanimous hand count vote of 148 YES, -0- NO

ARTICLE FIFTEEN

To see if the Town will vote to amend the Zoning Bylaws of the Town of Salisbury by amending Article XVIII (Site Plan Review) as follows:

- 1) Add the following subsections to §300-111, Section B(2) Minor Projects:

- (d) Any activity disturbing an acre or more;

(e) Reconstruction/reclamation/replacement (not overlay) of an existing paved area of an acre or more.

2) Delete §300-111, Section B(3) in its entirety and insert in place thereof the following:

B(3). Repaving. Repaving (overlay) of an existing paved area of any size is exempt from site plan review. or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Planning Board unanimously recommends

Motion: Donald Beaulieu I move that Article Fifteen be approved as herein stated

Seconded & carried by a hand count vote of 145 YES, -1- NO

Motion: Jerry Klima I move that we waive the reading of Articles Sixteen & Seventeen

Seconded & carried

ARTICLE SIXTEEN

To see if the Town will vote to amend the General Bylaws Chapter 209 (Sewers), §209-6 (Prohibited discharges; sewers in new developments) as follows:

- a. Delete the title of §209-6 and insert in place thereof the following: Prohibited discharges.
- b. Revise §209-6, Paragraph A, by adding the following underlined language:

- A. It shall be unlawful to discharge to any municipal storm sewer or natural outlet within the Town of Salisbury, or in any area under the jurisdiction of said Town, and the Water Resources Commission, Commonwealth of Massachusetts, any sewage or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this bylaw; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Fred Knowles I move that Article Sixteen be approved as herein stated

Seconded & carried by majority vote

ARTICLE SEVENTEEN

To see if the Town will vote to amend Chapter 77 of the General Bylaws (Earth Filling) as follows:

- a. Delete §77-6, Paragraph B (Site Preparation) in its entirety and insert in place thereof the following:
- B. Site preparation. The area to be filled shall be cleared of stockpiled or otherwise disposed of organic and inorganic materials, such as fallen trees and brush, tree stumps, rubbish, junk, building/construction/demolition materials, and any other accumulated debris. Topsoil shall also be removed from the area to be filled prior to filling. The area to be filled corresponds to the horizontal limits of the fill activity as represented on a plan view drawing; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Jerry Klima I move that Article Seventeen be approved as herein stated

Seconded & carried by majority vote

Motion: Edwin Hunt I move that we waive the reading of Articles Eighteen & Nineteen

Seconded & carried

ARTICLE EIGHTEEN

To see if the Town will vote to authorize the Board of Selectmen to acquire, for public way purposes by gift, purchase, or eminent domain, the fee to all or portions of the parcels of land known as Shea Street, Commonwealth Avenue, Brookline Street, Beacon Street, Bay State Road (formerly State Line Street), Atlantic Avenue, and two "ways", as described below:

Shea Street

Southerly by the Northerly line of Driftway 30 feet
Westerly by lots 667, 666, 665, 664, 663, 662 and 661 measuring 285.31 feet

Northerly by lot 637 measuring 90 feet
Easterly by the Westerly line of Central Avenue measuring 30 feet
Southerly by lot 668 measuring 60 feet
Easterly by lots 668, 669, 670, 671, 672 and 673 measuring 256.69 feet
All of said land is shown on Land Court Plan 3200XVIII and 3200-46 Sheet 10.

Commonwealth Avenue

A portion of Commonwealth Avenue bounded
Northerly by the Southerly line of Bay State Road (formerly known as State Line Street) measuring 30 feet
Westerly by lot 25 measuring 90 feet
Northerly by lot 25 measuring 10 feet
Westerly by lots 26, 27, 28 and 29, a "Way", lots 30, 31, 32, 33, 34, 35 and 36 measuring 580 feet
Southerly by the Northerly line of Beacon Street measuring 40 feet
Easterly by lots 60A, 61, 62, 63, 64, 65 and 66, a "Way", lots 67, 68, 69, 70, 71 and 72 measuring 670 feet

All of said land is shown on Land Court Plan 3200-46 Sheet 1 and 3200-XXV Sheet 2

A second portion of Commonwealth Avenue bounded
Northerly by the Southerly line of Beacon Street measuring 40 feet
Westerly by lots 37, 38, 39, 40, 41, a "Passage Way", lots 42, 43, 44, 45 and 46 measuring 350 feet
Southerly by the Northerly line of Brookline Street measuring 40 feet
Easterly by lots 49, 50, 51, 52, 53, 54, a "Passage Way", lots 55, 56, 57, 58 and 59A measuring 544.31 feet
All of said land is shown on Land Court Plan 3200-46 Sheet 2 and 3200-XXV Sheet 1

A third portion of Commonwealth Avenue bounded
Northerly by the Southerly line of Brookline Street measuring 30 feet
Westerly by lots 9 and 8A measuring 100 feet
Southerly by lot 374A measuring 30 feet
Easterly by lots 2B and 1B measuring 100 feet

All of said land is shown on Land Court Plan 3200-39 and 3200-74.

Brookline Street

Westerly by the Easterly line of North End Blvd. measuring 50.27 feet
Southerly by lot 9 measuring 118.85 feet
Southerly by the Northerly line of Commonwealth Avenue measuring 30 feet
Easterly by lot 1B measuring 12.50 feet
Southerly by lot 1B measuring 130 feet
Easterly by land of the Commonwealth of Massachusetts measuring 37.50 feet
Northerly by lot 49 measuring 120 feet
Northerly by the Southerly line of Commonwealth Avenue Measuring 40 feet
Northerly by lots 46 and 3 measuring 124.10 feet

All of said land is shown on Land Court Plan 3200-39, 3200-74, 3200-XXV Sheet 1 and 3200-46 Sheet 2.

Beacon Street

Westerly by the Easterly line of North End Blvd. measuring 50 feet
Southerly by lots 11 and 37 measuring 160.06 feet
Southerly by the Northerly line of Commonwealth Avenue measuring 40 feet
Southerly by lot 59A measuring 120 feet
Easterly by land of the Commonwealth of Massachusetts measuring 50 feet
Northerly by lot 60A measuring 120 feet
Northerly by the Southerly line of Commonwealth Avenue Measuring 40 feet
Northerly by lots 36 and 12 measuring 160.06 feet

All of said land is shown on Land Court Plan 3200-44, 3200-XXV Sheets 1 and 2 and 3200-46 Sheets 1 and 2.

Bay State Road (Formerly State Line Street)

Westerly by the Easterly line of North End Blvd. measuring 30 feet
Southerly by lots 24A, 24B and 25 measuring 170.06 feet
Southerly by the Northerly line of Commonwealth Avenue measuring 30 feet
Southerly by lot 72 measuring 120 feet
Easterly by land of the Commonwealth of Massachusetts measuring 30 feet
Northerly by the New Hampshire State line measuring 320.06 feet
All of said land is shown on Land Court Plan 3920A, 3920B and 3200-46 Sheet 1.

Atlantic Avenue

The Northerly portion of Atlantic Avenue bounded

Northerly by the Southerly line of an unregistered parcel now or formerly of Elizabeth Kelly
Westerly by lots 477A, 476A, 475A, 474A, 473A, 472A, 471A and 470A measuring 408.25 feet
Southerly by the Northerly line of Vermont Street measuring 20 feet
Easterly by lots 470B, 471B, 472B, 473B, 474B, 475B, 476B and 477B measuring 404.02 feet
All of said land is shown on Land Court Plan 3200X and 3200-46 Sheet 12.

A portion of Atlantic Avenue extending from Vermont Street in a southerly direction through Fowler Street to Murray Street and bounded

Northerly by the Southerly line of Vermont Street measuring 20 feet
Westerly by the lots in Block 10 and by Fowler Street measuring 1,556.63 feet
Southerly by the Northerly line of Murray Street measuring 50 feet
Easterly by the lots in Block 9 and by Fowler Street measuring 1,554.17 feet
All of said land is shown on Land Court Plan 3200K, 3200Q and 3200-46 Sheets 12 and 13.

A “Way”

Westerly by the Easterly line of Commonwealth Avenue measuring 20 feet
Southerly by lot 66 measuring 120 feet
Easterly by land of the Commonwealth of Massachusetts measuring 20 feet
Northerly by lot 67 measuring 120 feet
All of said land is shown on Land Court Plan 3200-XXV Sheet 2 as the easterly portion of a “Passageway” and 3200-46 Sheet 1 as the easterly portion of a “Way”

A “Way”

The Westerly portion of a “Way” bounded

Westerly by the Easterly line of North End Blvd measuring 20 feet
Southerly by lots 707 and 42 measuring 150.71 feet
Easterly by the Westerly line of Commonwealth Avenue measuring 20 feet
Northerly by lots 41 and 8 measuring 152.48 feet

All of said land is shown on Land Court Plan 3200-XXV Sheet 1 and 3200-142 as the Westerly portion of a “Passageway” and 3200-46 Sheet 2 as the Westerly portion of a “Way”

The Easterly portion of a “Way” bounded

Westerly by the Easterly line of Commonwealth Avenue measuring 20 feet
Southerly by lot 54 measuring 120 feet
Easterly by land of the Commonwealth of Massachusetts measuring 20 feet
Northerly by lot 55 measuring 120 feet

All of said land is shown on Land Court Plan 3200-XXV Sheet 1 as the Easterly portion of a “Passageway” and 3200-46 Sheet 2 as the Easterly portion of a “Way”; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Edwin Hunt I move that Article Eighteen be approved as herein stated Seconded & carried

ARTICLE NINETEEN

To see if the Town will vote to authorize the Board of Selectmen to acquire, for public way purposes by gift, purchase, or eminent domain, the fee to all or portions of the parcels of land known as Adams Street, Garfield Street, Taft Street, Washington Street, and Hayes Street, as described below:

Adams Street

Extending from Beach Road (State Highway) in a Southerly direction to Garfield Street
Northerly by the Southerly line of Beach Road (State Highway) measuring 40 feet
Easterly by lots 3, 16 and 15 measuring 200 feet
Southerly by the Northerly line of Garfield Street measuring 40 feet
Westerly by lots 18, 17 and 2 measuring 200 feet
All of said land is shown on Land Court Plan 6250A Sheet 2

Garfield Street

Extending from Lot 287 in an Easterly direction to Taft Street
Westerly by lot 287 measuring 41.5 feet
Northerly by lots 19 and 18 measuring 158.53 feet
Northerly by the Southerly line of Adams Street measuring 40 feet
Northerly by lots 15, 14, 13, 11, 10 and an unregistered lot now or formerly of Frank P. Currier measuring 372.08 feet
Easterly by the Westerly line of Taft Street measuring 40 feet
Southerly by lots 288, 287, 286, 285, 27, 26, 25, 24, 23, 22, 21 and 20 measuring 60 feet
All of said land is shown on Land Court Plan 6250A Sheet 2 and 6250F

Taft Street

Extending from Beach Road (State Highway) in a Southerly direction
Northerly by the Southerly line of Washington Street measuring 40 feet
Westerly by lots 9 and 10 measuring 200 feet
Westerly by the Easterly line of Garfield Street measuring 40 feet
Westerly by Lot 288 measuring 100 feet
Southerly by lot 288 measuring 3 feet
Easterly by land now or formerly of John Pow measuring 106.85 feet
Northerly by lot 284A measuring 11.21 feet
Easterly by lots 284A and 50 measuring 240 feet

All of said land is shown on Land Court Plan 6250A Sheet 2, 6250D and 6250F

Washington Street

Extending from Beach Road (State Highway) in an Easterly direction to Hayes Street
Westerly by the Southerly line of Beach Road (State Highway) at Spaulding Square measuring 233.39 feet more or less
Northerly by lots 33, 49, 48, 47, 46, 45 and 44 measuring 542.44 feet more or less
Easterly by the Westerly line of Hayes Street measuring 40 feet
Southerly by lots 62, 61, 59, 58, 57, 56, 55, 54, 53, 52, 51 and 50 measuring 655.63 feet
Southerly by the Northerly line of Taft Street measuring 40 feet
Southerly by lots 9 and 8 measuring 100 feet
All of said land is shown on Land Court Plan 6250A Sheet 2

Hayes Street

Extending from Beach Road (State Highway) in a Southerly direction
Northerly by the Southerly line of Beach Road (State Highway) measuring 40 feet
Westerly by lots 41, 42, 43 and 44 measuring 240 feet
Westerly by the Easterly line of Washington Street measuring 40 feet
Westerly by lots 62, 63, 64, 65, 291, 68, 69, 70 and 71 measuring 508.19 feet
Southerly by land now or formerly of Adolphus J. Brissette and a "Way" measuring 40 feet
Easterly by lots 72, 73, 74, 75, 76, 77 and 78 measuring 471.92 feet
Easterly by the Westerly line of Washington Street measuring 40 feet
Easterly by lots 99, 100, 101 and 102 measuring 243.08 feet
All of said land is shown on Land Court Plan 6250A Sheets 2 and 3 and 6250G; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Henry Richenburg I move that Article Nineteen be approved as herein stated

Seconded & carried

ARTICLE TWENTY

To see if the Town will vote to amend the Zoning By-law of the Town of Salisbury by correcting the section headings and references in Article IX (Water Resource District) of the Zoning By-laws; or to take any other action relative thereto.

A copy of the proposed amended Article IX (Water Resource District) of the Zoning By-law is available for review in the office of the Town Clerk.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Planning Board unanimously recommends

Motion: Donald Beaulieu I move that Article Twenty be approved as herein stated

Seconded & carried by a unanimous hand count vote of 129 YES, -0- NO

ARTICLE TWENTY-ONE

To see if the Town will vote to amend the Zoning Bylaws as follows:

Item 1.

By deleting from the "Table of Use Regulations," found in Article III, Section 300-12, the following residential use:

| Residential Uses | R1 | R2 | R3 | BC | C | C2 | C3 | C4 | I | VC1 |
|------------------------------|-----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|----------|------------|
| Accessory apartment dwelling | S | S | S | S | S | S | – | S | – | S |

And, by substituting the following, modified residential uses therefore:

| Residential Uses | R1 | R2 | R3 | BC | C | C2 | C3 | C4 | I | VC1 |
|--|-----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|----------|------------|
| Accessory apartment dwelling, attached | S | S | S | S | S | S | – | S | – | S |
| Accessory apartment dwelling, detached | – | – | – | – | – | – | – | S | – | – |

Item 2.

By deleting from Article XI, entitled "Accessory Apartment," Section 300-58, which presently reads:

An owner or owner of a single-family dwelling may, after consultation with the Planning Board, apply to the Zoning Board of Appeals for a special permit for the construction and occupancy of an accessory dwelling unit as part of the principal residential structure, the accessory dwelling unit thus created being hereinafter referred to in this article as an apartment. The following procedural requirements shall be in addition to the general requirements for a special permit specified in §300-35.

and by substituting the following therefor:

An owner or owner of a single-family dwelling may, after consultation with the Planning Board, apply to the Zoning Board of Appeals for a special permit for the construction and occupancy of an accessory dwelling unit attached to or detached from the principal residential structure, as per the Table of Use Regulations found at §300-12, the accessory dwelling unit thus created being hereinafter referred to in this article as an apartment. The following procedural requirements shall be in addition to the general requirements for a special permit specified in §300-35.

or take any other action relative thereto.

ON PETITION OF GILBERT MEDEIROS ET AL.

Warrant Advisory Committee unanimously voted to defer to the Planning Board

Planning Board took no action on this Article

Motion: Fred Knowles I move that Article Twenty-One be approved as herein stated

Seconded

Motion: Robert Straubel I move that this Article be indefinitely postponed

Seconded & carried to indefinitely postpone

Motion: Jerry Klima To waive the reading of the rest of Article Twenty-Two Seconded & carried

ARTICLE TWENTY-TWO

To see if the Town will vote to authorize the Board of Selectmen to negotiate and acquire by purchase, eminent domain or otherwise, a fee simple interest or lesser interest in the parcel of land described below, which parcel is a portion of Assessor's Map #12, Lot #47, now or formerly owned by Robert E. Bartlett, Jane E. Kiggins and Donna Bartlett, Trustees of Elmknoll Trust, located on Main Street, for the purpose of combining said parcel with other land of the Town for conveyance, said parcel being further described as follows:

A parcel of land on the northwesterly side of Main Street, in the Town of Salisbury, Massachusetts, bounded and described as follows:

Southwesterly by land of The Town of Salisbury one hundred thirty three
(133.00) feet;
Northwesterly by land of Elmknoll Trust one hundred forty one and 13/100
(141.13) feet;
Northeasterly by land of Johnson Family Nominee Trust II one hundred
thirty nine and 07/100 (139.07) feet;
Southeasterly by Parcel C one hundred forty five (145.00) feet.

The above described parcel of land contains an area of 19,455 square feet and is more particularly shown as Parcel E on a plan entitled "Plan of Land in Salisbury, MA, Prepared for The Town of Salisbury," Scale: 1" = 30', April 19, 2012, Donohoe And Parkhurst, Inc., 363 Boston St. Topsfield, MA", a copy of which is on file in the office of the Town Clerk;

and further, to authorize the Board of Selectmen to convey all its right, title and interest in said parcel or portions thereof on such terms and conditions, and for such consideration, as the Selectmen deem appropriate; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

**Motion: Jerry Klima I move that Article Twenty-Two be approved as herein stated
Seconded & carried by majority vote**

ARTICLE TWENTY-THREE

To see if the Town will vote to acquire by purchase, gift, and/or eminent domain a non-exclusive permanent easement for utility purposes in, on, under, over and upon a parcel of land containing 6,681 S.F., more or less, and shown as "Parcel D" on a plan entitled "Plan of Land in Salisbury, MA, Prepared For The Town of Salisbury, Scale: 1" = 30', April 11, 2012, Donohoe And Parkhurst, Inc. 363 Boston St. Topsfield, MA", a copy of which is on file in the office of the Town Clerk, and a non-exclusive temporary easement in, on, under, over and upon the land shown as "PAVED WALK" on said plan; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

**Motion: Edwin Hunt I move that Article Twenty-Three be approved as herein stated
Seconded & carried by majority vote**

ARTICLE TWENTY-FOUR

To see if the Town will vote to acquire by purchase, gift and/or eminent domain a non-exclusive permanent easement for utility purposes in, on, under, over and upon the parcels of land shown as "Parcel A," containing 3,367 S.F., more or less, and "Parcel B," containing 742 S.F., more or less, on a plan entitled "Plan of Land in Salisbury, MA Prepared For The Town of Salisbury, Scale: 1" = 30', April 19, 2012, Donohoe And Parkhurst, Inc., 363 Boston St. Topsfield, MA", a copy of which is in file in the office of the Town Clerk, and a non-exclusive temporary easement in, on, under, over and upon the land shown as "PAVED WALK" on said plan; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

**Motion: Henry Richenburg I move that Article Twenty-Four be approved as herein stated
Seconded & carried by majority vote**

ARTICLE TWENTY-FIVE

To see if the Town will vote to amend the General Bylaws of the Town by adding the following underlined language to Chapter 17, §17-4:

§17-4. Disturbing the Peace. No person shall own or keep any animal which by biting, barking, howling, crowing, squealing, or in any other manner commits a nuisance or disturbs the peace and quiet of any neighborhood, or endangers the safety of any person, for more than fifteen (15) minutes constantly, or by virtue of being left unattended outside a home, residence, or place of business within the Town limits; or to take any other action relative thereto.

ON PETITION OF THE TOWN MANAGER

Warrant Advisory Committee unanimously voted to recommend approval

Motion: Donald Beaulieu I move that Article Twenty-Five be approved as herein stated

Seconded

Motion: Jerry Klima I move to amend Article Twenty-Five of the Warrant for the Annual Town Meeting of the Town of Salisbury by substituting the following language in Chapter 17, §17-4 of the General Bylaws of the Town:

§17-4. Disturbing the Peace. No person shall own or keep any animal which by biting or in any other manner endangers the safety of any person or which by barking, howling, crowing, squealing, or in any other manner commits a nuisance or disturbs the peace and quiet of any neighborhood for more than fifteen (15) minutes constantly, or which commits a nuisance or disturbs the peace and quiet of any neighborhood by virtue of being left unattended outside a home, residence, or place of business within the Town limits.

Seconded and Carried

Main motion as amended seconded and carried by majority vote

ARTICLE TWENTY-SIX

To take any other action that may be lawfully taken at this meeting.

Motion: Fred Knowles To adjourn the meeting Seconded & carried

Moderator Ray declared the Annual Town Meeting adjourned at 9:26 p.m.

Respectfully submitted,

Wilma M. McDonald

Town Clerk

May 15, 2012

REPORT OF THE TAX COLLECTOR

To the Honorable Board of Selectmen and Citizens of Salisbury:

The following are the receipts for Fiscal Year 2012

| | |
|--------------------------------|------------------|
| REAL ESTATE TAXES | \$ 15,241,495.00 |
| REAL ESTATE TAX LIENS | \$ 185,006.00 |
| REAL ESTATE TAX DEFERAL | \$ 18,347.00 |
| PERSONAL PROPERTY TAXES | \$ 379,982.00 |
| SEWER LIENS | \$ 203,081.00 |
| SEWER BETTERMENT | \$ 267,778.00 |
| SEWER BETTERMENT INTEREST | \$ 77,284.00 |
| SEWER BETTERMENT PRE-PAYMENTS | \$ 154,479.00 |
| SEWER BETTERMENT UNAPPORTIONED | \$ 336,950.00 |
| SEWER USER | \$ 1,258,699.00 |
| SEWER ACCESS FEES | \$ 59,814.00 |
| WATER USER | \$ 2,034,888.00 |
| WATER LIENS | \$ 26,057.00 |
| WATER ACCESS FEES | \$ 69,120.00 |
| MOTOR VEHICLE | \$ 929,628.00 |
| BOAT EXCISE | \$ 33,965.00 |
| MUNICIPAL LIENS | \$ 13,300.00 |

Respectfully Submitted,
Christine D. Caron, Tax Collector

Accounting/Finance Department

To the Honorable Board of Selectmen and Citizens of Salisbury:

The mission of the Salisbury Accounting and Finance Department is to provide accurate and timely financial information to local, State and Federal government officials, residents, lenders and vendors for their decision-making process. This is done all in accordance with Massachusetts General Laws and Generally Accepted Accounting Principals. This department also assists the Town Manager in formulating the Town's annual operating budget and provides analysis of data intended to guide local officials through the fiscal process and to ensure that all Town departments are operating within their approved budgets.

The following departments report to the Finance Director, who also serves as Town Accountant: Assessing, Treasurer/Collector and the Town Clerk. The Accounting Department is comprised of the Finance Director – Andrew Gould and the Assistant Town Accountant – Janet Hofmann.

- The Town's annual audit for FY 2012 was completed on August 23, 2012 with an unqualified opinion from the Town's CPA firm.
- Free Cash was certified for \$ 220,792 as of July 1, 2011 on September 23, 2011
- The Town's FY 2013 General Fund Operating Budget was approved at Town Meeting for \$19,546,950 on May 14, 2012

Respectfully submitted:
Andrew Gould

The following is the actual FY2012 Annual Payroll

| SELECTMEN | | | |
|----------------------------|-----------|----|------------|
| Beaulieu | Donald | \$ | 2,821.50 |
| Hunt | Edwin | \$ | 2,821.50 |
| Klima | Jerry | \$ | 2,821.50 |
| Knowles | Fred | \$ | 2,821.50 |
| Richenburg | Henry | \$ | 2,821.50 |
| TOWN MANAGER | | | |
| Beckman | Rachel | \$ | 500.00 |
| Blais | Marie | \$ | 56,941.73 |
| Donovan | Agnes | \$ | 14,522.25 |
| Flannery | Janet | \$ | 20,183.68 |
| Gagnon | Edward | \$ | 19,596.50 |
| Harrington | Neil | \$ | 108,307.63 |
| Hume | Grace | \$ | 5,606.17 |
| St. Pierre | Robert | \$ | 16,775.00 |
| CDBG | | | |
| Beaulieu | Lisa | \$ | 58,086.73 |
| Jewett | Philip | \$ | 4,500.00 |
| Smith | Jennifer | \$ | 30,048.94 |
| FINANCE | | | |
| Gould | Andrew | \$ | 102,908.62 |
| Hofmann | Janet | \$ | 54,351.74 |
| ASSESSOR | | | |
| Cole | Ralph | \$ | 500.00 |
| Fasoli | Dianne | \$ | 500.00 |
| Gorniewicz | Cheryl | \$ | 87,015.87 |
| Hall | Crystal | \$ | 30,127.01 |
| Irvin | Edward | \$ | 500.00 |
| Kohan | Josephine | \$ | 13,978.17 |
| Murray | Janice | \$ | 500.00 |
| Volpone | Sherry | \$ | 62,112.55 |
| Wilcox | Rosemarie | \$ | 6,547.50 |
| TREASURER/COLLECTOR | | | |
| Caron | Christine | \$ | 68,013.21 |
| Clinch | Catherine | \$ | 3,071.00 |
| Wood | Liz | \$ | 43,678.61 |
| PLANNING | | | |
| Banfield | Patricia | \$ | 6,314.75 |
| Hill | Leah | \$ | 53,072.34 |
| Merrill | Ernest | \$ | 500.00 |
| Pearson | Lisa | \$ | 90,908.18 |
| TOWN CLERK | | | |
| Mahoney | Wilma | \$ | 73,016.26 |
| Morrison | Melinda | \$ | 31,599.50 |

CONSERVATION COMM.

| | | | |
|-----------|----------|----|-----------|
| Robertson | Lori | \$ | 8,297.88 |
| Rowden | Michelle | \$ | 52,053.79 |

POLICE DEPT.

| | | | |
|------------|-------------|----|------------|
| Alder | Michael | \$ | 72,251.59 |
| Anderson | Joseph | \$ | 20,289.21 |
| Arseneau | Justin | \$ | 980.00 |
| Balkus | Scarlette | \$ | 60,199.75 |
| Carnes | Monica | \$ | 62,298.21 |
| Cicolini | Carmine | \$ | 432.00 |
| Collins | Ryan | \$ | 14,762.00 |
| Cooper | Frances | \$ | 22,682.40 |
| Dellaria | Richard | \$ | 69,970.77 |
| Delling | David | \$ | 2,798.00 |
| Dow | Bruce | \$ | 69,566.17 |
| Ferullo | Robert | \$ | 1,190.00 |
| Forget | Keith | \$ | 104,216.40 |
| Goodrich | Craig | \$ | 11,569.00 |
| Harrison | Kristine | \$ | 63,451.76 |
| Hofmann | Jesse | \$ | 1,634.00 |
| Hunter | Timothy | \$ | 131,706.26 |
| Kelley | Jeremy | \$ | 1,011.00 |
| King | Anthony | \$ | 139,410.89 |
| Lannon | John | \$ | 2,050.00 |
| Leavitt | James | \$ | 99,270.35 |
| Lesage | Craig | \$ | 37,382.96 |
| Lucia | Dennis | \$ | 2,880.00 |
| Magnifico | Michael | \$ | 10,864.00 |
| Masiello | Christine | \$ | 2,244.00 |
| McNeil | Daniel | \$ | 111,574.41 |
| Merrill | Richard | \$ | 144,858.82 |
| Moody | Neil | \$ | 24,613.93 |
| Pollard | James, III | \$ | 22,869.00 |
| Powierza | Donna | \$ | 69,069.86 |
| Rivet | Timothy | \$ | 1,972.00 |
| Roy | Kyle | \$ | 7,080.00 |
| Roy | Robert | \$ | 140,624.10 |
| Scione | Eugene | \$ | 96,889.44 |
| Sforza | Steven | \$ | 88,446.61 |
| Sindoni | Joshua | \$ | 5,690.50 |
| Smith | Brian | \$ | 9,876.00 |
| Sullivan | James | \$ | 56.00 |
| Szvmkowski | Patrick | \$ | 110,678.09 |
| Tatro | Ronald | \$ | 8,775.00 |
| Thomas | Mark | \$ | 65,293.41 |
| Thurlow | Christopher | \$ | 1,048.00 |
| Tullercash | Michael | \$ | 45,281.23 |

FIRE DEPT.

| | | | |
|-------|-------|----|-----------|
| Bloom | Linda | \$ | 43,270.38 |
|-------|-------|----|-----------|

| | | | |
|---------------|----------|----|-----------|
| Campbell | Patrick | \$ | 29.00 |
| Chouinard | Dana | \$ | 38,270.87 |
| Comora | Michael | \$ | 18.27 |
| Condelli | John | \$ | 47,520.29 |
| Cutter | John | \$ | 4,037.48 |
| Demand | Francis | \$ | 23,723.12 |
| Doyle | David | \$ | 80,094.69 |
| Foss | Adam | \$ | 32,150.49 |
| Groder | Kelby | \$ | 33,698.08 |
| Hamel | David | \$ | 59,019.56 |
| Harrison | Greg | \$ | 36,523.17 |
| Harrison | Michael | \$ | 31,074.98 |
| Houghton | George | \$ | 10,903.50 |
| Jordan | Jeremy | \$ | 7,873.00 |
| Kelley | Jonathan | \$ | 8,595.40 |
| Lee | Stephen | \$ | 35,615.94 |
| Lesage | Steven | \$ | 45,487.86 |
| MacDonald | John | \$ | 29.94 |
| McGuire-Doyle | Susan | \$ | 837.28 |
| Merritt | Michael | \$ | 74,825.72 |
| Murphy | Andrew | \$ | 35,883.06 |
| Oliveira | Timothy | \$ | 48,864.62 |
| Pollard | James | \$ | 68,754.10 |
| Reusch | Michael | \$ | 667.00 |
| Souliotis | Daniel | \$ | 16,966.65 |
| Souliotis | Richard | \$ | 93,792.86 |
| Sullivan | Keith | \$ | 1,321.37 |
| Sweeney | Michael | \$ | 40,428.13 |
| Sweet | Jonathan | \$ | 9,427.50 |
| Swenson | Matthew | \$ | 42,596.63 |
| Trofatter | Kenneth | \$ | 72,091.58 |
| Walker | Nathan | \$ | 8,344.52 |
| Wolcik | Robert | \$ | 33,237.15 |

EMERGENCY MGMT.

| | | | |
|------|--------|----|-----------|
| Cook | Robert | \$ | 13,688.42 |
|------|--------|----|-----------|

INSPECTIONAL SERVICES

| | | | |
|----------|-----------|----|-----------|
| DiRuzza | Christine | \$ | 47,247.73 |
| Downs | Gerry | \$ | 624.00 |
| Kirk | Ronald | \$ | 25,028.44 |
| Lovering | David | \$ | 77,215.27 |
| Magliaro | Michael | \$ | 22,092.26 |
| Mullen | Jessica | \$ | 1,690.00 |
| Nadeau | Denis | \$ | 750.00 |
| Surette | Kenneth | \$ | 22,000.00 |
| Unger | Mark | \$ | 500.00 |

ANIMAL CONTROL

| | | | |
|---------|--------|----|-----------|
| Congdon | Harold | \$ | 20,900.00 |
|---------|--------|----|-----------|

HARBORMASTER

| | | | |
|--------------|----------|----|-----------|
| Bamford | William | \$ | 45.00 |
| Carlton | Robert | \$ | 1,425.00 |
| Corbin | James | \$ | 135.00 |
| Foucault | Alan | \$ | 240.00 |
| Graham | Richard | \$ | 75.00 |
| Jansen | Donald | \$ | 1,537.50 |
| Kalil | Terry | \$ | 240.00 |
| Lemar | Richard | \$ | 3,832.50 |
| Milliken | George | \$ | 2,092.50 |
| Pike | Raymond | \$ | 15,328.95 |
| Ray | Ronald | \$ | 4,797.50 |
| Santos | Reginald | \$ | 6,292.50 |
| Theriault | Melissa | \$ | 1,207.50 |
| Van De Stadt | Willem | \$ | 3,090.00 |
| Wysocki | Philip | \$ | 330.00 |

DPW

| | | | |
|----------|----------|----|-----------|
| Cote | Raymond | \$ | 78,240.81 |
| Keefe | Donna | \$ | 41,055.85 |
| Levesque | Donald | \$ | 99,791.96 |
| St. Cyr | Charles | \$ | 67,075.17 |
| Vigneaux | David | \$ | 65,592.54 |
| Waelter | Kathleen | \$ | 76,609.31 |
| White | Linwood | \$ | 62,930.89 |

RECYCLING

| | | | |
|-----------|-------|----|----------|
| Papandrea | Jason | \$ | 3,685.50 |
|-----------|-------|----|----------|

BEACH SERVICES

| | | | |
|-----------|-----------|----|----------|
| Campbell | Michael | \$ | 432.00 |
| Cavallaro | Ryan | \$ | 468.00 |
| Connelly | Ryan | \$ | 72.00 |
| DiDonato | Joseph | \$ | 144.00 |
| Dow | William | \$ | 216.00 |
| Goguen | Robert | \$ | 4,981.50 |
| Gray | Nathaniel | \$ | 3,262.50 |
| Moore | Gail | \$ | 7,115.00 |
| O'Neil | Brendan | \$ | 1,341.00 |
| Pouliot | Tyler | \$ | 2,646.00 |
| Salvatore | Patrick | \$ | 3,096.00 |
| Sharkey | Peter | \$ | 504.00 |
| Slepoy | Ryan | \$ | 2,349.00 |
| Yelle | Jason | \$ | 3,330.00 |

COUNCIL ON AGING

| | | | |
|----------|--------|----|-----------|
| Cole | Edna | \$ | 500.00 |
| Dorman | Carol | \$ | 16,416.00 |
| Edmunds | Jacob | \$ | 500.00 |
| Ells | Jeanne | \$ | 500.00 |
| Farrell | Janice | \$ | 1,796.00 |
| Flaherty | Sandra | \$ | 4,248.00 |

| | | | |
|----------|------------|----|-----------|
| Gannon | Arlene | \$ | 500.00 |
| Kilduff | Susan | \$ | 15,544.00 |
| Kime | Priscilla | \$ | 500.00 |
| Pettis | Elizabeth | \$ | 51,992.80 |
| Pollard | James, Sr. | \$ | 500.00 |
| Randall | Linda | \$ | 500.00 |
| Stromert | Kristin | \$ | 500.00 |
| Stygles | Barbara | \$ | 500.00 |
| Thomas | Rosalie | \$ | 500.00 |

VETERANS AGENT

| | | | |
|------|---------|----|-----------|
| Mace | Raymond | \$ | 12,825.00 |
|------|---------|----|-----------|

SEWER DEPT.

| | | | |
|-----------|--------|----|-----------|
| Ingalls | Jeff | \$ | 88,898.86 |
| Salvatore | Kirk | \$ | 56,603.95 |
| Sinton | Andrew | \$ | 66,709.50 |
| Wholley | Kevin | \$ | 73,917.48 |

LIBRARY

| | | | |
|---------|---------|----|-----------|
| Bomba | David | \$ | 2,632.00 |
| Bomba | Joan | \$ | 35,344.52 |
| Bomba | Joshua | \$ | 392.00 |
| Cox | Joan | \$ | 31,616.47 |
| Kyrrios | Theresa | \$ | 45,627.03 |
| Packer | Kristen | \$ | 10,348.00 |
| Stucker | Joseph | \$ | 2,016.00 |

REPORT OF THE WARRANT ADVISORY BOARD

To The Honorable Board of Selectmen and Citizens of Salisbury:

| <u>Members</u> | <u>Terms expire</u> |
|----------------------------|---------------------|
| Dave Proctor, Chairman | 2013 |
| Bob Carroll, Vice Chairman | 2012 |
| Sue Bartlett, Secretary | 2014 |
| Ron Guilmette | 2012 |
| Al Peterson | 2014 |
| Thomas Pease <Alternate> | |

Bob Carroll's term ended 6/30/12 and he decided to retire from the Board. The Board would like to thank Bob for his years of dedicated service. The Town Moderator appointed Kevin Henderson to the board with a term which will expire in 2015. Ron Guilmette, whose term was extended until 2015, was elected as vice-chairman for FY 2013.. Dave Proctor and Sue Bartlett continued in their positions as Chairman and Secretary.

The Warrant Advisory Committee is a five member board (with one alternate) appointed by the Town Moderator to serve 3 year terms. The Committee responsibilities are outlined in the Town Charter in the following sections:

Section 2-3: Committees

(b) Warrant Advisory Committee Members of the Warrant Advisory Committee shall be appointed by the Town Moderator. The number of members, term of office, and any other conditions of appointment or service as may be deemed necessary or desirable, shall be as established by By-Law. The subject matter of all proposals to be submitted to a Town Meeting by warrant articles shall be referred to the Warrant Advisory Committee by the Board of Selectmen. The Warrant Advisory Committee shall report its recommendations on every article contained in a Town Meeting Warrant, in writing, together with a brief statement of the reasons for each recommendation. Before preparing its recommendations, the Warrant Advisory Committee shall hold one or more public hearings to permit public discussion of the subject matter of all articles contained in the Warrant.

Section 6-3: Submission of Budget and Budget Message

Within the time fixed by By-law, before the Town Meeting is to convene in its spring session, the Town Manager, after consultation with the Board of Selectmen, shall submit to the Warrant Advisory Committee a proposed budget message and supporting document.

Section 6-6: Action on the Budget

- (a) Public Hearing - Forthwith upon its receipt of the proposed operating budget, the Warrant Advisory Committee shall provide for publication in a local newspaper, a notice stating the time and place, not less than seven days, nor more than fourteen days, following such publication, at which time it will hold a public hearing on the proposed operating budget as submitted.
- (b) Review - The Warrant Advisory Committee shall consider, in open public meeting, the detailed expenditures proposed for each town agency and may confer with representatives of each agency in connection with its review and consideration. The Warrant Advisory Committee may require the Town Manager, or any other town agency, to furnish such additional information as the Warrant Advisory Committee may deem necessary to assist in its review and consideration of the proposed operating budget.
- (c) Action by Town Meeting - The Warrant Advisory Committee shall file a report with the Town Clerk containing its recommendations for actions on the proposed operating budget, which report shall be available at least seven days before the date on which the Town Meeting acts on the proposed budget. When the budget proposed by the Town Manager is before the Town Meeting for action, it shall first be subject to amendments, if any, proposed by the Warrant Advisory Committee before any other amendments shall be proposed.

While the Committee's primary focus is being the year-round eyes and ears of the Town Meeting as authorized above, the committee has partnered on an ongoing basis with the executive branch of town government to help review issues that have a financial impact on the town.

The Committee annually reviews the Town's 5-year capital improvement plan and 5-year financial budget projections. At least one member of the committee normally attends each of the Triton budget meetings as the regional school budget is being developed. The committee also meets regularly during the year with the Town Manager and Director of Finance to review the town financial condition and discuss the following years proposed budget as it develops.

While the committee does not hold meetings on a regular basis, on a specific night or in a specific location, the time and location of all meetings are posted at least 2 business days before the meeting at town hall. All meetings are open to the public.

The Committee typically holds the following meetings during the fiscal year:

- a) Starting after the prior year's books are closed at the end of the summer and continuing up to the Fall Town Meeting when public hearings on all town meeting articles are held, we review the town's prior years actual financial results and all proposed fall town meeting Warrant articles.
- b) When they become available, we review the auditor's reports and recommendations with the Town Manager and the Director of Finance.
- c) We review the Town's 5-year budget projections in December.
- d) We review the Town's updated 5 year capital improvement plan in January.
- e) We begin a series of budget review meetings in February continuing until we hold a Public Hearing for the Special and Spring Town Meetings in early May. We work closely with the Town Manager and Director of Finance. The Committee typically reviews the Fire and Police Department budgets with the Chiefs, the Department of Public Works budget with its Director, and any other department/budget area which has requested a material budget change with its manager.
- f) We hold a series of meetings during the fiscal year with the Town Manager and the Director of Finance to review the town's current year actual vs budgeted financial status.

Respectfully submitted,
David Proctor, Chairman

REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Citizens of Salisbury,

The Board of Assessors is comprised of three members, each appointed by the Town Manager for a three-year term. The current board members are: Chairman, Edward Gagnon, Chief Assessor, Cheryl L. Gorniewicz, MAA and Field Assessor, Sherry C. Volpone, MAA. SS

Fiscal Year 2012 (July 1, 2011 - June 30, 2012) was the 3rd year of the current, nine-year, State required, cyclical review of all properties which requires the Assessing Department to complete inspections of all improved properties between 2010 and 2018. Current statute requires each community in the Commonwealth to adjust assessments annually to reflect market value as of January 1st for the following fiscal year and to also complete a State overseen, revaluation of all property every three years. Fiscal Year 2012 was a revaluation year for the Town of Salisbury.

During FY2012 residential properties in Salisbury remained fairly stable while commercial and industrial property values in Salisbury decreased an average of 2% over the previous fiscal year. The tax rate for Fiscal Year 2012 was \$10.97 (per thousand dollars of value) for all classes of property: residential, commercial, industrial and personal. The following is a comparison of the Number of Parcels, Average Assessed Value and Average Tax Bill for the past five Fiscal Years (FY2008-FY2012).

| PROPERTY TYPE FY2012 TAX RATE \$10.97 | Number of Parcels in FY2012 | AVERAGE FY2012 ASSESSED VALUE | AVERAGE FY2012 TAX BILL |
|--|--|--|------------------------------------|
| AVERAGE SINGLE FAMILY VALUE | 2028 | 313,488 | \$3,438.96 |
| AVERAGE CONDO VALUE | 704 | 265,455 | \$2,911.93 |
| AVERAGE COMMERCIAL VALUE | 351 | 480,135 | \$5,267.08 |
| AVERAGE INDUSTRIAL VALUE | 32 | 840,147 | \$9,216.41 |

| PROPERTY TYPE FY2011 TAX RATE \$10.63 | Number of Parcels in FY2011 | AVERAGE FY2011 ASSESSED VALUE | AVERAGE FY2011 TAX BILL |
|--|--|--|------------------------------------|
| AVERAGE SINGLE FAMILY VALUE | 2018 | 313,541 | \$3,332.94 |
| AVERAGE CONDO VALUE | 695 | 265,086 | \$2,817.86 |
| AVERAGE COMMERCIAL VALUE | 355 | 490,542 | \$5,214.46 |
| AVERAGE INDUSTRIAL VALUE | 34 | 860,824 | \$9,150.55 |

| PROPERTY TYPE FY2010 TAX RATE \$9.86 | Number of Parcels in FY2010 | AVERAGE FY2010 ASSESSED VALUE | AVERAGE FY2010 TAX BILL |
|---|--|--|------------------------------------|
| AVERAGE SINGLE FAMILY VALUE | 2016 | 328,169 | \$3,235.75 |
| AVERAGE CONDO VALUE | 674 | 281,218 | \$2,772.81 |
| AVERAGE COMMERCIAL VALUE | 351 | 483,224 | \$4,764.59 |
| AVERAGE INDUSTRIAL VALUE | 35 | 816,389 | \$8,049.59 |

| PROPERTY TYPE FY2009 TAX RATE \$9.16 | Number of Parcels in FY2009 | AVERAGE FY2009 ASSESSED VALUE | AVERAGE FY2009 TAX BILL |
|---|--|--|------------------------------------|
| AVERAGE SINGLE FAMILY VALUE | 2013 | 339,888 | \$3,113.37 |
| AVERAGE CONDO VALUE | 650 | 299,634 | \$2,744.64 |
| AVERAGE COMMERCIAL VALUE | 357 | 476,093 | \$4,361.01 |
| AVERAGE INDUSTRIAL VALUE | 39 | 740,182 | \$6,780.07 |

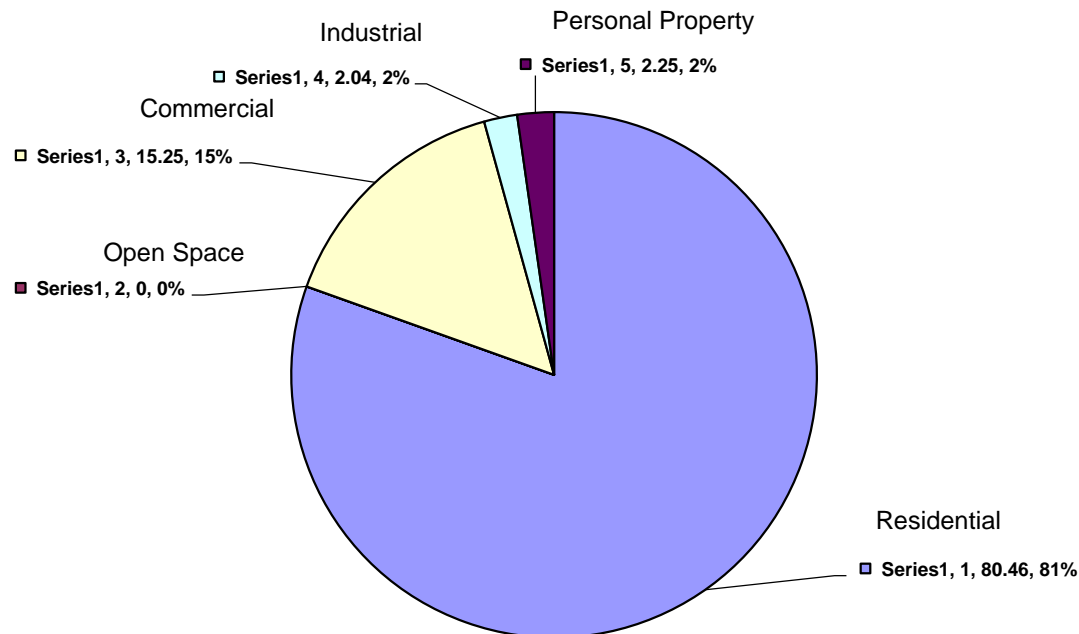
| PROPERTY TYPE FY2008 TAX RATE \$8.46 | Number of Parcels in FY2008 | AVERAGE FY2008 ASSESSED VALUE | AVERAGE FY2008 TAX BILL |
|---|--|--|------------------------------------|
| AVERAGE SINGLE FAMILY VALUE | 2002 | 355,174 | \$3,004.77 |
| AVERAGE CONDO VALUE | 561 | 307,997 | \$2,605.65 |
| AVERAGE COMMERCIAL VALUE | 284 | 594,198 | \$5,026.92 |
| AVERAGE INDUSTRIAL VALUE | 37 | 734,384 | \$6,212.89 |

In an FY2012 comparison of the 34 communities in Essex County, Salisbury had the second lowest Average Single Family Tax Bill. Salisbury is second only to Lawrence where there is a split tax rate.

The following graph & table represent the Fiscal 2012 valuation and tax levy by class.

| | <u>VALUATION</u> | <u>TAX LEVY</u> |
|-------------------|-------------------------|------------------------|
| Residential | \$ 1,169,304,664 | \$ 12,827,272 |
| Open Space | \$ 0 | \$ 0 |
| Commercial | \$ 221,675,802 | \$ 2,431,783 |
| Industrial | \$ 29,689,299 | \$ 325,692 |
| Personal Property | \$ 32,655,760 | \$ 358,234 |
| TOTAL | \$ 1,453,325,525 | \$ 15,942,981 |

FY2012 Assessments by Classification



Respectfully Submitted,
Salisbury Board of Assessors
Edward Gagnon, Chairman
Cheryl L. Gorniewicz, Chief Assessor, MAA
Sherry C. Volpone, Field Assessor, MAA

REPORT OF THE FIRE DEPARTMENT

To the Honorable Board of Selectmen and Citizens of Salisbury:

| |
|---|
| TOTAL CALLS JULY 1, 2011 – JUNE 30, 2012 |
|---|

| TYPE OF CALL | NUMBER OF CALLS |
|--------------|-----------------|
|--------------|-----------------|

| | |
|-------------------------------|------|
| Assist Citizen | 93 |
| Assist Other Agency | 14 |
| Burning Without A Permit | 6 |
| Carbon Monoxide Investigation | 19 |
| Complaint | 4 |
| Electric Problem | 2 |
| Fire Alarm Activation | 105 |
| Fire-Brush-Grass | 11 |
| Fire-Other | 21 |
| Fire-Structure | 7 |
| Fire-Vehicle | 10 |
| Flooding Problem | 0 |
| Gas Investigation | 10 |
| Haz-Mat Incident | 3 |
| Inspections | 251 |
| Investigations | 171 |
| Master Box Alarm | 34 |
| Medical Emergency | 966 |
| Motor Vehicle Accidents | 191 |
| Mutual Aid | 17 |
| System Trouble | 3 |
| Wires/Down/Arcing Wires | 11 |
| Total Calls | 1950 |

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of the Town of Salisbury:

The Police Department is staffed with fifteen full-time officers, four reserve officers and fifteen part-time special officers. The rank structure is as follows:

- (1) Chief of Police (Acting)
- (4) Sergeants – (2) Permanent Patrol Sergeants, (1) Acting Sergeant, (1) Detective Sergeant
- (10) Patrol Officers

The Department is also supported by four full-time dispatchers, one permanent part-time dispatcher and several per diem dispatchers who fill in when needed.

During the past fiscal year, the department responded to 9,292 calls for service and made 614 arrests.

The Department was in a transitional period during the past fiscal year, which resulted in several changes in leadership which resulting in two different sergeants assuming the role of Acting Police Chief at two different times during the past fiscal year. During this period the Town Manger began an extensive search for the next Chief of Police for the Town of Salisbury. This search should be completed and a new Chief hired very early into the new fiscal year.

Respectfully submitted,
Thomas W. Fowler*
Chief of Police

*Chief Fowler was hired July 16, 2012 but submitted this report based on historical data

REPORT OF THE SALISBURY EMERGENCY MANAGEMENT AGENCY

To the Honorable Board of Selectmen and Citizens of Salisbury:

During the past year the agency responded to several storm events which included flooding, extremely high tides, and road closures. We continue to work closely with other departments whenever there are events requiring additional resources. When there is an expected event requiring multiple departments, we hold planning meetings in advance to better plan for the event in advance.

We utilize several tools to help keep our residents informed including the local cable access channels (Ch 12 & 18), the Town's Code Red System, our web page, which can be found through the town's web site at www.salisburyma.gov, or the Salisbury Emergency Management facebook page.

We continue to receive grants for equipment to better serve our residents, including a Smart TV and a Smart Board. These tools help us to better plan and track events prior to their arrival. We are also looking for people to assist us during storms both in the Emergency Management Office as well as helping out in a shelter should we need to open one.

As part of my duties I interface with both the State and Federal Emergency Management Agencies to request additional equipment during a disaster, as well as after an event to request Federal Funds to pay for damages. Each year we recover monies through working closely with those agencies.

I would like to thank the Town Manager, Board of Selectmen, and Department Heads for their continued assistance and support. And a special thanks to all the people who give of their time so freely when we have an event.

Respectfully Submitted,
Robert E. Cook, EMD

REPORT OF THE HARBORMASTER

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Harbormaster Department's prime mission is to encourage safe waterfront activities for Salisbury residents and boaters. We patrol waters from the Amesbury town line, west of Eagle Island, out the mouth of the river and north to the Mass – NH border. There are 3 commercial marinas in Salisbury, Bridge, Cove and Ring's Island and there are 3 Newburyport marinas/clubs that provide mooring space on the Salisbury side of the river: Yankee Landing, Merrimar Yacht Basin and the American Yacht Club. 500 boaters obtain waterway permits, providing our department with 100% of its funding.

Our Season preparations include assistance from the DPW team, as well as machinery support from Ring's Island Marina. Without their support we would struggle with moving our docks and ramp from the parking lot winter storage into the water. During phase 2 of our preparations we utilize our own mooring puller and place our "No Wake Buoys" on location to help boaters restrain their gas guzzling urges. Making a large wake requires excessive energy from your engines to move all that water. A smaller wake will always save gas. All of our No Wake and Danger Buoys are included in the US Coast Guard Private Aids to Navigation System, (PATON), where they are tracked by their GPS locations, which are shared with nautical chart developers to keep boaters away from hazards.

For several years now we have been pumping out holding tanks in boats in the Merrimack River. In 2012 we answered 351 pump-out calls, saving the river from an estimated 10,462 gallons. Our annual costs were reimbursed by over \$7,800, courtesy of the Clean Vessel Act grant funding.

We continue to work with all other agencies on the river, including the US Coast Guard Station Merrimack River and Sector Boston, the Massachusetts Environmental Police, and all local Harbormaster departments. This year, assistance was also provided by the Newburyport Police Dive Team. They helped us understand and improve our mooring block and ground tackle location for several of our floats near Ram Island. We provided them with a good platform for their training dive, and fruitful underwater challenges.

Before our first scheduled day on patrol on May 18th, we were called by the Merrimack River Coast Guard Station to search the shores of Plum Island, after a boater picked up a lifejacket floating in the water. This was our easiest search in many years, because the ocean was glassy calm, and visual survey of a large area was possible quickly on a clear sunny day. It was typical of many Search and Rescue calls we receive, limited specifics regarding location, potential victims. A brief summary of our key activities throughout the season: In addition to the 6 SAR (Search and Rescue) calls, and 33 other distress calls, we logged over 200 activities with boaters, which include no wake warnings, enforcement, safety and maintenance activities, training evolutions and dewatering of boats. From the end of June through August we provide protective service for the fireworks barge every Saturday night for the fireworks display off the center of Salisbury Beach.

For many, our season highlight was escorting the HMS Bounty into the river for its July promotional visit. We were all saddened to learn of its sinking, and reminded that the rivers and oceans demand respect.

Respectfully,
Ray Pike, Harbormaster / Shellfish Constable

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

To the Honorable Board of Selectmen & Citizens of Salisbury:

The Department of Public Works consists of eleven (11) full-time employees working as a team to satisfy daily work requests, as well as laboring to fulfill the long term public service requirements of our Town. Their responsibilities exist within the following ten (10) areas: 1) Highway, 2) Parks & Recreation, 3) Cemeteries, 4) Beach Services, 5) Recycling, 6) Stormwater Management, 7) Sewer Billing & Administration, 8) Wastewater Operations and Maintenance, 9) Water Management 10) Special Town Projects

The Divisions are as follows:

HIGHWAY:

Responsibilities include, but are not limited to: roadway maintenance, construction and inspection, engineering, road signs, traffic markings, street opening and utility permits, sidewalks and curbing, storm drains, snow and ice control, public parking areas, equipment repair, municipal buildings, forestry, parks and recreation, cemeteries, solid waste & recycling.

Street Maintenance

500 catch basins cleaned

4,500 Feet of drain pipe cleaned

429 Tons of Asphalt used for street repairs

Since April 2009, the Public Works has been issuing Trench Permits (Pursuant to G.L. c. 82A §1 and 520 CMR 7.00 et seq. (as amended)). Donald R. Levesque, Director of Public Works, is the permitting authority. From July 1, 2011 through June 30, 2012, 93 Trench Permits were issued by the Department.

Street Sweeping

Critical Areas/Center of Town

Beach Area / Special Events

Snow Plowing/Sand & Salt Roadways

The Public Works Department is responsible for plowing and sanding more than 50 miles of streets (Approx. 150 streets), 4 Municipal parking lots, schools, 6 Municipal facilities, and approx. 2.5 miles of sidewalk. Post snow/ice operations may include scraping, pushing back, hauling and removing snow.

2011-2012 snow season:

| | |
|--------------|-------|
| Oct 2011 = | 5" |
| Nov 2011 = | 0 |
| Dec 2011 = | 0 |
| Jan 2012 = | 7.10" |
| Feb 2012 = | 0 |
| March 2012 = | 10" |

Total snow accumulation = 22.10"

On October 30th, 2011, we experienced an unusual storm event that produced 5" of snow in a non-snow season month. (November is the beginning of the official snow season)

Chapter 90 Funding

The Department of Public Works applies for approval of funds and oversees all aspects of Chapter 90 funded road maintenance projects. Recent Projects include:

Gardner Street Phase I

Scope of Work: CBDG Project includes reconstruction of 1170' of roadway, new sidewalks with granite curbing and drainage. Chapter 90 Funds used for paving to supplement the grant project. Phase I = \$35,000

PARKS AND RECREATION:

The Department of Public Works continuously works to maintain and upgrade our existing parks, playgrounds and nature trails.

Town of Salisbury Parks & Recreation Commission – Established May 1998

History of the Commission

The Parks & Recreation Commission was recognized and approved by the Town at a Special Town Meeting on May 18, 1998. It is made up of five (5) members with appointed terms lasting three (3) years. (The appointed Commission replaced the “Youth Commission” established May 20, 1996.)

Parks & Recreational Facilities

The following facilities exist under the jurisdiction of the Salisbury Department of Public Works and the Parks & Recreation Commission:

Lion’s Park – located behind the Fire Dept.

Memorial Field – located behind the Boys & Girls Club

Beach Field – located on Beach Rd

Town Common - located at center of Town next to the Library

Skate Board Park – located next to the Beach Municipal Parking Lot

Parks & Recreation Commission Annual Events

Easter Egg Hunt was held on Saturday,

March 31st, 2012. Over 200 young children and their families were entertained by Nancy Sweeney of Coastal Music, Violet the Clown and of our guest of honor, The Easter Bunny!

Fall Festival and Hayride was held on Sunday, October 23rd, 2011. Salisbury children and their families enjoyed hayrides along the Ghost Trail, carnival games, music and refreshments.

Parks & Recreation Commission Members:

Ronalee Ray-Parrott, Chairperson

Michael Roberge, Asst. Chairperson

Courtney Marshall

Kenneth Trofatter

Donald R. Levesque, DPW Director

Donna Keefe, Secretary & Consultant

Monthly meetings are held at the Department of Public Works, located at 39 Lafayette Road and are open to the public.

Special Thanks: The members are grateful for the continued support of local volunteers and groups including the Boys and Girls Club of the Lower Merrimac Valley, the Whittier Key Club, Triton Community Volunteers and others. Many of our events/programs would not be possible without their loyalty and support.

Thanks also to the members of the Sea Spray Garden Club for the beautiful landscaping in front of our Public Works Facility. These beautiful ornamental grasses, native to New England, are drought-tolerant and low-maintenance as well. The natural stones used in the garden allow rainwater to seep into the ground and prevent runoff. This is important because runoff causes flooding, erosion, and water pollution. Capturing the rainwater prevents polluted water from going down our storm drains and out to our rivers, ponds and oceans.

CEMETERIES:

The Public Works Department continues to maintain and/or monitor our Town Cemeteries:

True Cemetery

Maplewood Cemetery

Old Colonial Burying Ground

Long Hill Cemetery (private cemetery)

- Long Hill Cemetery Board of Trustees Chairperson: Ray Champagne.

Chester and Julia True generously provided the Town with a book of recorded burials, which the Trues' began compiling several years ago, while visiting Salisbury from California. Chester and Julia True physically walked through various local cemeteries, stopping at each gravesite to record their findings. Their recordings were then compiled into a book that was donated to the Town. A copy of this book is available for viewing at the Salisbury Public Library and the Department of Public Works.

Historical Society Building – 16 Elm Street

Effective July 1, 2011, the maintenance of the Salisbury Historical Society building and grounds is the jurisdiction of the Department of Public Works. The following work was performed: Installation of a new flat roof and repairs to the front hall ceiling. The Public works staff will monitor the heating of the building and process all bills for payment.

BEACH SERVICES - PARKING LOT / COMFORT STATION

Seasonal Supervisor (Gail Moore) was rehired to manage the daily operations at the ticket booth, parking lot and Town beach areas, and also to serve as direct Supervisor to our Seasonal employees.

The summer season brought a flood of travelers and area residents to the beach to enjoy ocean breezes, fireworks, festivals, live concerts and local flavors, including Salisbury's famous beach pizza and native seafood.

The Hunt Memorial Parking Lot – Salisbury Beach

| | |
|----------------------------------|--------|
| Seasonal Passes (Residents): | 244 |
| Seasonal Passes (Non-residents): | 27 |
| Day Passes: | 11,790 |

RECYCLING

The Town of Salisbury operates a Drop-Off Recycling Center located at 19 Old County Road (Off Beach Road/Route 1A). The facility is open to residents (non-commercial) on Saturdays from 9am to 2pm and there is an attendant on site.

NO COST PAPER RECYCLING: Paper Retriever Collection Bins are in place at the Drop-Off Recycling Center (Old County Road) and behind our Fire Department (just before entrance to Lion's Park.) The bright green and yellow bins are easy to spot and provide residents with a convenient and cost free way to recycle unwanted papers, rather than disposing of paper in their household trash. The bin at the Recycling Center is accessible on Saturdays from 9am to 2pm. A 2nd bin (behind the Fire Station) is accessible 24-hours per day/7 days per week. Residents are encouraged to recycle paper using the Paper Retriever. Please deposit clean paper only into the bins ~ No Cardboard or Paperboard is accepted.

Recycling Center Post-Storm Cleanup Hours

Due to an unusual storm event that produced measurable snow in a non-snow season month (October) the DPW extended the hours of operation at our Recycling Center to assist residents with cleanup from fallen tree branches, etc. The center was open Wed through Sat 9am-4pm for two consecutive weeks.

Special Collection Events:

Christmas tree recycling – Christmas Trees may be dropped off at the Recycling Center located on Old County Road (please remove all lights and tinsel.)

Annual Hazardous Waste Collection Day is held on the 1st Saturday in November. Ninety-three (93) residential households participated in the collection event in 2011.

The Department of Public Works extends its appreciation to Clean Harbors Environmental Services for their participation in the Town's Hazardous Waste Collection Day.

LANDFILL MONITORING

The Town is currently monitoring wells and overseeing periodic surveys as required by the Department of Environmental Protection. At the end of November 2011, a private contractor was brought in to mow the grassy area of our capped landfill. Steve Harris, Amesbury, MA (Cost = \$2,250)

During the first week of January 2012, a private contractor was hired to grind and remove the large brush pile. Cook Company, Upton, MA (Cost = \$4,200)

STORMWATER MANAGEMENT

PROTECTING OUR WATERSHEDS: The Town of Salisbury continues its participation in the Greenscapes Program, sponsored through the Greenscapes North Shore Coalition.

In exchange for our contribution we were provided with the following information on a wide range of topics such as pesticide and fertilizer alternatives, composting, rain gardens and other strategies to reduce stormwater runoff:

- 1) "Guide to Greenscaping" multi page guide
- 2) Greenscapes Newspaper Articles
- 3) Homeowners Workshop on Greenscapes techniques
- 4) "Greenscapes 101" Presentation
- 5) Greenscapes Web Link and Image for Municipal Web Site
- 6) Email Newsletter
- 7) Greenscapes Website
- 8) Media Relations

SEWER BILLING AND ADMINISTRATION The total number of connected properties is 2,540.

The Department of Public Works extends its appreciation to the Sewer Rate Study Committee members for their hard work and continued dedication to the Town.

WASTEWATER OPERATIONS AND MAINTENANCE

Salisbury Wastewater Treatment Facility FY 2012 Annual Report

In FY 2012, the Salisbury WWTF received 276,760,000 gallons of raw wastewater, an average flow of 758,000 gallons per day. Of this flow, a total of 448,000 pounds of Carbonaceous Biochemical Oxygen Demanding, (CBOD) substances and 482,000 pounds of Total Suspended Solids, (TSS) were received. The removal percentage of these parameters was 99.5% and 98.9% respectively. While only an 85% removal is required from permitting agencies, this facility continues to achieve very impressive BOD & TSS removals.

The town completed a major sludge dredging project this year. A private firm was hired to dredge settled sludge from the quiescent zone of the treatment lagoons. As they dredged they would also dewater the collected material then haul it to an approved landfill for composting and reuse. In all, 2.7 million pounds of material was removed.

Antiquated phase converters were replaced with variable frequency drives at the Ferry Road pump station.

Both pumps were replaced at the Crossroads Plaza pump station.

Both pumps were replaced at the Sunset View pump station.

Two of the four pumps at the Glenwood Ave. pump station have been upgraded variable frequency drive units.

The roadways around the 10 acres of sand filters were graded.

Numerous 3 & 4 inch blower lines and flange fittings that supply oxygen to the treatment lagoons needed replacement.

Four of the eight sand-filters were cleaned of growth built up over the year.

Four sets of Toxicity tests were performed on plant effluent.

The town has been working closely with its engineers on numerous projects, mainly the NPDES permit reapplication. This permit is on a 5 year cycle and is up for renewal at the end of this year.

Approximately 10,000 feet of sewer lines were cleaned along with the cleaning of numerous pump station holding tanks

All 4 Ultra Violet disinfection units continue to require upkeep but are much cheaper to maintain, safer for operators, and are more environmentally friendly than the chlorination process most treatment plants are required to use. Replacement of burnt ballasts, burnt bulbs, and quartz tubes were the most common items that needed attention.

As always, the pump stations continue to require constant attention. The new line of “flushable” products such as baby wipes, heavy duty paper towels, disposable toilet brushes etc., has caused a maintenance nightmare. These items get wrapped inside of the pumps and cause backups at the stations and can cause flooding into homes, not to mention the cost associated with callouts and repairs of these pumps. This department urges residents to take care what they flush.

Listed below are the constituents of which proper treatment is measured against.

Avg. Daily Flow: 758,000 gallons

Avg. Influent CBOD*: 193.7 MG/L

Avg. Effluent CBOD: .9 MG/L

Avg. Influent TSS: ** 208.8 MG/L

Avg. Effluent TSS: 2.3 MG/L

* Carbonaceous Biochemical Oxygen Demand

** Total Suspended Solids

Overall this department enjoyed another successful year of operation.

Respectfully Submitted,
Jeff Ingalls Plant Manager

WATER MANAGEMENT

The Town of Salisbury Water Department is managed by the Department of Public Works and operated and maintained by Pennichuck Water Services of Merrimack, NH. The Operations and Maintenance Contract between the Town of Salisbury and Pennichuck Water Services will expire on June 30, 2012.

Salisbury's water infrastructure consists of:

- a) Three Gravel Packed Wells
- b) Transmission (major lines) and distribution lines
- c) System Monitoring Wells
- d) Fire Pump Stations
- e) Storage Tanks
- f) Services
- g) Meters
- h) Fire Hydrants
- i) Land

Hydrant / Water Mains Flushing

As part of our ongoing maintenance program, The Water Department through its contractor, Pennichuck Water Services, conducts an annual water main and hydrant flushing program, generally during the spring season.

Metered Water Use – Total No. of Service Connections = 3,477

SPECIAL TOWN PROJECTS

Beach Tank Replacement

Project History

The original Beach Tank, located at 91 North End Boulevard, was a 300,000 gallon water storage tank providing water to residents along Salisbury Beach. The original tank was built in 1950 and originally was privately owned by the Salisbury Water Supply Co. In 2001, the Town purchased the water system and started maintaining and operating the system. The tank was subsequently inspected and was found that there were deficiencies in the tank. BETA Group, Inc. was brought in to review the information to determine options for the Town. After analyzing the situation and presenting alternatives to Town Officials, the option of demolishing the existing tank and replacing with a new 500,000 gallon composite tank was chosen.

Design

The Town contracted BETA Group, Inc. of Norwood, MA to design a new 500,000 gallon composite water tank.

Construction

Caldwell Tanks, Inc. of Louisville, KY was awarded the bid to demolish and construct the new tank.

Funding

The Town received funding through the Drinking Water State Revolving Funds (DWSRF) and the American Recovery and Reinvestment Act (ARRA). A low-cost, fixed 2% loan in the amount of \$2,825,900, along with federal stimulus funds of \$570,355 was awarded to the Town to offset the construction costs.

Project Completion

The construction of the new 500,000 gallon composite water tank is now complete. In conjunction with the completion of the project, Town Manager, Neil J. Harrington, hosted a small ceremony on January 23, 2012 inviting both State and local Officials, project engineers, Town employees and residents in celebration of the Town's new water tank.

The Department of Environmental Protection, as well as State and Local Officials, were instrumental with respect to the Town acquiring much needed funding for a new tank, which will ensure clean, safe drinking water for the beach district.

Lead and Copper Sampling – Mass DEP Drinking Water Program

In August 2011, we began collecting water samples from various, predetermined, households as part of our on-going Lead & Copper Monitoring Program in an effort to ensure the quality of the Town's drinking water. The last time we collected samples was in 2008, and the process is repeated every three (3) years, unless we are notified by DEP to make changes. An inspection of the household plumbing (copper tubing, copper and plastic, lead, etc.) is also part of the collection process. This collection and sampling process is necessary in order for the Town to meet requirements set forth by the Mass. Department of Environmental Protection Drinking Water Program. The Town appreciates the cooperation from residents that fall within the program collection sites.

Proposed Well # 8 / Zone II Protection

The Town of Salisbury is seeking approval for a new public drinking water supply identified as Well 8, located off Lena Mae's Way. The new well, once approved and on-line, will provide an additional 300,000 gals/day. The Town has been working closely with Geosphere Environmental to meet firm requirements set forth by the Mass Department of Environmental Protection involving protection of Zone II from incompatible land uses. A portion of the approved Zone II for Well 8 lies within the Town of Seabrook, therefore the Town is also working with Seabrook officials to achieve and maintain a clean environment.

Blackwater River Flood Risk Management Project

The Town of Salisbury has been experiencing major flooding of low-lying areas along the Blackwater River Estuary for many years. Seeking a short-term solution, the Town has been routinely placing sandbags along a 3,000 Ft. perimeter in the vicinity of 10th and 11th Streets. This was necessary to preserve the integrity of the existing berm. The impact on public utilities, roadways, and properties prompted Town Officials and the Commonwealth of Massachusetts to request the assistance of the Army Corps of Engineers with a funding source and technical expertise

to permanently resolve this problem. Town Officials, working with the Army Corp of Engineers, are now moving ahead with plans to construct a flood wall approximately 3,000 Ft. in length and 2-3 Ft. in height. Along with the installation of the floodwall, it is expected that pumping stations will also be installed to further alleviate flooding in the area.

In April 2011, the Town issued a Request for Proposals for Professional Land Surveying Services showing Metes and Bounds of fifty (50) tracks of land and associated minor structures as part of the Blackwater River Flood Risk Management Project. The cut-off date for submissions was May 5th, 2011. A Site walk date was held for all bidders on April 21st, 2011 10:00AM at the end of 12th Street. All bidders were encouraged to attend. The Town held interviews with successful firms on May 12th, 2011. On May 25th, 2011 the DPW recommended Millennium Engineering of Salisbury, MA for the price of \$23,440 based on qualifications, experienced and available staff; including a licensed surveyor with 40 years of experience and licensed engineers. Millennium also has experience with similar projects and is very familiar with the site and surrounding area. Their company records consist of extensive survey info/plans within the project location which is expected to expedite the project. On 8/8/2011, Millennium began the preparation of survey plans which will show the metes and bounds of fifty (50) tracks of land and associated minor structures for a proposed floodwall in low-lying areas along the Blackwater Estuary. In most areas, the flood wall will be very close to the edge of the salt marsh. Construction of the flood wall will include the acquisition of permanent easements from approximately fifty (50) properties. The survey work was completed in November 2011 (90 days from the start date.)

Red Penniman Way – Water Main Replacement

In July 2011, the private water line broke, stopping the flow of water to four (4) homes on Red Penniman, a private way. The DPW responded immediately to fix the problem but was stopped by residents at # 8 and # 6 Red Penniman at the top of the road. These homes were not affected because they have private water wells. They refused to allow the DPW to dig up the broken pipe located on their property to make the repairs necessary to restore water. After four (4) days of trying to reason with the owners and failing, DPW Director, Don Levesque, took a proactive approach, sighting a public health issue and four (4) families with small children were without water. The Town Manager dealt with the legal issues involved, including obtaining permanent easements to maintain the line in the future. The DPW temporarily restored water flow by running an insulated line *above ground* about 1,000 Ft. along the edge of Red Penniman. Mr. Levesque was concerned because once the weather turned cold the exposed pipe could freeze. In January 2012, the pipes were buried below the frost line providing a permanent solution.

Bridge Road Tidegate

| | |
|-------------------------|--|
| Engineering Contractor: | Pare Corporation, Foxboro, MA |
| Scope of Work: | Engineering services relative to the evaluation of the tide gate located within the former railroad embankment adjacent to Route 1 in Salisbury. |
| Initial Tasks: | Embankment Inspection and topographic site survey. |
| Ongoing Tasks: | Tide Gate Monitoring |

During the Patriot's Storm of 2007, the Town Creek Bridge/Culvert collapsed during the storm tide. The Town was able to temporarily rebuild it to stop the flooding using FEMA disaster funds. However, a permanent fix is still needed and the Town has been working with State & Federal Legislators to obtain pre-hazard mitigation funding from FEMA. With the help of Congressman John Tierney, the Town was able to secure the federal grant that will cover three-quarters of the cost of a final solution. It's more cost-effective for FEMA to spend money fixing the culvert because it costs more money to pay for repairs from repeated flooding. State funds are expected to recover the remaining 25 percent of the project cost, thanks to Senator Steven Baddour and State Representative Michael Costello who both helped in lining up the funding. The project will not only include rebuilding the existing culvert, but also building a second one to better control the waters. The project will also have environmental benefits as well. The section of marsh in the area of the culvert is being inundated with phragmites and other invasive vegetation. The project will increase salinization in the salt marsh, preventing the further proliferation of unwanted plant species. The project has the support of several environmental agencies because it will enhance the environmental viability of the marsh and improve the habitat for wildlife.

Pare Corporation is preparing final documents for the construction of the new Tide Gate & new Culvert System. Estimated project costs are \$1,050,000.

Industrial Park/Rabbit Road Sewer Project

General Contractor: Albanese Brothers, Inc. of Dracut, MA
Engineering Contractor: Weston & Sampson Engineers, Inc. of Portsmouth, NH
Scope of Work: The installation of 9,000 Linear Feet of Sewer Main / Laterals

At a Special Town Meeting on 10/24/2011, a vote was taken to Set Betterments for the Industrial Park Area (Rabbit Road/Old Elm Street/Fanaras Drive) Sewer Project. Following a lengthy discussion, the Sewer Commissioners signed the Sewer Betterment Assessment Notice for the Industrial Park Area Sewer Project, and in so doing accepted the Industrial Park Area Sewer as laid out and constructed, as a common sewer.

| <u>Project Name</u> | <u>Total Project Cost</u> | <u>Total EQR's</u> | <u>Price/EQR</u> |
|----------------------|---------------------------|--------------------|------------------|
| Industrial Park Area | \$3,368,396.20 | 183.7478 | \$18,331.62 |

Central Avenue / Shea Street Waste Collection Study

The Town identified and accessed approximately 35 properties along portions of Central Avenue, Shea Street and Old Town Way in order to determine if they were connected to an aging sewer pipe or abandoned connections. The Town needed to identify the number and elevation of sewer connections present. This work was performed in February 2010. In September 2011, initial Survey and Engineering services for the project were performed by Millennium Engineering.

South Beach / Brissette Avenue Sewer Replacement and Expansion

In December 2011, in a continuing effort to improve the sewer system within the south beach area, the Town, along with John Hartnett & Sons Contractors, replaced and expanded the sewer line on Brissette Avenue. The work was concluded the first week of January 2012.

Wastewater Treatment Plant Gravel Roadway

John D. Hartnett & Sons was contracted to Grade and Gravel 1,090 Feet of Gravel Roadway at a cost of \$9,800.

Wastewater Treatment Plant Blower Replacement

The Town of Salisbury intends to award the WWTP Blower Replacement Project to Delta Control Engineers, d/b/a Harding & Smith after recently reviewing a recommendation from the Town's Consulting Engineers, Weston and Sampson. Work is scheduled to begin in FY13.

Wastewater Treatment Plant – Completion of the Sludge Removal Project

In April 2011, We-Care Organics began dredging settled sludge from the buffering section of the secondary lagoon. This portion of the lagoon is designed to allow treated particulate matter to settle out prior to pumping to the sand filters. Over the years, this settled material had almost filled this entire area, thus not allowing solids to settle, instead being pumped to the sand filters. If allowed to continue, this would bind the filters, shortening their life span.

The dredge was pumping to the storage area next to the process building and then pumped up to the large storage tank. We-Care Organics would draw from this tank, apply polymers, and then run the sludge through a high speed centrifuge to remove as much water as possible. The remaining sludge was then lifted to a trailer truck using a conveyer belt. When the trucks were full, the sludge was hauled away to a processing center in Maine.

The project went smooth, lasting approximately seven (7) weeks. Forty-four (44) truckloads of dewatered sludge were removed, each truck containing roughly thirty-one (31) tons, 17% of this product being dry solids. Overall, approximately 2.7 million pounds of solids were removed.

The main objective of this project was to allow the solids to settle out prior to pumping to the sand filters and to also add detention time to the lagoon. The detention time has now been increased by approximately four (4) days. The average secondary effluent TSS test for March and April 2011 was 29.1 mg/l and for June and July has now dropped to 15.1 mg/l.

Overall, this project went very well, and the staff at the Wastewater Treatment Plant will continue to closely monitor the results. However, they feel confident that they should not need to repeat the dredging process for another 3-4 years and will budget for future sludge removal.

Submitted by Jeffrey Ingalls, Wastewater Treatment Plant Manager

Drainage Improvements – 72 Ferry Road

Sealed bids for drainage improvements located at # 72 Ferry Road were opened at the DPW facility on January 12, 2012. The scope of work includes the installation of approximately 330 linear feet of 12” HDPE drain pipe with a flared end. Also included is the installation of one new drain manhole, along with the rebuilding of one (1) existing catch basin. The work is located on # 72 Ferry Road and runs also through an easement out-falling at # 1 Samantha Way. All piping, manhole precast sections, frames, covers, rip-rap, erosion control and appurtenances will be supplied by the Town of Salisbury. The remaining materials are to be included in the bid; such as stone, gravel, etc. All work is to be performed in accordance with the plan of Salisbury, Department of Public Works, Proposed Drainage Improvements at 72 Ferry Road – dated July 25, 2011.

Town Energy Audit

Public Works staff have been working with an energy audit company, AMERESCO, in order to find ways to lower their overall energy costs. Representatives from AMERESCO and DPW Staff have worked together to evaluate lighting, windows, heating, insulation, air conditioners, doors & roofs. The Audit Company will use the information to construct an energy savings plan customized to fit the needs of the Town.

Memorial School Building – Town Meeting Article Six

At a Town Meeting on 10/24/2011, the Town voted to transfer \$50,000 from Free Cash to FY2012 DPW Purchase of Services-Building Repair & Maintenance, for the purpose of performing capital improvements at the former Memorial School. The following work has been completed: (a) Closed down Jacob Spalding School and blow all heating and water lines, (b) Maintenance of two heating systems & oil tanks, (c) Installed 6,500 sq. ft. of rubber roof, (d) Installed new hatch roof, (e) Replaced 44 panes of window glass & glazed several windows, (f) Replaced & repaired several rotted out steam pipes.

A Special Note of Thanks:

The Department of Public Works is grateful to the Trial Court Community Service staff and volunteers who have proven to be instrumental to the Public Works Department. Under the diligent supervision of Charles (Chuck) St. Cyr, volunteers have assisted with numerous cleanup projects and renovations at our parks, beach areas, nature trails and town facilities where an extra helping hand is welcomed and appreciated.

Respectfully submitted:
Donald Levesque, DPW Director

REPORT OF THE COUNCIL ON AGING

To the Honorable Board of Selectmen and Citizens of Salisbury:

It has been an uplifting experience to guide the activities of the Salisbury Hilton Senior Center through fiscal year 2012. Joined by our Board of Directors, volunteers and staff, the Center serves over 3,000 people annually, either through activities and programming for seniors, or social service programs for those who struggle with daily living. We're located in a community that cares deeply for its residents and our senior center. We have been fortunate to have a dedicated Board of Directors and staff. We have been blessed with a multitude of daily volunteers who work endlessly to bring people meals, answer phones, drive to medical appointments, and help with a myriad of other tasks. And, we have been the grateful recipients of the generosity of many who believe in our purpose and want to support our mission. Thanks to our generous supporters which include the Town of Salisbury, other community organizations, local and state grants, we continue to provide valuable programs and services to senior adults during these difficult economic times. Collaborations with community organizations this past year have allowed us to do so much more with less.

| Salisbury Council on Aging | FY 12 Budget summary |
|--|---|
| Town of Salisbury | 111,821.00 |
| Formula Grant | 11,800.00 |
| Salisbury Cultural Council | 1,500.00 |
| Transportation Capital Improvement Grant Mobility Assistance Pgm Round 33 | 58,083.00 (14 Passenger lift equipped mini- bus shared w/ Newburyport Senior Center) |
| Central Church Christian Outreach | 500.00 (prescription refill fund) |
| Central Church Christian Outreach | 200.00 (transportation/MVRT coupons) |
| Salisbury Assisted Living | 500.00 |
| Salisbury Democratic Town Committee | 100.00 |
| Surfside5 fundraiser | 5,000.00 |
| Programs & Activities | 8,849.00 |
| Personal Donations | 6,305.00 |

In Kind Donations

| | |
|--|--|
| UMass Lowell Intern | 10,800 (30 hr week intern January – May outreach) |
| BTOP (Broadband Tech Opp. Grant Program) | 3,400.00 (UMass Lowell Computer Instructor two days a week) |
| MVNP | 4,160.00 (kitchen manager) |
| Wayne Capalupo | 3,200.00 (senior holiday dinner & surfside rental) |
| Anonymous | 1,500.00 (10 new banquet tables for main room) |
| Port Paint Newburyport | 1,500.00 (40 gallons paint, primer, brushes, rollers) |
| Amesbury Village | Monthly Ice Cream Social |
| Atria Assisted Living | Yearly Halloween Social |
| Maplewood Rehab | Refreshments for seminars and socials |
| Trial Court Community Service | Weekly janitorial assistance |
| Friends of the Salisbury COA | 5,575.00 est. (newsletter postage, new commercial freezer, monthly celebrations, volunteer dinner, misc.) |

Income from Hall Rentals to General Fund 12,235.00

Note: We also receive many more in-kind donations from facilitators, as well as Home Health Agencies, Assisted Livings and Rehabs which goes for meals, entertainment and special events

FY 2012 Highlights.**Recorded Seniors Served FY 12:** 26,534, unduplicated 880**Nutrition Services****Transportation Services**

| | |
|---|---|
| 8,887 Meals delivered to homebound residents | 2,332 rides provided via the Council on Aging Van |
| 2,552 Meals were served at the Salisbury C.O.A. | 1,317 rides for shopping and errands |
| 877 Additional meals were served during social events | 449 rides for medical appointments |
| 12,316 Total meals served through the C.O.A. | 566 rides to the Senior Center |

Over the past few years, the Center has grown in scope and purpose, providing for the needs of an ever growing senior population. From our humble beginnings as a gathering place for less than 400 older adults the Center has grown to a current population of more than 2,500 seniors. The Salisbury Hilton Senior Center, then and now, remains a community focal point committed to promoting successful aging by providing a full range of social, recreational, educational and supportive services for older adults. Our commitment to the community continues to expand and be enhanced. Daily we respond to requests and provide case management for information and referral from walk-ins, email messages and telephone calls.

Community Interaction

Essex County Sheriff's Dept. team members continue to maintain our building, update and clean.
 Salisbury Police and Fire Fighters hosted our cookout, holiday and pasta dinners making the events possible.
 Community Service fair hosting and participation
 Sparhawk school students scrapbooking classes, computer lessons and wii.
 Whittier Vo-Tech Saint Patrick's Day Luncheon
 Salisbury Elementary After School Kids Club holiday letters, cards and gifts.
 AMR – blood pressure screening twice monthly
 Elder Services Merrimack Valley – weekly SHINE Counselor
 TRIAD – SPD, SFD, ECSD, Attorney General's office monthly collaboration
 Amesbury Village, Angels at Home Health Care, Maplewood Rehabilitation, Salisbury Assisted Living and Atria senior living - social events for our seniors.

Through the support and caring of our Board of Directors, staff, volunteers, and our greater community, the Salisbury Hilton Senior Center is a thriving and vibrant center. Our programs and activities promote the physical, intellectual and social well-being of the adult community while enhancing dignity, self-worth and independence. The Salisbury Hilton Senior Center continues to act as a resource and advocate for our senior population. I look forward to enhancing the Center's physical capacity and providing additional programs and services designed to address and accommodate the needs of growing older adults. It has been an honor to serve the Town of Salisbury, the Hilton Center and all of our members and clients. We encourage you to join in celebrating our achievements in support of the Center's mission to improve the lives of seniors.

Programming and Services

Blood Pressure Screening
 Podiatrist appointments
 Flu Clinic
 Telephone Reassurance Program
 Van driver training
 Blood drives
 Visual impairment workshop
 Hearing Screenings
 Watercolor painting classes
 Birthday Parties
 Knitting and Quilting
 New Years Luncheon
 Senior Prom

Valentines Day Party
 Ho-Down Cookout
 Seaglass Dining
 Memory Screening
 Tax Preparation (AARP)
 Medicaid Blue Cross seminar
 Mass EDP equipment distribution program
 Wisdom Works SCORE Job Search Workshops
 Fitness Exercise Programming
 Bereavement seminars
 Healthcare proxies
 Heart Health
 TRIAD

Intergenerational Programming
Couponing
Making Fudge
Massage
Memoir Writing Workshops
Bingo
Protecting your assets seminar
Diabetes workshop
Earth Day: garden cleanup
Mothers Day Breakfast
Veterans Forum
Medical lending library
Ice cream socials
Computer Classes
Cribbage
Mah Jongg
Notary services
Tax Work Off program administered
Seminars – Educational, Health, Wellness
SHINE

Respectfully submitted,

Elizabeth Pettis, COA Director

REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen & Citizens of Salisbury:

“Under Massachusetts General Laws, state and local regulations and community direction, Boards of Health are held responsible for disease prevention and control, and health and environmental protection and promoting a healthy community. Boards of Health serve as the local arm of both the Mass. Department of Public Health and the Mass. Department of Environmental Protection. To fulfill their duties, they develop, implement and enforce health policies, oversee inspections to maintain minimum standards for sanitation in housing and food service, and assure that the basic health needs of their community are being met.” (MAHB Website)

The Salisbury Board of Health is comprised of five (5) members appointed by the Town Manager.

Currently, there is a Regional Health Director shared with the City of Amesbury. Several consultants are employed to carry out the basic duties of this office. One shared Administrative Assistant is employed to handle inquiries from the public and internally and provides guidance regarding administrative tasks and completion of forms and paperwork.

This board plays an integral part in overseeing inspections for sanitation in housing and food service as well as informing the public of basic health needs in this community. Aside from these very important roles, this body also reviews and approves regulations related to health and sanitation issues. This past year regulations were revised and approved.

The Board of Health takes tobacco sales to minors very seriously and is working with the merchants to continue to educate the public regarding the Massachusetts laws regarding the sale of tobacco. The town joined the Tobacco Control Program in the Andover Regional Collaborative.

In an effort to reach out to the Salisbury residents, the Board of Health offered flu vaccines during the late fall.

The following licenses have been issued by the Salisbury Board of Health:

| | | | |
|----------------|----|-------------------|----|
| Restaurants | 95 | Prepackage Food | 13 |
| Motels | 13 | Septic Installers | 33 |
| Septic Haulers | 8 | Trash Haulers | 7 |
| Swimming Pools | 11 | Campgrounds | 5 |
| Tattoo Salons | 1 | Tobacco | 21 |
| Tobacco | 21 | | |

Board of Health – Responsibilities

Septic systems – New and Upgrades

Private Wells

Sewer Waivers

Housing – Rental Inspections-Certificate of Habitability

Restaurants – Inspections and Licensing

Pools – Inspections and Permitting

Motels Inspections and Licensing

Prepackaged food –Inspections and Licensing

Campgrounds – Inspections and Licensing

Emergency Management – Flood, medical etc.

Public Health Nurse- Communicable Disease Investigations, Flu Clinics, etc.

Beavers

Tattoo Parlors

Tobacco Permits

Planning Board Support; Multifamily Housing, Commercial, Accessory Apartments

Budget

Fee Schedule

Floor Drain Regulation

Trash Hauler Regulations

Board of Health Consultants; Septic, Housing, Food Service

Secretary

Member MBOH

Respectfully submitted:

Jack Morris, Health Director

BUILDING DEPARTMENT

To the Honorable Board of Selectmen and Citizens of Salisbury:

| | | |
|-----------------------------------|-----------------------|---------------------|
| Building Permits | Total revenue: | \$ 99,864.00 |
| Electrical permits | Total revenue: | \$136,395.00 |
| Plumbing & Gas permits | Total revenue: | \$ 25,046.00 |

Year to date Total Revenue: \$261,305.00

New Construction Permits for FY2012 :

| | | |
|--|----------------|--------------------|
| New Residential Construction Permit Value: | \$3,271,900.00 | (14) Single family |
| dwellings | \$ 258,000.00 | (1) Two unit |
| condo | | |

Value of Commercial Building Renovations: \$ 970,289.00

Value all other Permits: \$4,305,486.00

No New Commercial Construction

Respectfully submitted:

David Lovering, Building Inspector

REPORT OF PLANNING AND DEVELOPMENT

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Planning Department is staffed by Lisa Pearson, Director of Planning and Development; Michelle Rowden, Conservation Agent; Leah Hill, Assistant Planner; Pat Banfield, Planning Board Secretary (part of year), Lori Robertson, Conservation Commission and Planning Board Secretary, Lisa Beaulieu, Program Manager; Phillip Jewitt, Rehabilitation Specialist; and Jen Smith, Administrative and Financial Assistant.

We work closely with and provide administrative support to the Planning Board, Master Plan Implementation Committee, Zoning Review Committee, Conservation Commission, Housing Partnership, Affordable Housing Trust, Zoning Board (with 40B projects), Citizens Advisory Committee, Salisbury Coastal Trails, Energy Committee, Open Space Plan Committee, Library Building Committee, State Storm Damage Assessment Team and North Shore Home Consortium.

Funding Received:

| <u>Awarding Entity</u> | <u>Total</u> | <u>Use</u> |
|--|---------------------------|--|
| New Jersey Institute of Technology Technical Assistance grant | \$5000 | 29 Elm Street Brownfields Assistance |
| FEMA-Flood Hazard Mitigation Grant MA Environmental Bond Bill | \$785,708.52 \$300,000 | Replace Culvert in Town Creek to prevent flooding |
| North Shore Home Consortium | \$17,320 | Housing Rehabilitation |
| Department of Housing and Community Development | \$850,000 | Community Development Block Grant |
| MA DOT | \$1,300,000 | Construction Salisbury Bike Path along Route 1/Gillis Bridge |
| Massachusetts Board of Library Commissioners | \$3,856,187 | New Library |
| FEMA (through Merrimack Valley Planning Commission) | \$80,250 | Regional All Hazard Mitigation Plan |
| Home Depot | \$2000 | New Shed for the Community Garden |
| TOTAL | \$7,196,465.52 | |

Community Development:

In August the Town received its contract for the FY 2011 Community Block Grant from the Department of Housing and Community Development in the amount of \$900,000. This grant will allow the town to begin the infrastructure project on Gardner Street (Phase I) which includes streets, sidewalks, some water and drainage, the rehabilitation of 4 housing units, and providing scholarships for the Boys & Girls Club and Emergency Assistance to the Pettengill House.

During this time period the Department also administered the FY2010 Grant and closed out the FY2009 Grant. The FY2010 grant programs rehabilitated 4 units of housing (\$88,505), completed the infrastructure project on Spring Street and Lions Way (\$480,146), completed the process for engineering plans and bid ready specs for Lincoln Avenue and Howard George Court (\$ 26,495), provided \$30,000 to assist 103 children at the Boys and Girls Club, and provided \$20,000 to assist 59 families with emergency assistance through the Pettengill house. Also, children from 8 households received scholarships for the environmental camp (\$3317.50).

Railtrail:

The Planning Department has coordinated the construction of 0.6 miles of the west end of the ***Ghost Trail***, including a connection to Bases Loaded and the Old Elm Street parking area in coordination with local volunteers and Iron Horse Preservation Society Inc.

With the completion of the Old Eastern Marsh Trail and the Newburyport Rail Trail, crossing Bridge Road has become a safety concern. This Project has been added to the Transportation Improvement Plan, and MA Department of Transportation has begun to construction of the project. The ***Rail Trail Connector project*** will be a multi-use paved trail located adjacent to and underneath the Gillis Bridge and include a sidewalk along Friedenfels Rd. that will connect the sidewalk on the Gillis Bridge to the Salisbury Rail Trail. This project is under construction.

Due to the success of the Connector Project the Planning Department is working on creating a beautiful park in this area. Working with Salisbury Coastal Trail Coalition and the Newburyport Art Association (NAA) we have created the idea of installing murals under the bridge. We will put out an RFP for artists in early FY2013.

The engineering for the extension of the Old Eastern Marsh Railtrail from Mudnock Road to the Seabrook Line has begun in conjunction with Newbury, Georgetown and Boxford. Fay Spofford and Thorndike has been hired as the engineering firm to complete the work. We continue to work to obtain funding on the Transportation Improvement plan list.

We are working with Salisbury Coastal Trails and the City of Amesbury on the missing piece to connect Amesbury to Salisbury.

Affordable Housing

This year the Planning Department became the monitoring agent for the Affordable Housing Trust. We will assist in the resale of units, and provide annual monitoring review.

Request for Expression of Interest - We are working with the Affordable Housing Trust to investigate the possible reuses of the Spalding School and 29 Elm Street.

Brownfields:

We continue to work with Merrimack Valley Planning Commission, and DEP on 29 Elm Street. We have received a \$200,000 EPA clean-up grant and have contracted with TRC Environmental Consultants to assist with the clean-up process. After additional testing the scope increased and we are seeking to secure additional funding to complete this project. We have approached Merrimack Valley Planning Commission about the possibility of a grant/loan from their revolving loan fund. We have begun working with the New Jersey Institute of Technology to help with public process.

Community Garden:

We are excited to announce the creation of a new Community Garden at 175 Beach Road. It was a goal of the Master Planning Process to locate and build a community garden for the Town. We began this process in January and received help from many local individuals and businesses that donated items such as compost and soil and helped with sifting and spreading the soil. We were happy to have the garden up and running in May when all of the finalized plots were full.

Infrastructure:

- Reconstruction of Spring St and Lions Way complete
- Reconstruction of Phase 1 Gardner Street
- Engineering on Lincoln Ave and Howard George Court complete

Plans:

The Planning Department, in collaboration with many committees, departments and the public, has worked on the following plans and studies this year:

- Partridge Brook Park Plan
- FEMA Flood Map Change
- NPDES Phase 2 MS4 General Permit
- Community Rating System
- Border to Boston Railtrail Engineering from Seabrook Line to Mudnock Road
- Railtrail Connector Salisbury/Amesbury
- Multi-Hazard Mitigation Plan
- Stormwater Bylaw
- Bus Route
- Volunteer/Green Fair
- Energy Audit
- Whittier Bridge Reconstruction
- Blackwater River Floodwall Project
- Water Resource District expanded
- Revised Site Plan Review

It has been a pleasure serving as Planning and Community Development Director for the Town of Salisbury, and I hope to continue in this multi-faceted position in the years ahead.

Respectfully submitted:

Lisa Pearson
Director of Planning and Community Development

REPORT OF THE PLANNING BOARD

To the Honorable Board of Selectmen and the Citizens of Salisbury:

The Salisbury Planning Board is a 6 member appointed board, comprised of 5 members and 1 alternate member:

Robert Straubel, *Chair*
Larry Cuddire, *Vice-Chair*
David Holscher
Don Egan
Berenice McLaughlin
Lou Masiello, *Alternate, Clerk*

The Planning Board is staffed by Lisa Pearson, Director of Planning and Development, Leah Thovmasian Hill, Assistant Planner, and Lori Robertson, Secretary.

Inclusionary Housing Requirements of the Salisbury Zoning Bylaw

The Planning Board adjusts the maximum Housing Contribution payment annually. “The annual adjustment shall be equal to the percentage change in the median sales price of single family homes in the Town of Salisbury during the previous calendar year, as reported by the Warren Group and rounded to the nearest tenth of a percent.”

The Planning Board is charged with adjusting the maximum Housing Contribution payment-Inclusionary zoning to be effective March 1, 2012. The yearly median sales price of homes in Salisbury, MA per the Warren Group statistics, of single family homes from 2010-2011 decreased from \$252,500 to 250,000. This is a **0.99% decrease**. Last year’s inclusionary rate was set at \$15,356.59, making this year’s maximum rate now **\$15,204.56, effective March 1, 2012.**

Project Permits issued July 2011 - June 2012: (see attached schedule)

- Approvals Not Required (ANR) = 11
- Definitive Subdivision = 1
- Site Plan Review (SPR) = 4
- Minor SPR = 1 pending (Marte-L)
- Certificate of Completion = 2

Master Plan Implementation Committee

- Berenice McLaughlin is the Planning Board’s delegate to the Master Plan Implementation Committee
- There are 18 specific goals for the Planning Board
- The Board prioritized our assigned strategies. Each board member rated the PB goals according to high, medium and low priority. The average for each goal was calculated, which allowed the PB to prioritize strategies. The PB isn’t assigned to act alone on these strategies; they need to coordinate with other boards and departments to meet the goals of the Master Plan.

October 2011 & May 2012 Town Meeting Articles

One street acceptance was recommended by the Planning Board for the October 24, 2011 Town Meeting:

1. Linda Lane was recommended for acceptance as a public way. Passed at Town Meeting.

Three zoning changes were recommended by the Planning Board for the May 14, 2012 Town Meeting:

1. Amend the Zoning Bylaws in order to maintain compliance with the requirements of the National Flood Insurance Program by amending the Article VIII Floodplain District §300-37 (Warrant Article 14)-Passed at Town Meeting
2. Amending the Zoning Bylaws by amending Article XVIII Site Plan Review (Warrant Article 15)-Passed at Town Meeting.

3. Amending the Zoning Bylaws by correcting the section headings and references in Article IX Water Resource District (Warrant Article 20)-Passed at Town Meeting.

Experience

The current board members bring their knowledge and experience to the Planning Board from service on a variety of other Town Boards. These include: Conservation Commission, Zoning Review Committee, Master Plan Committee, Sewer Commission, Board of Health, Rail Trail Committee and the Master Plan Implementation Committee.

Respectfully submitted:
Robert Straubel, Chairman

REPORT OF THE CONSERVATION COMMISSION

To the Honorable Board of Selectmen and the Citizens of Salisbury:

The Salisbury Conservation Commission is comprised of seven volunteer residents and was established to protect the Town's natural resources in a regulatory and advisory manner. The commission is responsible for administering and enforcing the Massachusetts Wetlands Protection Act and Regulations.

The Commission Members for fiscal year 2012 were:

Sheila Albertelli, Chairwoman
Louis T. Marini, Vice Chairman
Andria Nemoda, Clerk
Richard A. Whaley
Laurence O'Brien
Michael Greene
Patricia Fowler

The only two paid staff members who support the Commission are the full-time Agent and part-time Administrative Assistant. All questions from the public regarding the Commission and its jurisdiction are dealt with by these two employees. The office is located in Town Hall and open during regular Town Hall hours, but appointments are recommended.

Number of filings received this fiscal year:

Notices of Intent: 33
Requests for Determination: 28
Abbreviated Notices of Resource Area Delineation: 1
Enforcement Orders: 1
Emergency Certifications: 2

This year saw a significant increase in the number of Notices of Intent filed with the Commission. Most of the filings involved improvements to existing homes, but new home construction, commercial redevelopment and public road and infrastructure projects also showed a marked increase as well.

A few of the more noteworthy public projects that came before the Commission during this fiscal year included the Town Creek Tide Gate Flood Mitigation and Salt Marsh Restoration Project, I95 Corridor Expansion and Whittier Bridge Replacement Project, drainage improvements in the Gardner Street neighborhood, Eastern Marsh Trail connection under the Gillis Bridge, and rebuilding of the boat ramp at the Salisbury State Beach Reservation.

Respectfully Submitted,

Michelle Rowden
Conservation Agent

REPORT OF THE ZONING BOARD OF APPEALS

To the Honorable Board of Selectmen and Citizens of Salisbury:

Applications: Total 34

Variance/Finding/Special Permits Issued: 31

Denials: 2

Closed: 1

New Construction approvals:

- (6) Single family
- (2) Two family
- (1) Three family

Variances / Findings Approved:

- Additions 7
- Decks 3
- Garage 2
- Height 1
- Shed 1
- Variance Extension 1

Special Permits:

- Addition 1
- Apartment 3
- New Business 2

Building Inspector Decision

- Appeal – Denied 1

Comprehensive Permit

- Modification of Comprehensive Permit 1
- Extension of Comprehensive Permit 1

Respectfully Submitted,
Susan Pawlisheck
Chairman

REPORT OF THE TRITON REGIONAL SCHOOL DISTRICT

To the Honorable Board of Selectmen and Citizens of Salisbury:

1. Purpose

The purpose of this report is to provide an overview of developments during the 2011-12 school year.

2. The School Committee

Membership of the School Committee has changed recently with the nomination of Richard Cummings to replace Lane Bourn (Rowley) who is relocating to California mid-term.

Over the past year the School Committee has taken initiatives in the relation to the following responsibilities:

Working Practices

- by adopting Norms of Collaboration to guide its working practice
- by holding workshops to review its practice
- by participating in the work of the Massachusetts Association of School Committees.
- by reviewing the means by which it encourages open discussion with elected officials of the three towns, and replaced the Budget Advisory Committee with a District Communications Committee with a broader charge

Setting the Developmental Priorities of the District

- by reviewing and revising the districts mission and vision statement
- adopted a District Development Plan for 2012-15 (*at Annex I*)

Operating Budget

- by approving a transparent operating budget for FY13 that sustains programs and services for students, and maintains effective class sizes.

Policy Review and Development

- by adopting the following new or revised policies:
 - ✓ Social Networking
 - ✓ School Committee Agenda Format
 - ✓ Public Participation At School Committee Meetings
 - ✓ The Use of School Facilities by outside Agencies for the Distribution of Literature and Information
 - ✓ Admission of Students to Elementary Schools (amendment)
 - ✓ Head Injuries and Concussions
 - ✓ Wellness
 - ✓ Approval of School Handbooks
 - ✓ School Handbook Contents
 - ✓ Self-Evaluation of the School Committee
 - ✓ Audits
 - ✓ School Transport (amendment)
 - ✓ Evaluation of the Superintendent of Schools

- ✓ Evaluation of teachers and staff who provide related service, instructional assistants, and administrative support staff

Personnel Matters

- by completing negotiations with the Triton Regional Teachers Association on the implementation of the new teacher evaluation arrangements, making it one of the first districts to accomplish this task
- by negotiating new evaluation arrangements for administrators and the Superintendent of Schools, and a new evaluation instrument for instructional assistants
- by approving a new evaluation instrument for administrative support staff

Partnerships

- by partnering with the Triton Educational Foundation with the aim of upgrading the athletics stadium, now known as The Institution For Savings Stadium

3. District Mission and Vision Statement

Following consultations with families and staff the School Committee has reviewed the district mission and vision statements with a view to sharpening their focus. The recently approved statements are as follows:

Mission

We are united in supporting the development of engaged, successful, responsible, resilient learners; well-prepared to be ethical, empathetic, and contributing citizens.

Vision

We will be a community of learners known for our unwavering commitment to meeting the needs of all students through the adoption of best practices and our active partnership with families and the wider community.

4. District Administrators

David Magee assumed the responsibilities of the Administrator of Special Education. Kate Carbone, the Chief Academic Officer has been appointed to the position of Assistant Superintendent with the Salem Public Schools. Following a nation-wide search Kimberly (Kim) Croteau, the district's Title 1 Director, has been appointed to succeed Kate. Deb Jones has joined the district as IT Coordinator.

5. School Administration

The high school Principal was terminated for cause in November 2011. Assistant Principal Kathryn Dawe was appointed to lead the school through June 2013, and skillfully stabilized the situation. Subsequent to the appointment of middle school Principal Jared Fulgoni to a similar position with the Haverhill Public Schools in August, the leadership of the middle school has been transferred to Assistant Principal Alan MacRae for the 2012-13 school year, with School Counselor Liz Finn taking over as Assistant Principal. At Salisbury Elementary School, Shannon Nolan has replaced Lisa Oliver following the latter's appointment to a Principalship with the Beverly Public Schools.

6. District Leadership

The district "cabinet" is referred to as the Leadership Team. The Teaching and Learning Leadership Team, which includes Assistant Principals and district curriculum coordinators has continued to meet every six weeks with a sharp focus on improving instruction. Importantly, its work anticipated some of the necessary responses to the new teacher evaluation arrangements. During the summer administrators began a seven day program on Observing and Analyzing Teaching, provided by *Research for Better Teaching*, in order to ensure that supervisor's observations of teaching and the subsequent feedback provided are both consistent and rigorous within the newly established educator evaluation system. The work is being supported by review meetings of supervisors throughout the year.

7. District Culture

The district leadership has continued to focus on the development of a district-wide professional learning community characterized by common purpose, collaborative inquiry and collective responsibility as the foundation of a coherent Pre-K through 12 district. Products of this approach include the District Development Plan for 2012-15 and the District Literacy Plan.

8. High School Accreditation

The high school is accredited by the New England Association of Schools and Colleges (NEASC). The accreditation process follows a ten year cycle following a two-year period of “self-study”. A mid-cycle progress report to NEASC in 2010 resulted in a qualified response from NEASC that stipulated a further special progress report by the school in 2011 that would form the basis of a review of the school’s accreditation. Recognizing that the special progress report was unreliable in both its content and the process through which it was developed, the district intervened. The Association agreed to the district’s request that the special progress report be withdrawn, and provided opportunity for new school leadership, working with the faculty, to prepare a valid report on the school’s progress towards meeting the Association’s accreditation standards. The revised progress report was approved by the Association in the spring of 2012. In approving the report the Director of NEASC’s Commission on Public Secondary Schools was most complimentary about the effort made by the high school’s leadership, its program coordinators, and its faculty in righting the ship.

9. Teaching and Learning

This work will continue to be organized around four key questions:

- What do we want our students to know, understand and be able to do?
- How will we know that students have learned what we intended?
- What will we do to assist students who are not making appropriate progress?
- How will we meet the needs of students who already know what we are planning to teach?

In order to strengthen the structures and systems that support teaching and learning, the district has undertaken work in the following areas:

- Curriculum Mapping – are establishing a formal descriptor of what is taught. Completed maps are published on the district web site.
- Common Assessments/Performance Tasks Development – will clear expectations for evidence of student learning at each grade level. At the moment there is a particular focus on the development and calibration of writing assessments.
- Data-driven instructional decision-making – is involving faculty and specialists in a more clinical, team-focused approach to modifying instruction to meet the needs of all learners. The development has been supported by a professional development program provided by *Research for Better Teaching*. Reading benchmark assessments are being developed for grades 7-9 so that these teachers have diagnostic literacy data for their students to inform instruction, intervention, and extension along the lines of K through Grade 6 assessments.
- Response to Intervention (RTI) – the further development of this approach will enable us to respond in a structured way both to students who find the work difficult, and to those students who are advanced learners and need a greater challenge.
- The state has adopted what is known as The Common Core in English Language Arts and Mathematics. The district is modifying the curriculum accordingly. This work is being supported by regular unit preview sessions in English Language Arts and Mathematics facilitated by content specialists. These sessions provide the opportunity for teachers to review curriculum maps more closely to better understand the new standards and their implications for teaching and learning.
- Following a review of the overextended and unfocused Talented and Gifted Program during 2010-11, an alternative approach to meeting the needs of all learners was adopted through the appointment of Heather Castonguay as the district’s Differentiation Coach. Last year the work was developed

through trimester-long “residencies” in each of the elementary schools and consultancy elsewhere, and supported through several online book study groups using texts about topics related to differentiated instruction.

- Race to the Top (RTTT – known locally as Triton 2015) funds have been applied to accelerate or support the efforts described above. All funding sources, including other grants (Title IIA, SPED 274, and 21st Century) have been aligned to the extent possible to support strategic district efforts to strengthen teaching and learning.

In the area of Special Education particular attention continues to be given to the development of programs intended to make specialized services available in-district, monitoring the use of resources, and clarifying eligibility and exit criteria.

Salisbury Elementary School’s early literacy program has been recognized by national literacy expert Dr. G. Reid Lyons. After visiting the school Dr. Lyons wrote:

“It is rare that a school has a powerful combination of outstanding instructional leadership at the principal level along with superior reading teachers all of whom speak a common instructional language. Observing the teachers implementing the Foundations program with highly sound fidelity was a breath of fresh air.Every time they worked with the kids on a reading skill, whether it was teaching phonemic awareness, the alphabetic principle, or strategies to enhance fluency, vocabulary and comprehension elements were directly linked almost simultaneously to each skill being taught.....It goes without saying that the teachers I observed were exquisitely trained and understood the linguistic and instructional principles essential for effective reading instruction.”

The district has continued to be successful in developing its extended day and year opportunities for students. This year the Salisbury Elementary School based program has been recognized as a demonstration site by the state Department of Elementary and Secondary Education. This success reflects the creativity and hard work of our Special Programs Coordinator, Carla Collins, who has recently established a support group for grandparents who are responsible for school-age children.

10. Professional Development - Supporting Best Practice

The framework within which the district professional development plan is created was reviewed and revised by agreement between the TRTA and the School Committee in 2010-11. Overarching goals of the review were to ensure that all stakeholders have a clearly defined opportunity to contribute to the development (directly and through the provision of feedback), and to ensure a balance between district-wide and school-based needs. The new arrangements were successfully implemented in 2010-11 under the Leadership of the Chief Academic officer and a newly established District Professional Development Committee.

During the course of the year the School Committee approved new evaluation instruments for teachers, administrators, instructional assistants, and administrative support staff: all with the aim of developing best practice.

11. Operating Budget and Resources

The Finance Sub-Committee continues to develop more transparent and more easily understood budget reports. During the past year the monthly expenditure report and the revolving account report have been modified with this goal in mind.

The School Committee invested a significant amount of time in developing an understanding of school and program budget proposals, which enabled it to make the case for community support for the adopted budget, which is available on the district web site. An important feature of the FY13 budget is the fact that the School Committee was able to make health insurance arrangements with the Public Employees Committee that resulted in a zero increase in health insurance costs.

Comparative data on spending per pupil is attached to this report at *Annex II*.

It should be noted that, as in many districts, the student population is declining at the moment. The reduction in numbers is spread over many individual classes. This means that our costs remain stable even though student numbers are slowly falling at the moment.

12. Outcomes and Accountability

The state has modified the way in which it determines what it calls the accountability status of schools and school districts. The new calculation is based upon several criteria, including student assessed achievement, student growth, and, for high schools, drop-out graduation rates. The new approach was implemented with the publication of the spring 2012 MCAS scores.

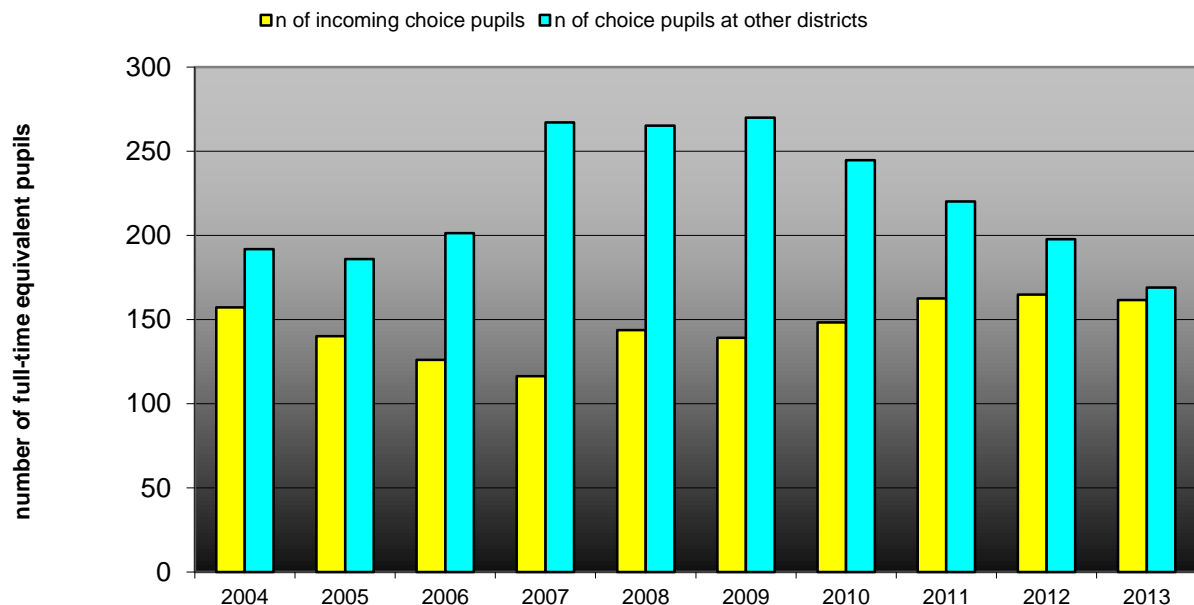
Annex III shows the accountability results for 2012. The status of a school district is tied to its lowest status school.

Annex IV shows the district MCAS scores for 2008-12. The data includes the percentages of students who are proficient or better, or who achieve a “passing” score. The Student Growth Percentile (SGP) compares student growth in comparison with students who achieved at a similar level the previous year. The “normal” range is 40-60%.

Annex V summarizes the enrollment and class size data.

Annex VI provides summary data for the district as a whole.

As the table below shows, a positive outcome of recent progress within the district has been a reduction in the number of students “choicing-out” to other districts, and an increase in the number of students “choicing-in” to Triton.



13. Where Do Our Graduates Go?

Triton graduates win places at some of the best universities in the country. UMass Amherst, Boston University, Boston College, Brandeis, Brown, Bryn Mawr, Clark, Clemson, Colorado, Connecticut, Cornell, Drexel, Harvard, the Julliard School of Music, Fordham, George Washington, Northeastern, New York, Penn State, Princeton, Rochester, Toronto (Canada), and Tufts are among the universities to which our graduates have won entry over the past five years.

14. Updates

News of district personalities, progress and programs can be found under *Triton Today* on the homepage of the district web site: www.trsd.net

15. Questions and Comments

Questions about and comments on the above report are welcome at cfarmer@trsd.net.

Respectfully submitted:

Christopher Farmer, Superintendent

Salaries – Triton Regional School District FY 2012

SCHOOL COMMITTEE MEMBERS

| Name | FTE | Salary |
|----------------------|------------|---------------|
| N – DINA SULLIVAN | 1.0 | \$ 500 |
| N – SUZANNE DENSMORE | 1.0 | \$ 500 |
| N – ROBIN WILLIAMS | 1.0 | \$ 500 |
| R – RICHARD CUMMINGS | 1.0 | \$ 500 |
| R – MARY MURPHY | 1.0 | \$ 500 |
| R – PAUL LEES | 1.0 | \$ 500 |
| S – DEBORAH CHOATE | 1.0 | \$ 500 |
| S – LINDA LITCOFSKY | 1.0 | \$ 500 |
| S – JANE PURINTON | 1.0 | \$ 500 |

ADMINISTRATION

| Name | FTE | Salary |
|--------------------|------------|---------------|
| CHRISTOPHER FARMER | 1.0 | 168,000 |
| BRIAN FORGET | 1.0 | 127,500 |
| KIMBERLY CROTEAU | 1.0 | 100,100 |
| DAVID MAGEE | 1.0 | 111,650 |

REPORT OF THE WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

To the Honorable Board of Selectmen and Citizens of Salisbury:

Whittier offers 20 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, Science and Math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its thirty-ninth year. To date we have graduated 9,780 students from the day school. The enrollment for the Evening School from Salisbury is 17.

The October 1, 2011 day school enrollment is as follows:

| | Boys | Girls |
|------------|------|-------|
| Grade 9 | 5 | 4 |
| Grade 10 | 8 | 3 |
| Grade 11 | 8 | 3 |
| Grade 12 | 6 | 8 |
| TOTAL – 45 | | |

2012 graduates – 12

The cost to Salisbury for the school year 2011-2011 was \$690,013.00.

Respectfully submitted:

William P. DeRosa - Superintendent

REPORT OF THE SALISBURY LIQUOR LICENSE COMMISSION

To the Honorable Board of Selectmen and Residents of Salisbury:

The Salisbury Liquor Commission meets the second and fourth Thursday of every month throughout the year in the Colchester Room in Town Hall. Town officials and residents are welcome and encouraged to attend any of these meetings.

Upon the issuance of annual licenses, the Commission takes this opportunity to wish license holders a prosperous New Year, while at the same time reiterate the Commission's policy of zero tolerance for over serving and under age serving and/or selling of alcoholic beverages.

Inspections of pouring establishments, as well as liquor stores, are done on a regular basis by two assigned Commissioners. These inspections are based on M.G.L. c.138, s.56. "for enforcing the provisions of the laws and regulations that control the beverage alcohol industry in Massachusetts."

Any violations or questionable conduct observed may be subject to a written violation notice or a letter requesting the owner/manager to attend a regular meeting to discuss issues, concerns or violations observed by the Commissioners. The main purpose of inspections are for the general safety of the public and to be sure that establishments follow laws pertaining to the selling, serving, storage, and purchasing of alcoholic beverages, as well as the integrity of the business being conducted. The majority of violations are for over-serving patrons or underage selling.

Members of the commission attended Alcoholic Beverages Control Commission (ABCC) trainings, including trainings on new computer applications and processes. The Salisbury Liquor License Commission also hosted an ABCC training on Enforcement of the Massachusetts Liquor Control Act and False Identification/Fraudulent Document Detection and invited neighboring license commissions and police departments as well.

Liquor Licenses held in Salisbury for the Fiscal Year 2012 included:

Annual

| | |
|----|---------------------------------------|
| 15 | All Alcoholic on Premises Licenses |
| 4 | Wine & Malt on Premises Licenses |
| 4 | All Alcoholic Package Stores Licenses |
| 5 | Wine & Malt Package Stores Licenses |

Seasonal

| | |
|---|-------------------------------------|
| 2 | All Alcoholic on Premises Licenses |
| 0 | All Alcoholic Package Store License |
| 0 | Wine & Malt on Premises License |
| 1 | Wine & Malt Package Store License |

One Day License

2

As in past years, the commissioners would like to thank the Board of Selectmen, Police Department, Fire Department, and Board of Health, as well as the residents of Salisbury, Massachusetts.

Respectfully submitted:

Gilbert Medeiros, Chairman

Michael Gilbert, Vice Chairman

Chris Walsh

John Guerin

Kris O'Malley

Kelly Richenburg

Sean McCarthy

REPORT OF THE SALISBURY PUBLIC LIBRARY

To the Honorable Board of Selectmen and the Citizens of Salisbury:

On July 14, 2011 the Massachusetts Board of Library Commissioners announced General Construction Provisional Grants awards. The Salisbury Public Library was awarded a provisional grant of \$3,856,187 and wait listed at number 5 of 15. Wait listed libraries will receive grants as funds become available through the state's five year capital plan.

The Merrimack Valley Library Consortium changed over to a new operating system on July 1. The staff attended classes sponsored by MVLC. The new system allows patrons more control over their accounts and personal information as well as the ability to order materials from most libraries in the Commonwealth from home. In preparation of the new system, MVLC purged all inactive borrowers bringing the total of active Salisbury borrowers to 3575. There was an aggressive in-house weeding of materials not circulating for more than five years and the VHS video collection was removed.

Sponsored by MBLC and the Boston Bruins, Blades the Bear visited the library on August 29, 2011 and brought new furnishings for the children's room. Included in the package was a table, four seats, two bookcases made with hockey sticks and a Bruin's logo carpet.

There were 41 adult programs, many sponsored by the Friends group, with an attendance of 560. Programs included the monthly book group, two books sales, an evening with a forensic expert, an antiques appraisal day and a genealogy workshop. There were 74 children's programs with an attendance of 1324. 125 children participated in the summer reading program. Circulation was 33,175 with increased usage of DVDs and museum passes and there were 14,140 interlibrary loans. In preparation for a new interlibrary loan protocol, all materials must be barcoded on the front. Volunteers from the Senior Citizen Property Tax Abatement Program began work on this ongoing project.

It is with great sadness that I report the death of William J. Carroll, chair of the library trustees, on July 29, 2011. Mr. Carroll served on the board for more than twenty years and was instrumental in beginning the library's building program. Ms. Jeannette Lazarus was appointed to serve the balance of his term.

FY 12 Trustees:

Chair: William Carroll, Secretary: Maureen Dupray, Treasurer: Karen MacInnis, members: Erica Hixon, Joseph Stucker and J. Nicholas Sullivan.

Respectfully submitted,

Terry Kyrios
Director

REPORT OF THE SALISBURY HOUSING AUTHORITY

To the Honorable Board of Selectmen and Citizens of Salisbury:

For the period July 2011 to June 2012 Salisbury Housing Authority (SHA) housed 10 applicants at Great Meadow Village and 8 applicants in Section 8 HCV (Housing Choice Voucher). Of these 18, 14 were homeless. SHA is working closely with our local Veteran Agent, the Salisbury Housing Rehab Program, AND Pettengill House to bring as many benefits as possible to our local applicants. In some cases the mix of benefits (veterans and home repair subsidy) helps applicants remain in their own home. In other cases, the resources administered by DHCD's Department of Housing Stabilization and their local agent, Community Teamworks Inc. (CTI), provide housing for applicants we cannot serve here. We count these among our success stories.

The Salisbury Housing Authority (SHA) administers State and Federal elderly housing and rental assistance programs in Salisbury for an average of 170 participants. Great Meadows Village, our state Chapter 667 elderly housing complex provides housing for elders and disabled individuals, who may be non-elderly. SHA also provides rental assistance for approximately 62 families with Section 8, Massachusetts Rental Voucher Program (MRVP) and Alternative Housing Voucher Program (AHVP) funds. We are committed to promoting "adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination" in Salisbury. We also provide direction to the Town's families in need of housing and emergency assistance. Given the growing number of families who qualify for rental subsidy and the decrease in subsidies available, MA State has restructured DTA Homeless services into DHCD's Department of Housing Stabilization. Although the process for homeless services is now more streamlined, it can be difficult for new applicants to navigate. SHA remains ready to provide that direction as best as possible.

The Great Meadows Tenant Organization remains an active and helpful entity, organizing several events for the tenants throughout the year. Highlights include the annual Fall Fair, Thanksgiving Dinner, Christmas Dinner, Yard Sale, and various other events. (GMVTO accepts donated items for the Yard Sale.) Interested Readers should feel free to call 978-465-6384 for the current schedule and upcoming events. Bernard Boylan, GMVTO President continues past efforts to develop Veteran's Park, so your donations are most welcome.

In response to funding decreases from both Federal and State sources, SHA has scaled-down the level of landscape and beautification services, but we encourage local support to improve our elders' quality of life. Our Volunteers are currently seeking donations for the Veteran's Park. Readers should feel free to contact SHA office at the above street & email addresses, or phone & fax numbers for further information regarding either subsidized housing matters or tax-deductible donations.

Respectfully Submitted:

Daniel Ouellette, Executive Director

REPORT OF THE RENT CONTROL BOARD

To the Citizens of Salisbury:

The Rent Control Board is made up of three members and has met monthly for the past year. The following are new issues that have been brought forth.

1. Voted to place a Warrant on the Fall Town meeting to change scheduled meetings of the Rent Control Board to one annual meeting in June for the purpose of re-organization, and at any time as needed upon written request, or by a posted meeting of the Rent Control Board. The Warrant Article was approved.
2. Five meetings were held in 2011: October 1, November 2, and December 2 to discuss replacement of oil tanks at 12 locations. Salisbury Estates Realty Trust presented a proposal to either replace oil tanks with double wall "Roth" tanks or replace existing oil furnaces with new propane furnaces for \$3,200.00 at each location. The Rent Control Board approved the submitted proposal at the following locations: numbers 1, 4, 7, 47, 49, 51, 3, 6, 8, and 53 Kendell Lane and at 120 and 114 Lafayette Road.
3. Daniel Richard was welcomed as the new member to the Rent Control Board, who replaced Fred Knowles.

Respectfully submitted:

Henry Richenburg, Chairman
Alana Gilbert, Secretary
Daniel Richard, Member

ANNUAL REPORT OF THE VETERANS AGENT

To the Honorable Board of Selectmen and Citizens of Salisbury:

The Veterans Services Department operates under the Code of Human Services Regulations as promulgated by the Commissioner of Veterans Service for the Commonwealth to local city and town offices. All veterans should submit a copy of the DD214 to this office for record purposes.

The number of cases has continued to rise as more of our elderly seniors are becoming eligible for Massachusetts Chapter 115 benefits.

Currently, the veterans' budget is around \$200,000 as the needs of our veterans and other eligible dependents has grown.

I remain part time, but as always I am available whenever needed.

I can be reached at 603-760-2265. Please leave a message if there is no answer and I will get back to you as soon as possible.

Respectfully Submitted,

Raymond E. Mace, Jr., Director

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